

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, June 14, 2010**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, June 14, 2010, at approximately 7:30 p.m. at the Glenbrook High Schools Administration Building, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Martin, Shein, Taub, Wolfson

Absent: Hammer (arrived 7:38, departed 8:33), Regalbuto (arrived 7:36)

Also present: Caliendo, Freeman, Pryma, Ptak, Riggle, Siena, Tuttle, Wegley, Williamson

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mr. Boron, seconded by Mr. Taub to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Martin, Shein, Taub, Wolfson

nay: none

Motion carried 5-0.

**INTRODUCTION OF STUDENTS AND STAFF WHO EXCEL**

Mrs. Freeman recognized GBS science teacher, Jeff Yordy, who was a Golden Apple finalist and GBS distinguished teacher. Horticulture students were also recognized for their work over the years. Students recently completed the Student Activity Center landscaping at GBS and a donation garden from which produce will be donated to Northfield Township Food Pantry. Dr. Riggle acknowledged the work of Mr. Yordy and his students. The Board asked the students questions regarding the garden. Mr. Yordy has taught Horticulture for 27 years at GBS. He was the recipient of a Glenbrook Foundation Innovation Grant to establish the donation garden.

Dr. Riggle introduced Mr. Santa, GBE principal, who introduced one of GBE's new graduates. Sonia LaForest raised 6 children,

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all of whom have graduated from college or are in college. Ms. LaForest completed her H.S. degree with GBE last Friday. She has lived in the US for 20 years after leaving a difficult life in Haiti. Ms. LaForest plans to attend Oakton and study early childhood education.

Dr. Riggle also recognized two individuals who will be retiring, Dr. George Tuttle and Mrs. Diane Freeman. Dr. Riggle reported on positive changes that Dr. Tuttle implemented as Director of Special Education. He thanked Dr. Tuttle for his efforts and the students' lives that he touched. Dr. Tuttle thanked the Board for their support for the special education programs. Dr. Riggle mentioned that Mrs. Freeman has been with the district for 25 years. He described her as always being friendly, upbeat and being of assistance in difficult times. He stated that Mrs. Freeman has always been there for students and events. Mrs. Freeman remarked that it has been wonderful to tell Glenbrook stories all of these years.

#### **RECOGNITION OF COMMUNITY VISITORS**

None.

#### **BOARD AND SUPERINTENDENT REPORTS**

Dr. Riggle reported that GBE conducted its graduation ceremony last Friday. There were 32 graduates. It was a longer ceremony, but well worth it.

Dr. Regalbuto attended the 50<sup>th</sup> anniversary of the Navy League. Historical information regarding the village of Glenview was shared.

Mr. Wolfson reported that as a contingent of the Board he attended a meeting at Moody's last Friday to determine the district's bond rating. He reported that the district earned a AAA rating. Every question was answered by the administration and the presentation was handled beautifully. Mr. Shein concurred with Mr. Wolfson's remarks. Mrs. Siena stated that it meant a lot to have Board members in attendance at this meeting.

Mr. Shein reported on his participation in a large community service project, *Chicago Cares*. Siemens is the main sponsor of this event. Volunteers were involved in projects such as painting to beautify school facilities in the city. His participation in this event reminded him of the service the district tries to instill in students. His children and some of their friends also participated.

**MOTION TO APPROVE CONSENT AGENDA**

Motion by Mr. Wolfson, seconded by Mr. Taub to approve consent agenda items 6.1-6.11.

1.) the appointment of the following educational support staff contained in the memorandum dated June 9, 2010.

**APPOINTMENTS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>
Lee, Sarah (Repl. P. Kujawinski)	Instructional Assistant	08.23.10	GBN
Santiago, Bernice (Repl. A. De La Paz)	Clerical	06.24.10	ADM

**Transfers**

Hessler, Ross (Repl. A. Zurita)	Custodian	07.01.10	GBS
Kim, Tiffany (Repl. J. Steele)	Instructional Assistant	08.23.10	GBN
Maskin, Debra (Repl. J. Slavik)	Registrar	07.01.10	GBN

