

**GLENBROOK
SOUTH
HIGH SCHOOL**

Northfield Township High School District 225

4000 WEST LAKE AVENUE
GLENVIEW, IL 60026
Web: www.glenbrook225.org/south
Telephone: 847.729.2000
Fax: 847.486.4462

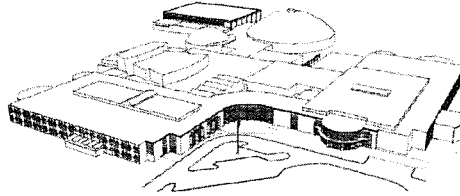
Office of the Principal

To: Dr. Mike Riggle

From: Dr. Brian K. Wegley *BKW*

Re: GBS Model UN Trip

Date: February 25, 2015



Attached is a travel request from Mr. Terry Jozwik for 20 students to attend the Washington Area Model United Nations Conference (WAMUNC) to be held on March 19-22, 2015, in Washington, D.C. The WAMUN Conference is a prestigious international one devoted to diplomacy, international affairs and global knowledge.

I support this experience and believe this will be a value experience for our Model UN students. This is a student trip as described by Board Policy 7230 (attached).

Although our guidelines stipulate that students will be responsible for 25% of their lodging and travel, Dr. Shellard has determined that his budget can cover a maximum of \$5000 of the total student cost. Other student expenses, which exceed the 25% expectation, are the responsibility of individual students.

Please let me know if you need anything further.

GLENBROOK HIGH SCHOOLS

Travel Requests Requiring Board of Education Approval

I. School GBN ___ GBS X GBE ___ GBOC ___ District ___

II. Initiator Terrence Jozwik Phone X 4651

Position Model U.N. Coach Date of Submission 2/25/15

III. Dates and Times of Leave/Return

Total Number of School Days Missed per Person 2

Departure Date/Time 3/19 - am. Return Date/Time 3/22 - p.m.

IV. Name of Individuals Participating in Tour: (Attach list if necessary.)

Teachers Terrence Jozwik

and Staff 20 Students

Students _____

V. Description, Destination, and Reason for Trip

Travel and competition in the Washington Area Model United Nations Conference in Washington, D.C.

VI. Cost of Trip

Was this trip included in your Dept. ___ Bldg. District ___ Budget?

	Total Amount	Per Person	Account #
Registration	<i>please see attached</i>		
Lodging	<i>please see attached</i>		
Meals (Advance)	<i>please see attached</i>		
Judging		N/A	
Substitute Teacher		N/A	
Transportation			
Air			
Bus/Car			
District Total		N/A	N/A
Cost to Student			N/A

VII. Approval

Jan Sull _____

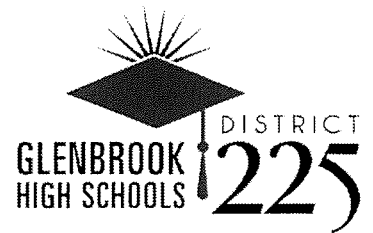
Supervisor
Principal
Superintendent

2/25/15

Date
Date
Date

Reminder: No purchases or expenses prior to Board of Education approval.

Form approved by Board of Education 12/15/97.



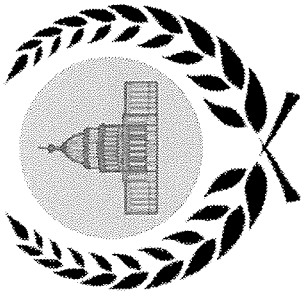
February 24, 2015

Dear Dr. Riggle,

I request permission to take 20 members of the Glenbrook South Model UN team to the Washington Area Model United Nations Conference to be held on March 19-22, 2015, in Washington D.C. The conference is sponsored by The George Washington University. WAMUNC is a four day exercise devoted to diplomacy, international affairs, global knowledge, and prides itself as being one of the premier Model United Nations conferences in the world. Further, WAMUNC's location in the nation's capital allows delegates to experience briefings, lectures, and speeches from leading professionals in related fields. Simulations such as WAMUNC are invaluable educational tools, as they teach our future leaders about the United Nations and the international community through intensively researched debate with their peers in a setting moderated by students from The George Washington University. Glenbrook South has an excellent and award winning team this year and is excited to participate in this prestigious international conference.

Sincerely,

Terrence M. Jozwik
Model UN Advisor



WAMUNCXXVII

MARCH 19 - 22, 2015



[Home](#) [About](#) [Hotel](#) [Conference](#) [Committees](#) [Media](#) [Sponsors](#) [Registration](#)

[Contact Us](#)

[Home](#) > [About](#) > [About WAMUNC](#)

About WAMUNC

The Washington Area Model United Nations Conference (WAMUNC) is a four-day exercise in diplomacy, international affairs, and global knowledge. WAMUNC prides itself on being one of the premier high school Model United Nations conferences in the world. WAMUNC's uniqueness lies in its high quality simulations as well as its geographic location in the heart of the American capital. WAMUNC is located in Washington, D.C. and is fully staffed and sponsored by The George Washington University.

Over the conference's four days, WAMUNC provides educational experiences through its committee simulations. Further, WAMUNC's location in the nation's capital allows delegates to experience briefings, lectures, and speeches from leading professionals in related fields. Whether delegates are Model UN veterans or completely new to the MUN scene, they will find that this conference will challenge their diplomatic skills, increase their knowledge of the subjects debated, and enrich their understanding of the world.

