



Consent Agenda Item 6.13

**Human Resources Office**

*Brad Swanson, Assistant Superintendent for Human Resources  
 Debbie Timpe, Human Resources Specialist; Certified  
 Jeanne Davito, Human Resources Specialist; Non-certified  
 Alice Kus, Human Resources Assistant*

**To:** Board of Education  
**From:** Brad Swanson  
**Date:** April 27, 2015  
**Re:** **Release of Non-Tenured Certified Staff**

I recommend the Board of Education act to release the following employees.

<b>Name</b>	<b>Building</b>	<b>Department</b>	<b>~Days Worked 2014-15 School Year</b>
Christopher Canzoneri	GBN & GBS	Music	173
Lynette Ferro	GBN	Science	120
Katherine Fester	GBN	English	172
Elizabeth Simonic	GBS	Science	147

The employees listed above have exceeded, or are projected to exceed, 120 days as a long-term substitute during the 2014-15 school year. When a long-term substitute exceeds 120 days of work in a single school district, he or she is considered to be hired as a first year non-tenured teacher. As such, the district should act to release the employee(s) in accordance to the district’s current first year non-tenured release/rehire practices. Therefore, I recommend the Board of Education act to release the employees listed above.

Following the Board meeting of April 27, 2015, the Non-Tenured Certified Staff members who are to be released will meet with their principals and be given a copy of the letter of release. In addition, the letter will be mailed to the Non-Tenured Certified Staff’s home via certified mail.