

GLENBROOK SOUTH HIGH SCHOOL

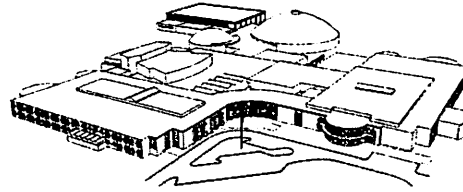
Northfield Township High School District 225

4000 WEST LAKE AVENUE
GLENVIEW, IL 60026
Web: gbs.glenbrook.k12.il.us
Telephone: 847.729.2000
Fax: 847.486.4462

Office of the Principal

To: Dr. Mike Riggle

From: Brian K. Wegley *BW*



Re: GBS Japanese Student Exchange

Date: October 18, 2010

Attached is a travel request from Dr. Yasuko Makita-Discekici, our Japanese teacher. For the past three years Dr. Makita-Discekici has coordinated the visitation of Japanese students from Kokusai Joho High School, which is located about 2 hours outside of Tokyo and is a high-performing public school. The visits have proven to be valuable experiences for our students, families and visitors.

Dr. Makita-Discekici has successfully arranged an exchange opportunity with Kokusai Joho High School for our students to visit Japan. Instead of using a travel agency as is sometimes done with student tours, Dr. Makita-Discekici will lead the travel arrangements with the help of teachers who have successfully scheduled these trips at Walter Payton High School, Streamwood High School and Evanston Township High School.

Students from Kokusai Joho High School will visit GBS in March. The GBS student visitation to Japan is projected to begin the week following the end of school from June 13, 2011 through June 26, 2011. As defined in the attached Board Policy 7050, this will be an Educational Tour, which is travel that is conducted, but not financed, by the district.

This exchange will now mirror those currently occurring in Spain, France and Germany. I am thankful for this opportunity for our families and students and I support the approval of this tour.

Please let me know if you need any additional information.

To: Brian Wegley
From: Dr. Yasuko Makita-Discekici

cc: Danita Fitch
Cameron Muir
Dr. Michael Riggle

Date: Monday, October 18, 2010

Subject: Japanese Exchange Program

Exchange Proposal: This proposed student exchange is an exciting development for the GBS Japanese program. Glenbrook South has been invited to participate in an exchange with Kokusai Joho High School in Niigata, Japan. This invitation is a direct result of the positive relationship that GBS has cultivated by generously and enthusiastically hosting 25 students from Kokusai Joho annually for the past 3 years. Again in March 2011, 25 students from Kokusai Joho will visit Glenbrook South and will stay with host families. For the first time, GBS students have the opportunity to visit Japan during June of 2011, after the school year. This proposal requests board approval for this exchange, since the inclusion of a travel portion is now being sought.

The School: Kokusai Joho High School (KJ) is a public, coeducational school located in Niigata Prefecture, which is located on the main [*Honshuu*] island on the coast of the Sea of Japan. It is approximately two hours by super express train [*shinkansen*] from Tokyo. Niigata Prefecture has a partnership with the State of Illinois.

- 160 highly selective students are enrolled in each grade (three years of high school);
- Every year about 90 % of the seniors are successfully admitted to universities through rigorous entrance examinations;
- The curriculum for the 11th and 12th year consists of International Culture Courses or Information Science Courses;
- The school goal is to help students develop international and organization skills so that they might play an active part in a rapidly internationalizing and information oriented world.

Rationale: 108 students are currently studying Japanese language and culture in the Japanese program at Glenbrook South. Many aspects of the culture as well as linguistic situations are difficult, if not impossible, to replicate in the classroom. An on-going exchange program strengthens the overall Japanese program, by allowing a significant number of GBS students the opportunity to experience Japanese culture first-hand. These students, in turn, are able to share their experiences with other students of Japanese, and share the insights they gain with classmates in other courses across the curriculum. The entire school benefits from the opportunity to discuss and share ideas with the Japanese students and their teachers when they visit Glenbrook South.

As in the past, the hosting portion for the exchange impacts Glenbrook South in the following ways:

- The Japanese students will arrive March 19-27, 2011. The Japanese students will be accompanied by a teacher from Kokusai Joho. They will spend approximately 8 days with their host families in Glenview.
- The Japanese visitors will be integrated into various predetermined classes, departments and will shadow their host GBS student to classes.

- The Dean's office will provide student ID cards for all Japanese visitors.
- The district office will be contacted if bus passes are needed.
- The Dean's office will allow for 25 extra students to eat lunch in the cafeteria during the time of the Japanese exchange.

