

# GLENBROOK SOUTH HIGH SCHOOL

Northfield Township High School District 225

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GLENVIEW, IL 60026

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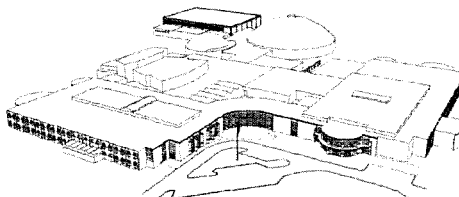
*Office of the Principal*

**To:** Dr. Mike Riggle

**From:** Dr. Brian K. Wegley *BKW*

**Re:** Girl's Lacrosse Tour

**Date:** October 14, 2013



Attached is a travel request for the GBS Girl's Lacrosse Team, which is coached by Anne Lesch. This is an Educational Tour as defined by Board Policy 7050 (attached), has been supported in the past and has been a positive experience for our girl's lacrosse team.

Students will leave on Tuesday, March 25<sup>th</sup> and will return on Saturday, March 29<sup>th</sup>. This tour to Palm Beach, Florida will be over Spring Break and students will not miss any school. Due to the fundraising done by the girls, the cost will only be \$250 per player. As a tour it requires your approval.

I support this tour and believe it will be a valuable experience for our girls.

Please let me know if you need any additional information.

October 11, 2013

Dear Board of Education,

I am writing to request permission to take the Varsity Girls Lacrosse Team at Glenbrook South High School to West Palm Beach, Florida for 5 days over spring break. We would be participating in "Springfling," a collection of high school girls' lacrosse teams from around the country that gather to practice and compete. We would play 3 teams from out east and Florida and practice during the week of spring break.

The facilities are state of the art with trainers on staff. Springfling manages the scheduling of our practices, games, officials, and provides ice and water. We would fly down on Tuesday March 25<sup>th</sup> and return Saturday March 29<sup>th</sup>. We have done significant fundraising already through our mulch sale, but we will continue to fundraise throughout the year in an effort to lower the cost per student. Our aim is to only charge the girls \$250.00 per player.

I believe I have a great group of girls this year with some strong senior leadership. This would be a good group to travel with in terms of their maturity, dedication to lacrosse, and who get along well. Trips such as these do so much for our team chemistry and bonding. They also are great for us to measure ourselves against some of the best teams in the country.

Thank you for your consideration and support.

Sincerely,

Annie Lesch  
Head Girls Lacrosse Coach  
Glenbrook South High School



BOARD POLICY: EDUCATIONAL TRAVEL EXPERIENCES

7050

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Section A - Introduction

The Board of Education of District #225 believes that educational travel experiences can provide significant educational experiences for Glenbrook students. However, it is the policy of the Board of Education that such travel experiences should not be scheduled to conflict with normal student attendance days. Under extraordinary circumstances, the Board may approve exceptions to this policy.

Section B - Educational Tours: Travel Conducted, but Not Financed, by the District

1. The Board of Education is authorized by Illinois statute to conduct educational tours as a supplement to particular courses of instruction, within or without the district, the State of Illinois, or the United States.
2. Recommendation of the principal and approval of the superintendent shall be required for all educational tours. Recommendation of the principal and the superintendent and approval of the Board of Education shall be required for educational tours conducted outside the State of Illinois or adjacent states, and for educational tours that require students to be absent from school for one day or more.
3. No student or employee may participate in an educational tour unless he has accident and health insurance coverage protecting against bodily injury or death and, if he is an employee, disability while participating in the tour. Cost of said insurance shall be assumed by the organization financing the tour. Validation of satisfactory insurance coverage shall be made in writing to the assistant superintendent of business affairs.
4. The Board of Education is not authorized to use school funds for any expenditures incurred on such a tour for meals, lodging, or transportation costs. However, the Board may authorize the payment of salaries of necessary personnel while on tour if the personnel are performing in the ordinary course of their employment.
5. All school rules and regulations regarding student conduct shall apply for students participating in educational tours.

Section C - Educational Travel : Travel Not Sponsored, Supported, or Conducted by the District

1. The Board of Education authorizes the superintendent to approve requests submitted by a school employee or a private agency and which have been recommended for approval by the principal, to use school facilities to inform students of educational travel programs within any of the fifty United States or any foreign country which, in the discretion of the principal and the superintendent, have educational significance for the district's students. Such use may be granted only with the clear understanding that the program is not sponsored or supported by the Board of Education and that the Board of Education assumes no legal responsibility or financial liability related to the program. Further, all materials used by the sponsoring agency in publicizing the program must contain a statement to this effect which has been approved by the superintendent. These same materials must also carry the identification of the sponsoring agency.
  
2. No student or employee may participate in educational travel unless he has accident and health insurance coverage protecting against bodily injury or death and, if an employee, disability while participating in the educational travel. Cost of said insurance shall be assumed by the employee or private agency financing the educational travel. Validation of satisfactory insurance coverage shall be made in writing to the assistant superintendent of business affairs.

Section D - Use of Equipment, Materials, or Supplies to Promote Educational Travel

Glenbrook equipment, materials or supplies, including stationery, shall be used for school-sponsored activities only, and shall not be used for any educational travel which is not school sponsored.

Section E - Student Trips Exclusion

Student trips are not included within the provisions of this policy.

Approved: April 12, 1971  
Revised: February 5, 1973  
Revised: December 1, 1975  
Revised: February 6, 1978  
Revised: January 23, 1984  
Revised: September 10, 1984  
Reviewed: November 14, 1988  
Revised: October 28, 1996  
Revised: November 27, 2000