

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, DECEMBER 8, 2008**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, December 8, 2008, at approximately 7:33 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Berzon (attending via phone from remote location), Boron, Hammer, Jeffery, Shein, and Taub. Absent: Torf. Also present: Freeman, Helander-Heiser, Pryma, Riggle, Schilling, Siena, and Wegley.

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mr. Boron, seconded by Mr. Hammer, to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Hammer, Jeffery, Shein, and Taub.

nay: none

abstain: Berzon

Motion carried. 5-0-1.

INTRODUCTION OF STUDENTS AND STAFF WHO EXCEL

The Board recognized the achievements of the GBS Titans for their telethon fundraising efforts benefitting Glenview/Northbrook Youth Services. Dr Jim Shellard and Glenbrook South teacher Mark Ferguson were on hand with a number of students instrumental in raising nearly \$106,000 during this event. Also recognized was the great effort extended at both schools in the recent canned food drive.

RECOGNITION OF COMMUNITY VISITORS

No community visitors asked to be recognized.

BOARD AND SUPERINTENDENT REPORTS

Dr. Riggle reported to the Board on the initial formation and efforts of a committee to study World Language offerings at both schools. The committee is comprised of Assistant Supt. Barb

Dill-Varga, Dr. Rosanne Williamson and Mr. Cameron Muir, associate principals of curriculum at North and South respectively, and the two instructional supervisors of foreign language, Mrs. Anne Koller and Mrs. Danita Fitch.

He also informed the board of successful Glenbrook Off-Campus 25th Year Anniversary open house which was well attended by staff and returning alumni.

He reported to the board on his attendance at several successful Glenbrook events: The Glenbrook Symphony Orchestra Concert on November 23 and the Glenbrooks' Speech and Debate Tournament held during the weekend prior to Thanksgiving at which 240 schools were in attendance. He reminded the board that this event was a prime source of fundraising that supported their travel expenses during their competitive season.

He also informed the Board of some classroom visits he had made to witness the use of each school's chosen calculator: TI Inspire at GBN and the TI Inspire CAS at GBS.

Dr. Riggle informed the Board that he had been appointed to the Building Advisory Committee to help provide oversight for the NSSD NSA process and had attended his first meeting on November 25. The next meeting was set for December 17.

MOTION TO APPROVE CONSENT AGENDA

Motion by Mr. Boron, seconded by Mr. Taub to approve the following items on the consent agenda with the addition of item #6.1 a (Spanish teacher appointment) and #6.10 (GADGET Field Trip) the appointment of the following educational support staff contained in Mrs. Helander-Heiser's memorandum dated October 18, 2006.

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Billah, Md Wasek (Repl. R. Imbo)	Custodian	11.24.08	GBS
Halpern, Margot (Repl. J. English)	Clerical	10.13.08	GBN
Rose, Charis (Repl. L. Ross)	Instructional Assistant	11.13.08	OCC

- 1.) the resignation of the following educational support staff contained in Mrs. Helander-Heiser's memorandum dated December 3, 2008.

RESIGNATIONS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Bieschke, Chris	Custodian	11.21.08	GBS
Billah, Md. Wasek	Custodian	12.01.08	GBS
Hutchins, Ryan	Instructional Assistant	12.19.08	GBS

the resignations of the following certificated staff:

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Klatt, Douglas	Teacher, Foreign Language	11.21.08	<u>GBS</u>

- 2.) the issuance of Vendor Checks Nos. 34975 through 35133 in the amount of \$788,963.35 as listed on the attached checks register dated November 5, 18 and 20, 2008 and ACH transactions in the amount of \$1,879,349.64.
- 3.) the issuance of Vendor Checks Nos. 35137 through 35319 in the amount of \$1,956,514.95 as listed on the attached checks register dated December 3, 2008 and ACH transactions in the amount of \$2,648,368.26.

4.) the reimbursement of the Revolving Fund for Employees the month of November in the amount of \$37,206.56 represented by checks No. 47095 through 47138, 47142 through 47182, 47232 through 47269, 47305 through 47335. the reimbursement of the Revolving Fund for Vendors for the month of November in the amount of \$243,051.85 represented by checks No. 47067 through 47094, 47139, 47183 through 47231, 47270 through 47304 and 47336 through 47359. Checks issued in November voided in November: 47275. Check issued in previous months, voided in November: No. 46910,46936.

5.) the Board of Education Approval of the public notice regarding the April 7,2009 board of education election as contained in consent agenda Item #6.6

6.) the Board of Education Approval of the library per capita grants review as contained in consent agenda Item #6.7

7.) the Board of Education Approval of the Girl's GBS Lacrosse Hannigan-Gallipault Tournament, 04/17/09-04/18/09, Columbus, Oh

8.) the Board of Education Approval of the GBS Varsity Softball Tournament, 04/02/09-04/04/09, Louisville, KY

Upon calling of the roll:

aye: Boron, Hammer, Jeffery, Shein, and Taub.

nay: none

abstain: Berzon

Motion carried. 5-0-1

DISCUSSION: BOARD POLICY 6340 REVISION

Mrs. Vickey Helander-Heiser presented revisions to Board Policy 6340: Educational Support Personnel Probationary which reflected changes made in negotiated contract language. The Board discussed these recommendations. Consensus was to include Mr. Boron' additional suggestions for revision. The policy would be placed on consent at the January 12, 2009 board meeting.

(Ssee agenda # 7.0)

DISCUSSION/ACTION: SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES AND VERBATIM RECORDINGS

The Board decided to revisit this item at the next board meeting when Mrs. Barb Dill-Varga would be present to address the specific questions relative to particular closed sessions.