Japan, 2011

- The trip to Japan will start the week after finals; June 13, 2011 and return June 26, 2011.
- Students will stay with Japanese host families for 5 days in Niigata, and will shadow their partners' at Kokusai Joho High School.
- Students will depart Niigata, and fly to Osaka and visit the ancient cities of Kyoto and Nara.
- Two nights will be spent in Hiroshima. Students will visit the Peace Memorial Museum Park in Hiroshima and the Miyajima shrine.
- In Tokyo, students will visit Mitsubishi Motors in Marunouchi; Asakusa (downtown Tokyo); Akihabara (electronic shops); Harajuku (fashion district); Shibuya (NHK public broadcasting station), Meiji Shrine, and Tokyuu Hands (for souvenirs).
- The approximate cost will be \$3,400 including airfare, trains, ferries, hotels, entrance fees, meals, and some souvenirs.

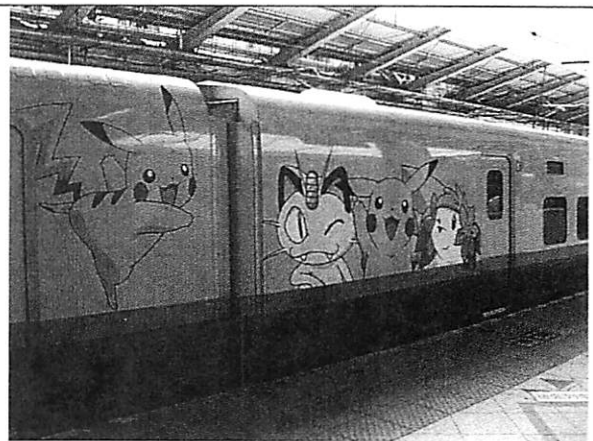
Board Approval: I am seeking board approval for a variety of reasons. This is an educational exchange conducted, but not financed by the district. This exchange has direct relevancy to the Japanese curriculum at Glenbrook South in that its main objective is the integration of students into the everyday life of exchange host families and into the classroom activities of host schools to provide them with greater intercultural understandings. GBS parents have also been strong advocates for this type of opportunity for their children studying Japanese.

Presentation to the Board of Education: I am requesting your assistance in bringing this proposal before the School Board.

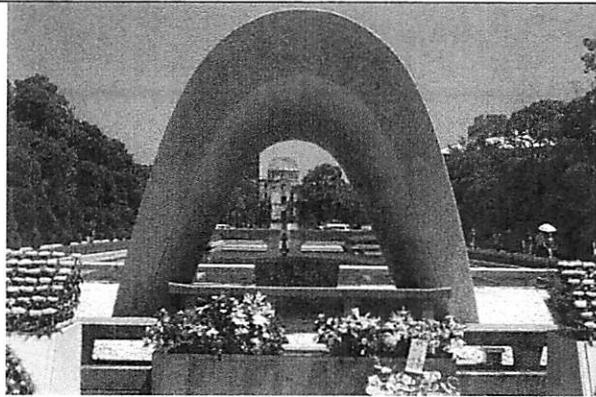
Trip Locations:



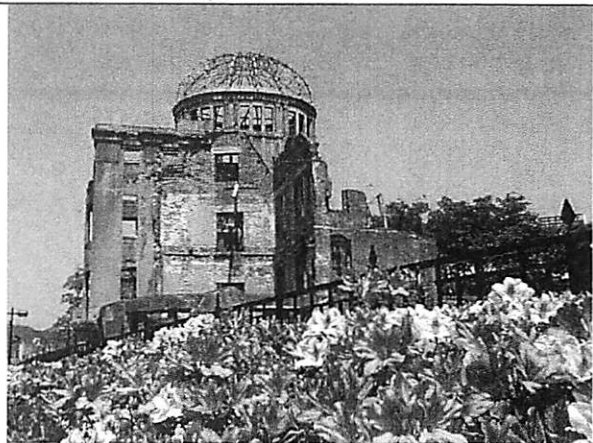
Shinkansen crossing Tokyo.



Pokemon on Tokyo Shinkansen.



Hiroshima Peace Park, Narita, Japan. Monument to those that passed.