Our Mission

The Washington Area Model United Nations Conference is dedicated to promoting the development of diplomacy and knowledge of the field of international affairs amongst high school students from all over the world by providing a top-quality conference experience that allows learning and personal growth in a fun and engaging atmosphere.

[Links](#)

[WAMUNC Home](#)

Request for Travel for Model U.N. Team to Washington, DC

Cost for Staff

Total Number of Staff 1

	Per Person	Total (Cost times # of staff)	Account #
Registration	\$160.00	\$0.00	382332
Food	\$0.00	\$0.00	382332
Transportation	\$250.00	\$250.00	
	Air		3317
	Bus/Car		
Lodging (for 3 nights)	\$597.00	\$597.00	382332
Substitute	\$200.00	\$200.00	SUB
Total		\$1,047.00	

Cost for Students

Total Number of Students 20

	Per Student	Total
Transportation		
	Air	\$250.00
	Bus/Car	\$0.00
Lodging (for 3 nights)	\$149.25	\$2,985.00
Total		\$7,985.00

Meals for Staff	
Breakfast	\$4.00
Lunch	\$8.00
Dinner	\$20.00
Cost per Day	\$32.00

Cost of Registrations, etc.

	Per Student	Total (Cost times # of students)
Registration	\$80.00	\$1,600.00

Students	Per Student	Total	Account #
Total Cost		\$9,585.00	
Student Activities Contribution		\$5,000.00	382332
Total Cost to Student	\$229.25	\$4,585.00	Students

Summary of Costs

Total Cost for Students and Staff	\$10,632.00
Total Cost for Students and Staff Funded by District	\$6,047.00
Total Cost Funded by Students	\$4,585.00

Glenbrook High School District #225

BOARD POLICY: STUDENT TRIPS

7230

Page 1 of 3 pages

Section A - Introduction

The Board of Education believes that structured learning should not be limited to the classroom. Valuable experiences for Glenbrook students exist within and outside the boundaries of District #225. The Board also realizes that additional responsibilities arise whenever students are taken from the school premises. Staff, parents, and students should be aware of these responsibilities and the necessity for reasonable administrative procedures. The physical welfare of our students and staff must always be paramount in our considerations. It shall be the policy of this Board of Education to maintain insurance for the liability of the district, its board members, its employees, and authorized volunteers as a result of student injury, property loss and general liability coverage on student trips. It shall also be the Board's policy to encourage the maintenance of adequate personal automobile liability and medical insurance by our staff members.

Section B – Definition of Student Trips

A student trip shall be considered to be a school-sponsored activity away from the school premises usually falling within two major areas.

1. Instructional Field Trips and Extended Classroom:

Instructional field trips provide experiences out of the classroom that are normally carried on during regular class hours and are related to the planned curriculum. In some instances pre- and post-school hours may be utilized.

- a. A field trip implements and/or augments group classroom instruction. Transportation for field trips is restricted by The School Code to Illinois or adjacent states.
- b. An "extended classroom" allows individual students to pursue their studies in various work-related, volunteer, or observation activities outside the classroom.

2. Student Activity Trips:

Student activity trips are connected with regularly sponsored in school or post-school programs and may include but not be limited to the following:

- a. An activity trip as part of an extracurricular activity
- b. A contest (or practice for a contest) between students representing Glenbrook and another secondary school, or between participants in intramural sports (contestants, cheerleaders, marching band, etc.)
- c. A performance or exhibition displaying special talent by an individual or group of students (e.g., band, chorus, etc.)
- d. A convention or workshop in which an individual or group of students representing Glenbrook participate (e.g., student council convention or workshop)

Section C – General Parameters

1. All student trips must be approved by and will be subject to the procedures set forth by the school principal or the designated representative.
2. Recommendation of the principal and approval of the superintendent shall be required for all overnight student trips. Recommendation of the principal and the superintendent and approval of the Board shall be required for all student trips conducted outside the State of Illinois or adjacent states.
3. Funding for student trips shall be in accordance with the guidelines adopted by the Board.
4. No student shall be penalized for non-participation in a class field trip. No student shall be penalized for participation in a class field trip or student activity trip.
5. Reasonable administrative care should be taken to ensure safety and orderly behavior on all student trips. Staff members shall accompany all field trips except “extended classroom” trips.
6. All Board and school policies, procedures and regulations regarding student conduct apply for students on student trips.

BOARD POLICY: STUDENT TRIPS

7230

Page 3 of 3 pages

7. Transportation on all student trips should be by district-owned vehicles or by commercial vehicles, whenever practical. Occasionally, because of a limited number of participating students, private transportation is permissible when approved by the principal or the designated representative. In these instances, travel may be by private automobile, if the driver is a Glenbrook staff member, parent, or student.
8. Students participating in student trips must travel to and from the trip's destination in the school-sponsored mode of transportation unless an exception for good cause is made by the trip's sponsor for the student to be transported by the student, his/her parent or guardian.
9. The Parental Permission Slip and Field Trip Request Application, as specified in the procedures to this policy, shall be used in complying with this policy.

Source: School Code; Section 10-20.19
10-22.22,
10-22.29b
29-3.1

Revised: February 6, 1978
Revised: September 10, 1984
Revised: October 28, 1996
Revised: May 29, 2001
Revised: July 10, 2006