- 2.) no resignations or terminations
- 3.) the Board of Education Review of the FOIA response as contained in consent agenda Item #6.3
- 4.) the issuance of Vendor Checks Nos. 42861 through 43112 in the amount of \$1,255,818.63 as listed on the attached checks register dated June 14, 2010
- 5.) the reimbursement of the Revolving Fund for Employees the month of May in the amount of \$37,913.36 represented by checks No. 3947 through 3986, 4009 through 4041, 4061 through 4092, and 4113 through 4129. the reimbursement of the Revolving Fund for Vendors for the month of May in the amount of \$126,991.50 represented by checks No. 3987 through 4008, 4042

through 4060, 4097 through 4112, and 4130 through 4152. Checks issued in May voided in May: None. Check issued in previous months, voided in May: No. 3485 & 3778.

6.) the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 59352 through 59565, and 59571 through 59669. Total checks issued were \$199,485.68. Vendor Payroll check numbers 59566 through 59570, and 59670 thru 59675 totaled \$6932.95. With employees' Federal, State, and FICA/Medicare withholding taxes of \$866,792.27, TRS contributions of \$398,377.49 other deductions of \$364,221.14 and direct deposit of \$3,352,112.88, the gross payroll for the month of April was \$5,180,989.46. TRS employer contribution was \$58,135.77 and employer matching FICA and MED was \$143,432.03.

7.) the Board of Education approval of the Resolution Designating Interest Earnings for Fiscal Year 2010-2011 as contained in consent agenda Item #6.7

8.) the acceptance of the following gifts:

Gift From	Amount or Item	School	Department	Account
Glenbrook High School Foundation	Not to exceed \$1,800	GBN/GBS	Innovation Grant Support for EKG testing	N/A
Glenbrook High School Foundation	Not to exceed \$2,000	GBS	Innovation Grant Support for one German Exchange Student	N/A
Glenbrook High School Foundation	- Not to exceed \$2,000	GBN	Innovation Grant Support for Electronic Conversion of Debate Materials	N/A
Glenbrook High School Foundation	Not to exceed \$2,000	GBS	Innovation Grant Support for Electronic Conversion of Debate Materials	N/A
Glenbrook High School Foundation	Not to exceed \$2,000	GBS	Innovation Grant Support for Latino Summit	N/A
Glenbrook High School Foundation	\$90	GBS/GBN	Gift Cards for Unsuccessful Grant Applicants	N/A
Glenbrook High School Foundation	\$1,000 Each - \$2,000	GBN	(2) Student Scholarships -	N/A
Glenbrook High School Foundation	\$1,000 Each -	GBN	(2) Student Scholarships -	N/A

	\$2,000			
Glenbrook High School Foundation	\$250.00	GBE	Reimbursement for GBE Prom	810380
Glenbrook High School Foundation	Not to exceed \$2,000	OCC	Innovation Grant support for Special Olympics	N/A
Glenbrook High School Foundation	Not to exceed \$1,100	GBS	Innovation Grant Support for Glenbrook South Vegetable Garden to Benefit the Northfield Township Food	N/A
Glenbrook High School Foundation	Not to exceed \$2,000	GBS/GBN	Innovation Grant Support for Student Tutors at Glenbrook South	N/A
All Access Pass to Make A Messterpiece	25.00	GBE	N/A	810380
Sam Martirano Salon and Spa	25.00	GBE	N/A	810380
Burhop's Seafood	68.00	GBE	N/A	810380
Michael Salerno's Pizza	25.00	GBE	N/A	810380
Mini Cut at Snippets	20.00	GBE	N/A	810380
Crowne Plaza Chicago-Northbrook	75.00	GBE	N/A	810380
Algaur's Northbrook Hilton	125.00	GBE	N/A	810380
North Shore Nails & Day Spa	40.00	GBE	N/A	810380
Enzo's Hair Design	35.00	GBE	N/A	810380
Kiefer Swim Shop	14.00	GBE	N/A	810380
Snowbird Ski and Patio	15.00	GBE	N/A	810380
Studiano's Hair Salon	30.00	GBE	N/A	810380
Johnny's Kitchen and Tap	35.00	GBE	N/A	810380
TGI Fridays	25.00	GBE	N/A	810380
Gulliver's Pizza	21.00	GBE	N/A	810380
Mugavero's	10.00	GBE	N/A	810380
Dreams Gymnastics	25.00	GBE	N/A	810380
Oil Change at GBS Auto Shop	45.00	GBE	N/A	810380
Kathe's Car Wash	15.00	GBE	N/A	810380
Auto Detailing at GBN	100.00	GBE	N/A	810380
Life Time Fitness Passes	70.00	GBE	N/A	810380
Starbucks Gift Basket	35.00	GBE	N/A	810380
Silver Scissors	20.00	GBE	N/A	810380
<b>Silent Auction</b>		GBE	N/A	810380
50/50 Raffle	160.00	GBE	N/A	810380