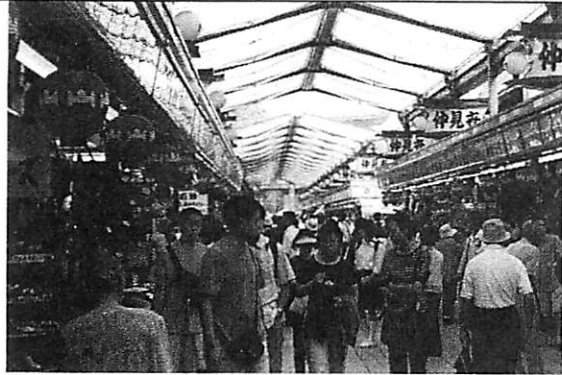
A-Dome has been preserved and remains as the main memorial. It was one of the few structures remaining after the atomic bomb was dropped.



Looking across to Peace Memorial Park.



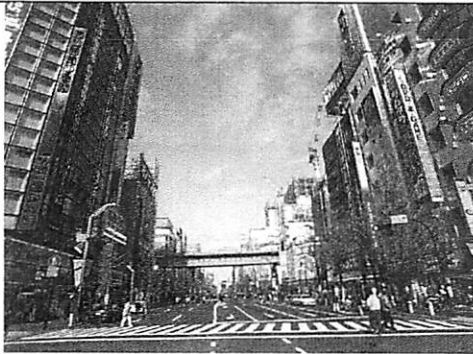
Floating tori (gate to a shrine) on Miyajima Island.



Shopping arcade in Asakusa, one of the older and more historic areas of Tokyo.



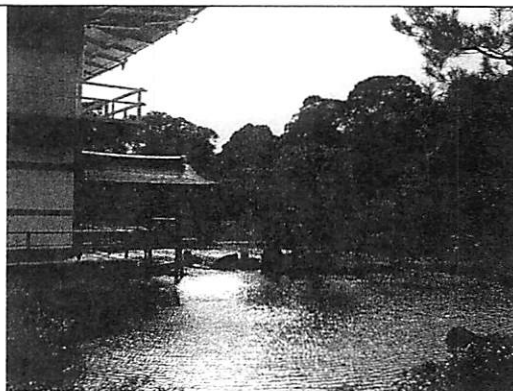
Nakamise shopping center located in Asakusa, Tokyo, just before the famous Sensou-Ji Temple.



Akihabara is Tokyo's "Electric Town", located on the eastern side of the central Chiyoda ward. The area houses thousands of shops selling every technological gadget imaginable.



Kinkakuji Temple, Kyoto. The Golden Temple.





The Kiyomizu-dera Shrine, built into the hillside of Mount Higashiyama, is a Buddhist Temple that began construction during the 8th year of Hoki, in 778 AD. Kiyomizu was founded by Enchin, who was a the 'great priest' under Emperor Kanmu Tenno (737 to 806) who moved the capital of Japan from Nara to Heian-kyo, or present-day Kyoto.



Constructed in 752 on the order of Emperor Shomu, Todai-ji Temple's Great Buddha Hall in Nara is the largest wooden structure in the world and houses an immense statue of Rushana Butsu.



Todaiji Buddha.

GLENBROOK HIGH SCHOOLS
Travel Requests Requiring Board of Education Approval

I. School GBN ___ GBS GBE ___ GBOC ___ District ___
 II. Initiator Yasuko Makita-Discekici Phone 486-4276
 Position Japanese teacher Date of Submission 10-8-2010

III. Dates and Times of Leave/Return
 Total Number of School Days Missed per Person 0
 Departure Date/Time 6-13-2011 Return Date/Time 6-26-2011

IV. Name of Individuals Participating in Tour: (Attach list if necessary.)
 Teachers and Staff Yasuko Makita-Discekici
 Students Eligible students of GBS Japanese language program (8-12 students)

V. Description, Destination, and Reason for Trip
Please refer to attached proposal

VI. Cost of Trip
 Was this trip included in your Dept. ___ Bldg. ___ District ___ Budget? No

	Total Amount	Per Person	Account #
Registration	_____	_____	_____
Lodging + Meals	_____	<u>1,200</u>	_____
Entrance Fees; Insurance Meals (Advance)	_____	<u>200</u>	_____
Judging	_____	N/A	_____
Substitute Teacher	_____	N/A	_____
Transportation	_____	_____	_____
Air	_____	<u>1,400</u>	_____
Train, Ferry Bus/Car	_____	<u>600</u>	_____
District Total	_____	N/A	N/A
Cost to Student	_____	<u>3,400</u>	N/A

VII. Approval
Dimita Fitch _____
 Supervisor Principal Superintendent
10-8-2010 _____
 Date Date Date

Reminder: No purchases or expenses prior to Board of Education approval.