PUBLIC HEARING/ACTION: APPROVAL OF TAX LEVY RESOLUTION PROVIDING FOR THE LEVY TAXES FOR THE YEAR 2008 RESOLUTION TO INSTRUCT COUNTY CLERK HOW TO APPORTION 2008 TAX LEVY EXTENSION REDUCTIONS

Vice President Shein declared open the public hearing on the proposed 2008 Tax Levy in compliance with the requirements outlined in the Truth in Taxation Act. No members of the audience requested to speak on this issue. Vice President Shein declared the hearing to be closed.

Mrs. Hillarie Siena presented the board with a context for the various motions before them concerning the tax levy....

The Board asked a few clarifying questions and consensus was to vote on these motions.

MOTION TO APPROVE TAX LEVY RESOLUTION PROVIDING FOR THE LEVY TAXES FOR THE YEAR 2008

Motion by Mr. Boron, seconded by Mr. Taub to approve the resolution of Northfield Township High School District #225, Cook County, Illinois providing for the Levy of Taxes for the Year 2008.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, and Taub.

nay: none

Motion carried. 6-0

(See agenda item # 9a)

MOTION TO APPROVE RESOLUTION TO LEVY CERTAIN SPECIAL TAXES

Motion by Mr. Boron, seconded by Mr. Taub to approve resolution to levy certain special taxes.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, and Taub.

nay: none

Motion carried. 6-0

(See agenda item # 9a)

MOTION TO APPROVE THE RESOLUTION TO INSTRUCT COUNTY CLERK HOW TO APPORTION 2008 TAX LEVY

Motion by Mr. Boron, seconded by Mr. Taub to approve the resolution entitled, Resolution to Instruct County Clerk How to Apportion 2008 Tax Levy Extension Reductions for Northfield Township High School District No 225, Cook County, Illinois as presented in agenda item #9.b

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, and Taub.

nay: none

Motion carried. 6-0

(See agenda item # 9a)

DISCUSSION/ACTION: BOARD RESOLUTION TO ADOPT A 403B PLAN DOCUMENT

Mrs. Hillarie Siena, director of business affairs, provided the board with background on the resolution to adopt a 403 (b) plan. She explained to the board that the plan document was written to meet changes in recently released IRS regulations that established a requirement for written documentation of the 403 (b) tax sheltered annuity program offered to employees of Northfield Township High School District 225. She explained that the Plan had been modeled on language released by IRS for such purposes.

The Board asked some clarifying questions which were addressed by Dr Schilling and Mrs. Siena. Consensus was to approve the recommended motions as described in agenda item #10.

MOTION TO APPROVE A RESOLUTION ADOPTING A 403 (B) PLAN DOCUMENT AS DETAILED IN AGENDA ITEM #10.

Motion by Mr. Jeffrey, seconded by Mr. Hammer to approve a resolution adopting a 403 (b) plan document as detailed in agenda item #10.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, and Taub.

nay: none

Motion carried. 6-0

(See agenda item # 10)

DISCUSSION/ACTION: APPROVAL OF AUDIT

Mrs. Hillarie Siena, director of business affairs, explained to the Board that this was the first year the district was filing a Comprehensive Annual Financial Report (CAFR). The CAFR is a thorough and detailed presentation of the district's financial condition and includes three sections: Introductory, Financial, and Statistical. After her presentation, she recommended that the Board accept the Comprehensive Annual Financial Report for the year ended June 30, 2008 as prepared by Miller, Cooper and Co., Ltd.

The Board expressed their appreciation to Mrs. Siena for the hard work that went into this new format.

MOTION TO ACCEPT THE COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR THE YEAR ENDED JUNE 30, 2008 AS PREPARED BY MILLER, COOPER AND CO., LTD.

Motion by Mr. Boron, seconded by Mr. Taub to accept the comprehensive annual financial report (CAFR) for the year ended June 30, 2008 as prepared by Miller, Cooper, and co, Ltd. detailed in agenda item #11.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, and Taub.

nay: none

Motion carried. 6-0

(See agenda item # 11)

DISCUSSION/ACTION: FINANCIAL UPDATE

Dr. Schilling, assistant superintendent for business, provided the board with a brief financial update regarding investments in the district. This information was previously covered at the Finance committee meeting on Monday, December 1, 2008.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mr. Boron, seconded by Mr. Hammer, to move into closed session at approximately 9:25 p.m. To consider the appointment, employment, compensation, discipline performance, or dismissal of specific employees, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, student disciplinary cases and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, other matters relating to an individual student, namely a determination of a student's residency within the district (Section 2 (c) (1), (2), (9), (10) and (11) of the Open Meetings Act).

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, and Taub.

nay: none

Motion carried. 6-0

The Board returned to open session at 11:31 p.m.

ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION

MOTION TO EXPEL STUDENT # 12-08-08-01 through the end of first semester for school year 2008-09 as discussed in closed session.

Motion by Mr. Boron, seconded by Mr. Taub, approve the expulsion of student #12-08-08-01 through the end of the first semester for school year 2008-09 as discussed in closed session.

Upon calling of the roll:

aye: Berzon, Boron, Hammer, Jeffery, Shein, and Taub.

nay: none

Motion carried. 6-0

ADJOURNMENT

Motion by Mr. Taub, seconded by Mr. Hammer, to adjourn the meeting at approximately 11:40 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried. 6-0.

* means Berzon, Boron, Hammer, Jeffery, Shein, and Taub.

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

UPCOMING BOARD MEETINGS:

Meetings will be held in the
Board Room (unless otherwise noted) of the
Northfield Township High School District #225
Administration Building,
1835 Landwehr Road,
Glenview, Illinois.

Monday, January 12, 2009

7:30 p.m.

Regular Board Meeting