



Office of the Principal

To: Dr. Mike Riggle

From: Dr. Brian Wegley

Re: GBS Concession Trailer Purchase

Date: July 21, 2014

Attached is a memo from Dr. Jim Shellard requesting the purchase of a used 2004 Wells Cargo CEW 162 Concession Trailer for \$7,155.00. As we have discussed, the expanded parking necessitated the removal of our current concession stand. Dr. Shellard has explored many solutions and this trailer recommendation is the conclusion of his search.

This solution will likely be in place for the next two to three years, after which time we will seek to put in a permanent solution with the help of the booster club.

Annually, Mr. Freund includes contingency money within our budget, which will be used for this purchase. Both Mr. Freund and I have spoken with Dr. Shellard regarding this solution and we support this purchase.

Please let me know if you need any additional information to proceed.

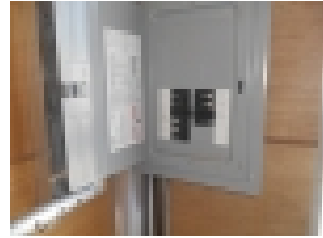
To: Dr. Brian Wegley
Mr. Gary Freund
From: Dr. Jim Shellard
Re: Purchase of 2004 Wells Cargo CEW 162 Concession Trailer
Date: July 19, 2014
CC: Mr. Steve Rockrohr

The purpose of this memo is to request the purchase of a used 2004 Wells Cargo CEW 162 Concession Trailer for \$7,155.00 (includes title, license, and doc fees). Please see the quotation from R.A. Adams Enterprises, Inc. from McHenry, Illinois for details (doc. 1)

I have been actively seeking options for the sale of concessions at sporting events held at the John R. Davis Stadium since learning of the removal of our previous concessions stand due to the expanded parking. This 16' x 8' used trailer indicated in the quote has several features that will help to facilitate large crowds with the potential of 9 walk up windows. This concessions trailer includes three large concession awnings and an additional awning for condiments. With a customized drop floor and inside/outside counters, this trailer will facilitate waiting on customers at a comfortable height. With two interior fluorescent lights and a junction box facilitating electrical appliances, we would be ready to "plug in and go." All food is prepared at alternative locations and the warmers, coolers, popcorn machine, and nacho machine would fit nicely on the counters built in the interior of the trailer. In addition, the removal "tongue" of the trailer will prevent people tripping over this while trying to purchase concessions. A new trailer that included these features would cost nearly \$15,000. Please see the projected cost of a trailer with these features (doc. 2).

In conclusion, this used 2004 Wells Cargo CEW 162 Concession Trailer would help to facilitate our needs and an optimal cost. The mobility of this trailer would also allow for use at other sporting events should there be interest. Thank you for your consideration and I have included several pictures of the trailer for your edification:





Document 1: Quote from R.A. Adams Enterprises, Inc.



QUOTATION

QUOTE # 139794

PAGE: 1

TRAILERS • HITCHES • TRUCK EQUIPMENT
2600 WEST ROUTE 120, McHENRY, ILLINOIS 60051-4563
WetsaajasEgaketaSiStisiEDsaqqass&e as follows to:
www.raadams.com

QUOTED BY: RICK FORT
CUST. P.O. # QUOTE DATE
07/19/14 EXPIRE DATE
08/18/14

CUSTOMER: 3 NON-TAXABLE CASH SALES
SHIP TO: GLENBROOK SOUTH H.S.
JIM SHELLARD
4000 W. LAKE AVE.
GLENVIEW IL 60026
PHONE # 1-847-486-4670 FAX #

PART NUMBER	DESCRIPTION	QTY	UOM	PER UNIT PRICE	EXTENDED PRICE
CEW162	TRAILER, WELLS CARGO CON 16',GVWR 8000 , 2 AXLE STANDARD SPECS 8'x 16' TRAILER INT. DIM. W7'61/2" x L15'91/4" x H6'6" GVWR 8000 LBS PAYLOAD 5450 LBS TIRES 75R15 2 AXLES 2 5/16" COUPLER ELEC. BRAKES	1	EA	7,000.00	7,000.00
TITLE LICENSE DOC	TITLE FEE/ILLINOIS				
FEE	LICENSE/PERMIT FEE-IL	1	EA	95.00	95.00
	MUNICIPAL	1	EA	10/00	10.00
COLOR:	.TRAILER/VEHICLE DOCUMENT	1	EA	50.00	50.00
YELLOW.	2004' MODEL. VIN #				
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WE ADVERTISE THE EQUIPMENT WE OFFER FOR SALE IN
A VARIETY OF MEDIA. THE EQUIPMENT QUOTED
REMAINS AVAILABLE FOR SALE UNTIL WE HAVE
RECEIVED A NON-REFUNDABLE DEPOSIT TO SECURE THE
PURCHASE.

