

GLENBROOK SOUTH HIGH SCHOOL

Northfield Township High School District 225

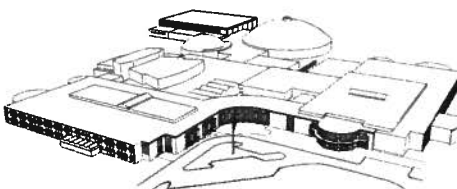
Office of the Principal

To: Dr. Mike Riggle

From: Brian K. Wegley

Re: Girl's Softball Tour

Date: December 3, 2008



4000 WEST LAKE AVENUE
GLENVIEW, IL 60026
Web: gbs.glenbrook.k12.il.us
Telephone: 847.729.2000
Fax: 847.486.4462

Attached is a travel request for Kay Sopocy's Softball team. This is an Educational Tour as defined by the district and is allowed under the IHSA.

Students will leave on Thursday, April 2nd and will return on Saturday, April 4th.

I support this tour and believe this spring break trip will be valuable for the reasons outlined by Coach Sopocy.

Please let me know if you need anything further.

To: Glenbrook Board of Education

Brian Wegley, Principal

Steve Rockrohr, Athletic Director

Re: Spring Break Softball Trip

From: Kay Sopocy, Varsity Softball Coach

I would like permission to take the Varsity Softball Team to Louisville, Kentucky during spring break. We would leave on Thursday, April 2 and return on Saturday, April 4. I will be joined by at least one other coach on the Glenbrook South Softball Staff. In addition, I am sure that some parents will make the trip. The team will be well supervised and there will be very little down time.

Itinerary:

Thursday, April 2 – Leave early and hopefully see a collegiate game on the way down. We will get to Louisville in time to see the Louisville Slugger Museum where they manufacture bats.

Friday, April 3 – Begin the tournament and during our free time we will go to the Kentucky Derby Museum and/or visit Churchill Downs.

Saturday, April 4 – Finish our tournament games and return home.

Rationale:

Louisville South Magnet High School is offering an eight team tournament and hitting derby for the top hitter on each team. Spring break gives us the opportunity to get a number of games played and it sometimes is difficult due to Chicagoland weather. This trip will allow us to see different teams, compete at a high level, and work on team chemistry and build camaraderie.

GLENBROOK HIGH SCHOOLS
Travel Requests Requiring Board of Education Approval

I. School GBN _____ GBS X GBE _____ GBOC _____ District _____
 II. Initiator KAY SOPOCY Phone 4426
 Position VARSITY SOFTBALL COACH Date of Submission 11/24/08

III. Dates and Times of Leave/Return
 Total Number of School Days Missed per Person 3
 Departure Date/Time 4/2/09 - 6:00 AM Return Date/Time 4/4/09 - 11:00 PM

IV. Name of Individuals Participating in Tour: (Attach list if necessary.)
 Teachers and Staff KAY SOPOCY AND ONE OR TWO OTHER STAFF MEMBERS
 Students VARSITY SOFTBALL TEAM - CHOSEN FIRST WEEK OF MARCH

V. Description, Destination, and Reason for Trip
TOURNAMENT IN LOUISVILLE, KENTUCKY HOSTED BY LOUISVILLE SOUTHERN MAGNET HIGH SCHOOL; WILL SEE A COLLEGIATE GAME, GO TO THE LOUISVILLE SLUGGER MUSEUM AND CHURCHILL DOWN.

VI. Cost of Trip
 Was this trip included in your Dept. _____ Bldg. _____ District _____ Budget?

	Total Amount	Per Person	Account #
Registration	_____	—	_____
Lodging	_____	\$90	_____
Meals (Advance)	_____	\$120	_____
Judging	_____	N/A	_____
Substitute Teacher	_____	N/A	_____
Transportation			
Air	_____	—	_____
Bus/Car	_____	—	_____
District Total	_____	N/A	N/A
Cost to Student	_____	\$210	N/A

VII. Approval
St. Paul
Kay L. Sopocy Dr. K. Negl
 Supervisor Principal Superintendent
11/26/08 12/2/08 _____
 Date Date Date

Reminder: No purchases or expenses prior to Board of Education approval.