Cost for Staff**Total Number of Staff**

1

	Per Person	Total (Cost times # of staff)	Account #
Entrance Fees & Insurance	\$200.00	\$200.00	
Food	\$0.00	\$0.00	
Transportation			
Air	\$1,400.00	\$1,400.00	
Train, Ferry	\$600.00	\$600.00	
Lodging & Meals	\$1,200.00	\$1,200.00	
Substitute	\$0.00	\$0.00	
Total		\$3,400.00	

Cost for Students**Total Number of Students**

10

	Per Student	Total
Transportation		
Air	\$1,400.00	\$14,000.00
Train, Ferry	\$600.00	\$6,000.00
Lodging & Meals	\$1,200.00	\$12,000.00
Total		\$32,000.00

Cost of Entrance Fees & Insurance

	Per Student	Total (Cost times # of students)
Entrance Fees & Insurance	\$200.00	\$2,000.00

As Per October 6, 2009 GBS Memo

Students	Per Student	Total	Account #
Total Student Cost		\$34,000.00	
Student Activities Contribution		\$0.00	
Total Cost to Student	\$3,400.00	\$34,000.00	Students

Summary of Costs

Total Cost of Trip for Students and Staff	\$37,400.00
Total Cost for Students and Staff Funded by District	\$0.00
Total Cost Funded by Students	\$34,000.00

BOARD POLICY: EDUCATIONAL TRAVEL EXPERIENCES

7050

Page 1 of 2 pages

Section A - Introduction

The Board of Education of District #225 believes that educational travel experiences can provide significant educational experiences for Glenbrook students. However, it is the policy of the Board of Education that such travel experiences should not be scheduled to conflict with normal student attendance days. Under extraordinary circumstances, the Board may approve exceptions to this policy.

Section B - Educational Tours: Travel Conducted, but Not Financed, by the District

1. The Board of Education is authorized by Illinois statute to conduct educational tours as a supplement to particular courses of instruction, within or without the district, the State of Illinois, or the United States.
2. Recommendation of the principal and approval of the superintendent shall be required for all educational tours. Recommendation of the principal and the superintendent and approval of the Board of Education shall be required for educational tours conducted outside the State of Illinois or adjacent states, and for educational tours that require students to be absent from school for one day or more.
3. No student or employee may participate in an educational tour unless he has accident and health insurance coverage protecting against bodily injury or death and, if he is an employee, disability while participating in the tour. Cost of said insurance shall be assumed by the organization financing the tour. Validation of satisfactory insurance coverage shall be made in writing to the assistant superintendent of business affairs.
4. The Board of Education is not authorized to use school funds for any expenditures incurred on such a tour for meals, lodging, or transportation costs. However, the Board may authorize the payment of salaries of necessary personnel while on tour if the personnel are performing in the ordinary course of their employment.
5. All school rules and regulations regarding student conduct shall apply for students participating in educational tours.

Section C - Educational Travel : Travel Not Sponsored, Supported, or Conducted by the District

1. The Board of Education authorizes the superintendent to approve requests submitted by a school employee or a private agency and which have been recommended for approval by the principal, to use school facilities to inform students of educational travel programs within any of the fifty United States or any foreign country which, in the discretion of the principal and the superintendent, have educational significance for the district's students. Such use may be granted only with the clear understanding that the program is not sponsored or supported by the Board of Education and that the Board of Education assumes no legal responsibility or financial liability related to the program. Further, all materials used by the sponsoring agency in publicizing the program must contain a statement to this effect which has been approved by the superintendent. These same materials must also carry the identification of the sponsoring agency.
2. No student or employee may participate in educational travel unless he has accident and health insurance coverage protecting against bodily injury or death and, if an employee, disability while participating in the educational travel. Cost of said insurance shall be assumed by the employee or private agency financing the educational travel. Validation of satisfactory insurance coverage shall be made in writing to the assistant superintendent of business affairs.

Section D - Use of Equipment, Materials, or Supplies to Promote Educational Travel

Glenbrook equipment, materials or supplies, including stationery, shall be used for school-sponsored activities only, and shall not be used for any educational travel which is not school sponsored.

Section E - Student Trips Exclusion

Student trips are not included within the provisions of this policy.

Approved: April 12, 1971
Revised: February 5, 1973
Revised: December 1, 1975
Revised: February 6, 1978
Revised: January 23, 1984
Revised: September 10, 1984
Reviewed: November 14, 1988
Revised: October 28, 1996
Revised: November 27, 2000