SUBTOTAL	7,155.00
SALES TAX	0.00
***** -:
QUOTE TOTAL	7,155.00






















*** ALL DEPOSITS ARE NON REFUNDABLE ***

*** ALL PRICES QUOTED ARE CASH PRICES - PAYMENT BY CASH OR CHECK ONLY ***

Accepted by customer X

Date Accepted

Document 2: Quote for a new similar concessions trailer from The Trailer Showroom, IN.

			
Product	Quantity	Price	Amount
8x16 Tail Wind Series Tandem Axle Trailer (CC-TW816TA2) - \$650 Deposit	<input type="text" value="1"/> 	4,415.00	4,415.00
13500 BTU Air Conditioner with Heat Strip (CC-CD79) - \$40 Deposit	<input type="text" value="1"/> 	880.00	880.00
30 Amp Breaker Box With Life Line And Cable Hatch (CC-CD46) - \$15 Deposit	<input type="text" value="1"/> 	140.00	140.00
4' Fluorescent Light (\$120 Ea / \$15 Deposit) (CC-CD2127)	<input type="text" value="2"/> 	120.00	240.00
110 Volt Interior Light Switch (\$35 Ea / \$5 Deposit) (CC-CD39)	<input type="text" value="2"/> 	35.00	70.00
110 Volt Interior Receptacle (\$35 Ea / \$5 Deposit) (CC-CD49)	<input type="text" value="10"/> 	35.00	350.00
6' Concession Door (CC-CD1091) - \$50 Deposit	<input type="text" value="3"/> 	450.00	1,350.00
Fixed Window (Glass and trim only, no screen) - (\$42 Per Square Foot) (Deposit \$10 Per Square Foot) - (CC-1117)	<input type="text" value="18"/> 	42.00	756.00
Removable Exterior Fold Up Counter Top (\$33 / Ft) (Deposit \$3 / Ft) - (CC-CD2018)	<input type="text" value="18"/> 	33.00	594.00
White Aluminum Interior Counter Top (\$33 / Ft) (Deposit \$3 / Ft) - (CC-CD2019)	<input type="text" value="92"/> 	33.00	3,036.00
Chrome Rim / Center Cap / Lug Nuts / 5 Bolt Pattern (3.5K GVW Axle) (Each) (CC- CD187) - \$10 Deposit	<input type="text" value="4"/> 	65.00	260.00
ST175/80R13 - Load Range C Spare Tire With 5 Bolt Silver Rim (CC) - Each (CC-CD1701) - \$10 Deposit	<input type="text" value="1"/> 	80.00	80.00
Spare Tire Tongue Mount With Cover (CC-CD1146) - \$10 Deposit	<input type="text" value="1"/> 	90.00	90.00
Add Electric Brakes / Break Away Kit	<input type="text" value="1"/> 	195.00	195.00
Weight Distribution Plates - Pair - (CC-CD1696) - \$15 Deposit	<input type="text" value="1"/> 	90.00	90.00
Removable Hitch (I-Beam Models Only) (CC-CD135) - \$25 Deposit	<input type="text" value="1"/> 	300.00	300.00
Trailer Color (CC) - \$40 Deposit, Penske Yellow (CC-CD1780PY)	<input type="text" value="1"/> 	40.00	40.00
Additional 6 Inches Interior Height (\$13 Per Trailer Ft) (Deposit \$3 Per Trailer Ft) - (CC-CD209)	<input type="text" value="16"/> 	13.00	208.00
13.5K BTU Roof Mount Air Conditioner And Heat Strip (Does Not Include Wiring Or Brace) (CC-CD79) - \$40 Deposit	<input type="text" value="1"/> 	880.00	880.00
8' LX 9000 Elite Series Awning (CC-CD1128) - \$50 Deposit	<input type="text" value="1"/> 	825.00	825.00
All prices are in US Dollars		TOTAL	14,799.00