

OFFICE OF THE ASSISTANT SUPERINTENDENT

TO: Dr. Michael Riggle

FROM: Rosanne Williamson

RE: REVIEW OF DRAFT OF THE 2012-2013 SCHOOL YEAR CALENDAR

DATE: April 6, 2011

Attached you will find a draft of the calendar for the 2012-2013 school year.

The Board of Education has traditionally asked us to present calendars two years in advance. This calendar contains the same features as past calendars. Note that this calendar does not yet have designations for school improvement days, nor do we yet know the dates for the 2012 PSAE exam.

I recommend the attached 2012-2013 calendar be presented to the Board of Education at its meeting of April 11, 2011 for the Board's initial review. We are hopeful that the Board will approve this on their consent agenda at the April 25, 2011 Board meeting.

2012-2013 SCHOOL YEAR

JULY 2012						AUGUST 2012						SEPTEMBER 2012					
MON	TUE	WED	THU	FRI	TOTAL	MON	TUE	WED	THU	FRI	TOTAL	MON	TUE	WED	THU	FRI	TOTAL
2	3	X	5	6				1	2	3		X	4	5	6	7	4
9	10	11	12	13		6	7	8	9	10		10	11	12	13	14	5
16	17	18	19	20		13	14	15	16	17		X	18	19	20	21	4
23	24	25	26	27		20	G21	G22	(23	24	2	24	25	X	27	28	4
30	31					27	28	29	30	31	5						
											7						17

School Starts for Teachers School Starts for Students

OCTOBER 2012						NOVEMBER 2012						DECEMBER 2012					
MON	TUE	WED	THU	FRI	TOTAL	MON	TUE	WED	THU	FRI	TOTAL	MON	TUE	WED	THU	FRI	TOTAL
1	2	3	4	5	5				1	2	2	3	4	5	6	7	5
8	9	10	11	12	5	5	6	7	8	9	5	10	11	12	13	14	5
15	16	17	18	19	5	12	13	14	15	16	5	17	18	19	20	21	5
22	23	24	25	26	5	19	20	X	X	X	2	X	X	X	X	X	
29	30	31			3	26	27	28	29	30	5	X					
					23						19						15

Glenbrook Institute Day

Pulaski Day: District Institute Day

JANUARY 2013						FEBRUARY 2013						MARCH 2013					
MON	TUE	WED	THU	FRI	TOTAL	MON	TUE	WED	THU	FRI	TOTAL	MON	TUE	WED	THU	FRI	TOTAL
	X	X	X	X						1	1					1	1
7	8	9	10	11	5	4	5	6	7	8	5	4	5	6	7	8	4
14	15	16	17	18	3	11	12	13	14	15	5	11	12	13	14	15	5
X	22	23	24	25	4	X	19	20	21	22	4	18	19	20	21	22	5
28	29	30	31		4	25	26	27	28		4	X	X	X	X	X	
					16						19						15

Start of Second Semester

Tentative Last Day of School For Students

APRIL 2013						MAY 2013						JUNE 2013					
MON	TUE	WED	THU	FRI	TOTAL	MON	TUE	WED	THU	FRI	TOTAL	MON	TUE	WED	THU	FRI	TOTAL
1	2	3	4	5	4			1	2	3	3	3	4	5	6	7	4
8	9	10	11	12	5	6	7	8	9	10	5	10	11	12	13	14	
15	16	17	18	19	5	13	14	15	16	17	5	17	18	19	20	21	
22	23	24	25	26	5	20	21	22	23	24	5	24	25	26	27	28	
29	30				2	X	28	29	30	31	4						
					21						22						4

- 178 Pupil Attendance Days
- 3 Glenbrook Days (G) – no student attendance
- 1 District Institute Day (ID) – no student attendance
- 1 Glenbrook Institute Day (ID) – no student attendance
- 183
- 10 Emergency Days (/)
- 193 Total Days

☒ End of 9- week Quarters

1st Semester: 89
2nd Semester: 89

School Improvement Days:

Graduation Day:

Please note: X = No Student Attendance

School Calendar Preparation

For planning purposes and as a service to our students, staff, and school community, Glenbrook High School District 225 develops its school calendar two years in advance. District 225 works collaboratively with all township feeder districts (27, 28, 30, 31, and 34) to coordinate winter and spring breaks. The beginning and ending dates for the school year, as well as holidays and professional development days, are likely to vary for each district. The following factors are considered in developing the final calendar:

- The school year must provide for 178 student attendance days and 5 additional staff attendance days, for a total of 183 days.
- Ten emergency days are scheduled as part of the calendar to compensate for emergency closings. These days will be canceled if they are not needed.
- School begins near the end of August to correspond with the beginning of athletic practices and contests for high school students.
- For academic purposes, efforts are made to schedule an equal number of days for each grading period and semester.
- Three Glenbrook Days for faculty work and professional development are scheduled for the school year. Two of these are scheduled in August, immediately prior to when the students are scheduled to start school. The third Glenbrook Day occurs in June and is the last day of attendance by teachers.
- A maximum of eight granted holidays are marked with an “X” and typically they include: Day after Thanksgiving, Rosh Hashanah, Yom Kippur, Christmas Eve, New Year’s Eve, and Good Friday.
- Legal holidays are marked on the calendar with a “X” if they fall during the week. They include: New Year’s Day, Martin Luther King’s Birthday, Lincoln’s Birthday*, Casimir Pulaski Day*, Memorial Day, Independence Day, Labor Day, Columbus Day*, Veteran’s Day, Thanksgiving Day, and Christmas Day.

*We typically file a school waiver for Lincoln’s Birthday and replace it with President’s Day. We file a waiver so we can hold our District Institute Day on Casimir Pulaski Day (students are not in school). We have filed a waiver to hold school on Columbus Day in the recent past to provide an uninterrupted instructional week during the month of October when other holidays have fallen during the week.

- Winter break will typically include two full weeks and three weekends to accommodate travel and vacation plans for our students and families.
- Spring break will generally be one week and is consistently scheduled during the last week in March, so as not to conflict with school board elections in April.
- Graduation Day for seniors is typically scheduled to occur on the Sunday before the last week of school for non-seniors.
- The calendar is discussed with the Board of Education and approved prior to spring break, approximately 18 months prior to its implementation.
- All calendars are available on the district and school websites.