

CONSENT AGENDA ITEM # \_\_\_\_\_  
**GLENBROOK HIGH SCHOOLS**  
**Special Meeting – Monday March 22, 2010**  
**District Business Office**

**TO: Dr. Mike Riggle  
Hillary Siena**

**FROM: Kimberly Ptak**

**DATE: March 22, 2010**

**RE: CONSENT: APPROVAL AUTHORIZATION TO RELEASE 2010/11  
PURCHASE ORDERS**

**Recommendation**

Consistent with past practice, it is recommended that the Board of Education approve the

Authorization of the release of purchase orders for departmental supplies, equipment and approved building projects based on 75% of the current year's budget.

**Background**

The Board has annually authorized the release of purchase orders for the following year for departmental supplies and equipment prior to final adoption of the budget. There has been a limit of 75% of the current year's budget on orders in the past.