

GLENBROOK HIGH SCHOOLS

Travel Requests Requiring Board of Education Approval

I. School GBN GBS _____ GBE _____ GBOC _____ District _____

II. Initiator Alma Nicholson Phone X2672
 Position Head Coach Date of Submission 05/04/2009

III. Date and Times of Leave/Return
 Total Number of School Days Missed per Person 0
 Departure Date/Time 6/13 12:00 p.m Return Date/Time 6/20 4:55 p.m.

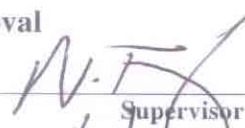


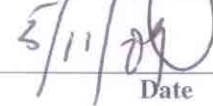

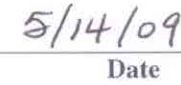
IV. Name of Individuals Participating in Tour: (Attach list if necessary.)
 Teachers and Staff Alma Nicholson, Gregmalis
 Students Melissa Lee-Litowitz, Kyle Zak

V. Description, Destination, and Reason for Trip
National Forensic League 2009 National Speech Tournament

VI. Cost of Trip
 Was this trip included in your Dept. _____ Bldg. _____ District _____ Budget? _____

	Total Amount	Per Person	Account #
Registration	_____	_____	_____
Lodging	_____	_____	_____
Meals (Advance)	_____	_____	_____
Judging	_____	N/A	_____
Substitute Teacher	_____	N/A	_____
Transportation	_____	_____	_____
Air	_____	_____	_____
Bus/Car	_____	_____	_____
District Total	_____	N/A	N/A
Cost to Student	_____	_____	N/A

VII. Approval

 _____ Supervisor	 _____ Principal	 _____ Superintendent
 _____ Date	 _____ Date	 _____ Date

Reminder: No purchase or expenses prior to Board of Education approval.



GLENBROOK NORTH HIGH SCHOOL FIELD TRIP REQUEST APPLICATION

FOR OFFICE USE ONLY

Dated Received _____

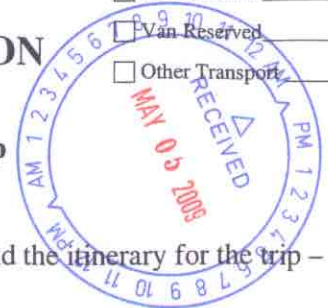
Bus Ordered _____

Van Reserved _____

Other Transport _____

Instructional Trip

Activity Trip



1. DESCRIPTION

Describe the trip requested, listing the address(es) of the place(s) to be visited and the itinerary for the trip - include approximate times:

National Forensic League 2009 National Speech Tournament
Birmingham, Alabama (Various Locations)
June 13, 2009 - June 20, 2009

2. RATIONALE

Describe the purpose of the trip as it relates to specific course objectives or sponsored activity:

National Championship Tournament - Qualified to attend

3. CLASS/ACTIVITY INFORMATION (Attach two (2) copies of student list with ID numbers)

Class or Activity: Speech Team Number of students: 2

Chaperones accompanying trip: Alma Nicholson, Greg Malis

4. TRIP INFORMATION

Trip date(s): June 13 - 20, 2009

Departing from (location): O'Hare At: 12:00 AM PM

Returning from (location): Hartsfield At: 4:55 AM PM

Students released from class: N/A AM PM Time returning to school: N/A AM PM

5. TRANSPORTATION INFORMATION

Transportation: Car(s): _____ Bus(es): _____ Glenbrook 225 Van(s): _____

Other (specify): Air/Rental ~~Van~~ Car Should the bus remain with the trip? Yes No N/A

Permission Waiver Slip Needed? Yes No Bookstore Auth. to Collect Needed? Yes No N/A

6. COST/SUBSTITUTE INFORMATION

Estimated cost of transportation: _____ Estimated cost of substitute teacher(s): N/A

Substitute Needed for Blocks: 1 2 3 4 5 6 7 8 9 10 Lunch 1 2 3 A / B Day

Alma Nicholson 05/04/09
Teacher Requesting Trip Date

G. Malis 5/11/09
Associate Principal's Approval Date

Instructional Supervisor's Approval Date
[Signature] 5/11/09
Activities Director's Approval Date

WHITE: Main Office

GREEN: Attendance Office

YELLOW: Instructional Supervisor

PINK: Switchboard

GOLD: Teacher

Group: Speech Team
Head Coach: Alma Nicholson
Tournament: National Forensic League 2009 National Speech Tournament
Location: Birmingham, Alabama (Various Locations)
Date: Saturday, June 13, 2009 - Saturday, June 20, 2009
Chaperone(s): Alma Nicholson, G. Malis

Attendance List:

111445 Melissa Lee-Litowitz
92650 Kyle Zak

Transportation:

Departure:

American Airlines O'Hare to Atlanta - #1359
Drive from Atlanta to Birmingham

Return:

Drive from Birmingham to Atlanta
American Airlines Atlanta Hartsfield to O'Hare #1996

Lodging:

Holiday Inn Express Hotel and Suites
156 Resource Center Pkwy.
Birmingham, AL 35242
(205) 776-6370

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Head Coach: Alma Nicholson
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