

Glenbrook High School District #225**BOARD POLICY: SCHOOL BOARD LEGAL STATUS AUTHORITY****1020**

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Section A – Legal Authority

The Board of Education “the Board” of District #225 “the District” is a legal body created by the statutes of the State of Illinois. ~~Its members~~ The Board consists of seven members who are state officials receiving their responsibilities and powers through state law.

Section B

~~The Board of Education~~, elected by the citizens of Northfield Township High School District #225, governs the District and acts as an agent of the state to express the will of these the District’s citizens in all matters pertaining to education, as defined in the statutes of the State of Illinois.

Section C – Individual and Board Authority

As stated in the Board member oath of office prescribed by the State Code, ~~M~~ members of the Board of Education have no authority over school affairs as individuals. They have complete authority over school affairs, within state law, when they serve collectively as a legal body. Official action by the Board may occur only at a duly called and legally conducted meeting at which a quorum is present.

Section C – Powers and Duties of the ~~School~~ Board

The major powers and duties of the Board include, but are not limited to:

1. Formulating, adopting, and modifying Board policies, at its sole discretion, subject only to mandatory collective bargaining agreements, other agreements entered into by the Board, and State and federal law.
2. Employing a Superintendent and other personnel, making employment decisions, disciplining and dismissing personnel, and establishing an equal employment opportunity policy that prohibits unlawful discrimination.
3. Through policies or directives issued by the Board, direct the Superintendent, in his or her charge of the District as the chief executive of the District.
4. Approving the annual budget, tax levies, major expenditures, payment of obligations, annual audit, and other aspects of the District’s financial operation; and making available a statement of financial affairs as provided in State law.
5. Entering into contracts including using the public bidding procedure when required.

6. Indemnifying, protecting, and insuring against any loss or liability of the District, Board members, employees, and agents as provided or authorized by State law.
7. Providing, constructing, controlling, and maintaining adequate physical facilities; making school buildings available for use as civil defense shelters; and establishing a resource conservation policy.
8. Establishing an equal educational opportunities policy that prohibits unlawful discrimination.
9. Approving the curriculum, textbooks, and educational services.
10. Evaluating the educational program and approving School Improvement and District Improvement Plans.
11. Presenting the District report card and School report card(s) to parents/guardians and the community; these documents report District, School and student performance as required by state statute.
12. Establishing and supporting student discipline policies designed to maintain an environment conducive to learning, including deciding individual student discipline brought before it.
13. Establishing attendance units (schools) within the District and assigning students to the schools.
14. Establishing the school year and calendar.
15. Requiring a moment of silence to recognize veterans during any type of school event held at a District school on November 11.
16. Entering into joint agreements with other boards and other governmental agencies to establish cooperative educational programs or to provide educational facilities.
17. Complying with requirements in the Abused and Neglected Child Reporting Act. Specifically, each individual Board member must, if an allegation is raised to the member during an open or closed Board meeting that a student is an abused child as defined in the Act, bring to the attention of the Board to direct the Superintendent or other equivalent school administrator to comply with the Act's requirements concerning the reporting of child abuse.
18. Communicating the schools' activities and operations to the community and representing the needs and desires of the community in matters pertaining to the District.

Section D – Delegation of Authority

The Board of Education is, in practice, primarily a policy-making body. Although legally authorized to administer policy, the Board delegates this function to the superintendent of schools.

Section E – Evaluating Policy and Administration Effectiveness

~~Delegating the administrative function makes the Board of Education responsible for evaluating the effectiveness of the execution of Board policies. Evaluation by the Board requires a continuous appraisal of the results of its educational policies, as well as of the effectiveness of the general administration.~~

While delegating administrative functions to the Superintendent, the Board of Education remains responsible for evaluation of the effectiveness of the execution of its policies. Such evaluation involves ongoing appraisal of the results of the Board's policies, as well as the effectiveness of the general administration of the District.

Approved: August 20, 1973  
Revised: February 28, 1994  
Revised: February 28, 2000  
Revised:

Glenbrook High School District #225

**BOARD POLICY: ~~WORKMEN'S~~ WORKERS' COMPENSATION INSURANCE 5080**

Section A

All employees of District #225, injured on the job while performing their duties, are covered by Workers' Compensation Insurance. Hospital bills, other medical bills, and certain salary payments are made to the employee or on the employee's behalf to a health care provider as a result of this insurance.

Section B

Salary payments based on their full daily rate shall be made to those employees who have accumulated sick leave, vacation days, or emergency/personal leave days. No compensation shall be paid to the employee by the Board of Education after accumulated sick leave, vacation days, and emergency/personal leave days have been exhausted.

Section C

No employee can receive more than 100% of his/her daily rate of pay. Therefore, all Workers' Compensation salary benefits paid for the days of employee absence on which the Board of Education extends full sick leave, vacation or emergency/personal leave day benefits shall be returned to District #225.

Section D

Workers' Compensation payments represent two-thirds (66 2/3%) of the employee's average weekly earnings during the year before the accident or last exposure. Where an employee is charged a sick leave, vacation day, or emergency/personal day, and that day is reimbursed by Workers' Compensation, the employee will be credited back two-thirds of that day as charged.

Approved: February 5, 1973  
Revised: February 28, 2000  
Revised:

Glenbrook High School District #225

PROCEDURES FOR IMPLEMENTING BOARD POLICY: WORKERS'

5080

COMPENSATION INSURANCE

Any employee of District #225 involved in an accident while on duty must observe the following procedures for Workers' Compensation Insurance purposes:

1. All incidents involving an accident while on duty must be reported immediately to ~~the~~ a school nurse. If ~~the~~ a school nurse is not ~~on-duty~~ available, the employee should report the ~~accident~~ incident to ~~the~~ his or her immediate supervisor in charge.
2. The employee shall report the incident to the District's 24 hour incident/injury hotline. If life threatening injury exists, a call to 911 should precede a call to the 24-hour incident/injury hotline. However, the incident shall be reported within 24 hours to that hotline by the employee unless the nature and extent of the injury prevents the report. will complete a Glenbrook High Schools Employee & Visitor Accident Report. All information requested on the form must be provided. Forms may be obtained from the following sources:
  - a. ~~Human Resources~~
  - b. ~~Principal's Office~~
  - c. ~~Nurses Office~~
  - d. ~~Plant Manager's Office~~
3. ~~Human Resources must be notified immediately by telephone of any accident of a serious nature. The Glenbrook High Schools Employee & Visitor Accident Report must be forwarded to the Human Resources office by the nurse or appropriate supervisor as quickly as possible.~~
4. ~~Human Resources will forward to the employee a Workers' Compensation Form that must be completed and returned promptly.~~
5. ~~Human Resources will complete the form titled "Employer's First Report of Injury or Illness" and send the form to the Industrial Commission of the State of Illinois and to the district's Workers' Compensation Insurance Claims Adjusters.~~
3. The District's Office of Human Resources will receive notification of the incident or injury from the 24-hour hotline and the school nurse or supervisor to whom the employee reported the incident.
6. 4. All salary payments received by the employee from Workers' Compensation while she/he is receiving payment from the ~~d~~District must be turned over to the District's Office of Human Resources.

Approved: November 7, 1974

Revised: February 28, 2000

Revised: