

GLENBROOK HIGH SCHOOLS
Assistant Superintendent for Business Affairs
Regular Meeting – Monday – March 11, 2013

TO: Dr. Michael Riggle
FROM: Hillarie Siena
DATE: March 11, 2013
RE: Discussion/Action: **Timeline for Insurance Renewal**

Following is the established timeline for renewal of the District's employee benefit plans:

- APRIL:** Meet with CBC to review claims, trend data and plan design; obtain recommendation for calculated premium increases
- APRIL:** Present renewal information with broker and administration recommendations for plan changes to the Board of Education
- MAY:** Present renewal information and recommended plan changes to the Cost Containment Committee
- MAY:** Present renewal information and recommended plan changes to all staff
- MAY:** Begin open enrollment period

It is important to note differing time periods for insurance renewals and/or implementation of regulatory mandates, such as Health Care Reform.

SSCRMP: The SSCRMP pool benefit period runs from July 1 – June 30. SSCRMP shared cost items renewal is July 1st. All requests for quotes must be provided to the broker by January.

D225: The District 225 benefit year runs from September 1 – August 31. Open enrollment runs May-August. All SSCRMP plan changes impacting D225 begin on September 1st.

HEALTH CARE REFORM: The Affordable Care Act runs from January 1 – December 31. All mandatory plan changes beginning January 1st impact D225 the following September 1st. NOTE: Grandfathered status under the ACA expires on June 30, 2013.