Donation from Edie Bearson 50/50 Raffle	160.00	GBE	N/A	810380
<b>Private donations</b>				
Joni Smith	200.00	GBE	N/A	810380
R. Rudnick and Co.	50.00	GBE	N/A	810380
Friends of Pizano's	150.00	GBE	N/A	810380
Donations made by GBS, GBN, GBE, ADM Faculty	180.00	GBE	N/A	810380

9.) the Board of Education approval of the Prevailing Wage Resolution as contained in consent agenda Item #6.9

10.) the Board of Education approval of the Special Education Taxi Bid as contained in consent agenda Item #6.10

11.) the Open Minutes from the June 8, 2010 Special Board Meeting.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

nay: none

Motion carried 7-0.

**DISCUSSION/ACTION: RESOLUTION TO ISSUE \$10M REFERENDUM BONDS**

Mrs. Siena thanked Board members and Dr. Riggle for their participation in the meeting at Moody's. She reviewed a summary of debt and how it was issued. She distributed and reviewed Mr. Boron's e-mailed questions regarding the resolution.

**RESOLUTION TO ISSUE \$10M REFERENDUM BONDS**

Motion by Mr. Taub, seconded by Mr. Wolfson for the resolution providing for the issue of not to exceed \$10,400,000 General Obligation School Bonds, Series 2010, of Township High School district Number 225, Cook County, Illinois, and for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

nay: none

Motion carried 7-0.

**MOTION TO APPROVE THE FINANCIAL ADVISORY AGREEMENT WITH THE WILLIAM BLAIR COMPANY, L.L.C.**

Motion by Mr. Boron, seconded by Dr. Regalbuto to approve the financial advisory agreement with the William Blair Company, L.L.C.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

nay: none

Motion carried 7-0.

**DISCUSSION/ACTION: APPROVAL OF (2) ACTIVITY BUSES FOR OFF CAMPUS USE**

Ms. Ptak reviewed the recommendation for additional activity buses for Off Campus use. If buses are used for special education needs the district receives 70-80% reimbursement from the state. The cost of the buses is \$4400/year per bus. With the leasing of these buses the district avoids the need to rent buses for Off Campus students to participate in PE at the YMCA. They may also be used for field trips and site visits for Off Campus students.

Mr. Martin asked why these buses are being proposed at this time and were not proposed previously. Ms. Ptak recently met with Off Campus I.S., Doug Strong, and learned of scheduling issues with the yellow school buses. Because of the scheduling issues for students, the administration thought of the white activity buses as a potential solution. Ms. Ptak explained for an additional \$1400 Off Campus gains flexibility and better reliability in student transportation.

Mr. Boron requested a chart that shows the activity of the white buses currently at the buildings. Mr. Boron stated that he has seen white activity buses parked at the schools during the school day. Perhaps one of these buses could be used for Off Campus. Mr. Boron expressed concern about leasing 2 more buses before we are sure that we are dispatching buses in as efficient manner as possible. He requested more information to determine whether this decision is warranted.

Mrs. Siena stated that the buildings are responsible for scheduling the activity buses and there is data that can be shared regarding usage. She also mentioned that if the buses are

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not used for special education students to a great extent, then the district may not claim special education reimbursement.

Mr. Shein asked Mrs. Siena if she was confident that we will receive the special education reimbursement. Mrs. Siena stated that she is confident that the district will receive the reimbursement over time.

Mr. Boron asked if the rules for reimbursement were subject to change because of the state's situation. Mrs. Siena stated that transportation reimbursement has not been slated for elimination.

Dr. Regalbuto mentioned that field trips would enhance Off Campus students' opportunities to participate in targeted activities in the community.

