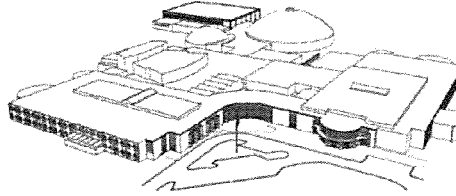


**GLENBROOK
SOUTH
HIGH SCHOOL**

Northfield Township High School District 225

4000 WEST LAKE AVENUE
GLENVIEW, IL 60026
Web: www.glenbrook225.org/south
Telephone: 847.729.2000
Fax: 847.486.4462

Office of the Principal



To: Dr. Mike Riggle

From: Ms. Lauren Fagel

A handwritten signature in cursive script, appearing to read "L. Fagel", written in black ink.

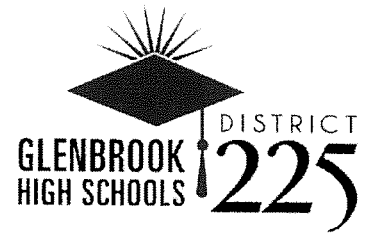
Re: Model UN Trip to Stanford Model UN
Conference

Date: July 15, 2015

Attached is the formal request from Terry Jozwik, Model United Nations Coach, to take students to the Stanford Model United Nations Conference in Palo Alto, California from November 13-15, 2015.

This is a Student Trip covered under Board Policy 7230. This Trip is conducted by the district and partially funded by the district, and it requires approval from the principal, superintendent, and Board.

I support this request and believe this type of experience will enhance the educational experience of our Model United Nations students.



June 25, 2015

Dear Dr. Riggle,

The GBS Model UN team had a very successful 2014-15 school year, winning numerous team and individual awards at prestigious national and local conferences. We are now interested in taking 16 delegates from our 2015-016 team to the west coast to compete against top Model UN teams in the western region of the United States. We are requesting permission to attend the Stanford Model United Nations Conference, on the campus of Stanford University, Palo Alto California, on November 13-15, 2015. The Stanford Model United Nations Conference is the premier conference for high school students in the Silicon Valley Area. Hosted by the Society for International Affairs at Stanford, a Stanford University student group, SMUNC is an opportunity for Glenbrook South students to gain valuable debate, negotiation and public speaking skills while learning about international affairs and global issues. Detailed information about the conference can be found at the following website: <http://smunc.stanford.edu>

We are excited to participate in this prestigious international conference.

Sincerely,

A handwritten signature in black ink that reads "Terrence M. Jozwik". The signature is written in a cursive style with a large, looped "J" at the end.

Terrence M. Jozwik
Model UN Advisor

Request for Travel for Model U.N. Team to Palo Alto, California

Cost for Staff

Total Number of Staff

2

	Per Person	Total (Cost times # of staff)	Account #
Registration			
Food	\$0.00	\$0.00	382332
Transportation			
Air	\$357.00	\$714.00	3317
Bus/Car			
Lodging (for 2 nights)	\$275.00	\$550.00	382332
Substitute	\$200.00	\$200.00	SUB
Total		\$1,464.00	

Cost for Students

Total Number of Students

16

	Per Student	Total
Transportation		
Air	\$357.00	\$5,712.00
Bus/Car	\$18.75	\$300.00
Lodging (for 2 nights)	\$137.50	\$2,200.00
Total		\$8,212.00

Meals for Staff	
Breakfast	\$4.00
Lunch	\$8.00
Dinner	\$20.00
Cost per Day	\$32.00

Cost of Registrations, etc.

	Per Student	Total (Cost times # of students)
Registration	\$70.00	\$1,120.00

Students	Per Student	Total	Account #
Total Cost		\$9,332.00	
Student Activities Contribution		\$5,000.00	382332
Total Cost to Student	\$270.75	\$4,332.00	Students

Summary of Costs

Total Cost for Students and Staff	\$10,796.00
Total Cost for Students and Staff Funded by District	\$6,464.00
Total Cost Funded by Students	\$4,332.00