Dr. Riggle explained the logistical challenges of an Off Campus teacher or GBS employee who would need to retrieve activity buses from GBS for Off Campus use. The new proposal provides more availability and more flexibility for Off Campus students.

Mr. Pryma indicated that a number of teachers and coaches have taken advantage of the flexibility of using the leased activity buses for curriculum work during the school day.

Dr. Riggle stated that the administration is not looking for action at this meeting and can bring additional information in July.

Mr. Boron requested information regarding usage of leased buses during the school day. Dr. Riggle mentioned that the staff is bringing a cost savings to the district by their willingness to drive the buses. Dr. Regalbuto suggested pulling usage data from February/March during swim season.

**DISCUSSION/ACTION: CERTIFICATED & NON-CERTIFICATED  
RETIREMENTS**

Dr. Caliendo shared a summary of recent and upcoming retirements. He stated that this information gives the Board an idea regarding who, where and when staff plans to retire. Mr. Taub asked how typical the upcoming retirement numbers were. Dr. Caliendo and Mrs. Siena indicated that approximately 10 staff members per year is average. This information will be updated in the spring of 2011 and will be kept as a yearly running list.



**DISCUSSION/ACTION: SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES & VERBATIM RECORDINGS**

Dr. Williamson reviewed her memo regarding closed session minutes and verbatim recordings. She recommended that the Board keep all closed session minutes confidential and destroy closed session recordings 18 months after their creation with the exception of those recordings that related to litigation.

**MOTION TO APPROVE THE RECOMMENDATION REGARDING THE SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES AND VERBATIM RECORDINGS**

Motion by Mr. Boron, seconded by Wolfson to keep the minutes and closed session recordings outlined in the memo confidential and to approve the destruction of the closed session verbatim recordings 18 months after their creation with the exception of the verbatim recordings of the closed sessions from 12/7/2009, 12/14/2009, 1/11/2010, 2/8/2010, 4/12/2010.

Upon calling of the roll:

aye: Boron, Martin, Regalbutto, Shein, Taub, Wolfson

nay: none

Motion carried 6-0.

**DISCUSSION/ACTION: APPROVAL TO PURCHASE COMPUTER EQUIPMENT**

Dr. Riggle explained that this information is an extension of the technology budget. The information contained an overall list of computer purchases. Included in the information was equipment for a broadcasting computer replacement cycle.

Mr. Wolfson questioned the 3-year replacement cycle. Mr. Thimm explained the rationale for this cycle in that increased age brings increased failure of computers. Most manufacturers provide a 3-year warranty. After 3 years computers may become obsolete to applications needed. Mr. Wolfson asked about providing computers to low income students in the 3<sup>rd</sup> year if the district moved to a 2-year replacement cycle.

The Board asked for clarification regarding the need for Parallels software for Mac Books compared to using Boot Camp. Mr. Thimm explained that Boot Camp comes with the Mac. Not all teachers need the Parallels software.

Mr. Martin asked about the technology budget from FY10 coming in under budget. Dr. Riggle explained that the needs for Off Campus

may be addressed with these remaining funds when they move to 1835 Landwehr.

The Board asked about desk tops compared to lap tops relative to a replacement cycle. Mr. Thimm explained that the district tries to cascade older systems to areas where lesser needs exist. Computers do not remain static for the duration of their life.

Mr. Shein asked if PC's will always need monitor refreshes. Mr. Thimm indicated that PC's do need monitor refreshes and that flat screens are currently in place.

**MOTION TO PURCHASE COMPUTER EQUIPMENT**

Motion by Dr. Regalbuto, seconded by Mr. Wolfson to approve the purchase of computer equipment as stated in the memo from Mr. Thimm.

Upon calling of the roll:

aye: Boron, Martin, Regalbuto, Shein, Taub, Wolfson

nay: none

Motion carried 6-0.

**DISCUSSION/ACTION: BOARD POLICIES/PROCEDURES**  
**7040 POLICY EVENING HIGH SCHOOL**

Dr. Riggle reviewed Policy 7040. He explained the rationale for background checks for individuals 18 or older who apply to attend the Evening High School program. He highlighted the change in graduation requirements to match the new state requirements. GBE students are not exempt from taking the PSAE. This policy will be placed on consent for the next meeting.

**9200 POLICY & PROCEDURES ADVERTISING & DISTRIBUTING**  
**MATERIALS OR LITERATURE IN SCHOOLS/ON SCHOOL GROUNDS**  
**PROVIDED BY NON-SCHOOL RELATED ENTITIES**

Dr. Riggle reviewed changes to policy 9200 including changes in procedures. He noted that a School Board action requirement was written into the policy. Mr. Boron noted one additional change needed in policy 9200. Dr. Riggle will make that change prior to placing the policy on consent for the next Board meeting.

**9250 POLICY & PROCEDURES CORPORATE SPONSORSHIP**

Dr. Riggle reviewed the corporate sponsorship policy. New language was added that addressed a recent Supreme Court ruling.

Mr. Boron provided an explanation of his suggested language change. Dr. Riggle thanked Mr. Boron for his efforts relative to the work on policies.

### **MISCELLANEOUS TOPICS**

Dr. Riggle stated that GroupWise has now been turned off. He distributed a guide to Microsoft Exchange for Board members.

Mr. Taub mentioned that the next Board meeting starts at 7:00 p.m. at GBS in the Student Activity Center. Dr. Riggle indicated that signs are being purchased for posting agendas for upcoming Board meetings. He stated that the microphone system will also be moved to GBS.

Mr. Martin stated that he appreciated the memo summarizing information from the police departments. The Board discussed the indication from police that there is more serious drug use by area youth. Mr. Martin asked for an agenda item that reviews trends in the community. Dr. Riggle explained that when the police are diligent, gang activity is diminished. Mr. Martin asked about gang activity at GBN or GBS. Dr. Riggle stated that there is no reason to believe there is gang activity in our schools. Illegal activity that is taking place is perpetrated by young adults not in school or who are unemployed. Fewer young people are interested in this type of activity. Dr. Riggle stated that the Golf Mill incident from the fall was a wake-up call. Dr. Riggle indicated that there is great communication and collaboration between the schools and the police departments of Glenview and Northbrook.

### **REVIEW AND SUMMARY OF BOARD MEETING**

President Shein reviewed the following:

The Board recognized GBS Horticulture teacher, Jeff Yordy, on his Golden Apple nomination and the development of a donation garden.

Mrs. Freeman and Dr. Tuttle were acknowledged for their years of service to the district.

The Board approved the final \$10M of bond referendum dollars.

The district's bond rating remains AAA.

At the next meeting there will be follow-up regarding the usage pattern of activity buses and information regarding who was not able to obtain a bus because it was in use.

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The Board received an update regarding future retirements to raise awareness of positions that will need to be filled next year.

The Board discussed a policy regarding Evening High School graduation requirements, a policy regarding advertising and a policy regarding corporate sponsorship. Policies will be placed on consent for the next meeting.

Starting July 12, all meetings will begin at 7:00 p.m. During the first semester meetings will be held at GBS and then move to GBN starting in January. Dr. Riggle stated that 2-years of meetings will be held in the schools.

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Boron, seconded by Mr. Taub, to move into closed session at approximately 9:40 p.m. to consider administrative compensation for the 2010-11 school year and pending litigation (Section 2 (c) (1), (2), (9), (10) and (11) of the Open Meetings Act).

Upon calling of the roll:

aye: Boron, Martin, Regalbuto, Shein, Taub, Wolfson

nay: none

Motion carried 6-0.

The Board returned to open session at 11:09 p.m.

**ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION**

None.

**ADJOURNMENT**

Motion by Mr. Boron, seconded by Mr. Wolfson to adjourn the meeting at approximately 11:10 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried 6-0.

\* Boron, Martin, Regalbuto, Shein, Taub, Wolfson

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION

**UPCOMING BOARD MEETINGS:**

Meetings will be held in the  
Board Room (unless otherwise noted) of the  
Northfield Township High School District #225  
Administration Building,  
1835 Landwehr Road,  
Glenview, Illinois.

Monday, July 12, 2010      7:00 p.m. Regular Board Meeting  
Monday, July 26, 2010      7:00 p.m. Regular Board Meeting