

GLENBROOK HIGH SCHOOLS

Travel Requests Requiring Board of Education Approval

I. School GBN GBS GBE GBOC District
 II. Initiator RICH CHAPMAN Phone x2437
 Position BAND DIRECTOR Date of Submission 5/29/09

III. Dates and Times of Leave/Return
 Total Number of School Days Missed per Person 1
 Departure Date/Time OCT 9, 2009 8 AM Return Date/Time OCT 10, 2009 11 PM

IV. Name of Individuals Participating in Tour: (Attach list if necessary.)
 Teachers and Staff RICH CHAPMAN, MARK RUNNING, NURSE TBD
 Students 2009-10 Marching Band - names not yet available Approx 85 students

V. Description, Destination, and Reason for Trip
See attached

VI. Cost of Trip
 Was this trip included in your Dept. Bldg. District Budget?

	Total Amount	Per Person	Account #
Registration	_____	_____	_____
Lodging	_____	_____	_____
Meals (Advance)	_____	_____	_____
Judging	_____	N/A	_____
Substitute Teacher	_____	N/A	_____
Transportation	_____	_____	_____
Air	_____	_____	_____
Bus/Car	_____	_____	_____
District Total	_____	N/A	N/A
Cost to Student	_____	_____	N/A

VII. Approval
Chris Sartin P. Papp
 Supervisor Principal Superintendent
6/2/09 6/2/09
 Date Date Date

Reminder: No purchases or expenses prior to Board of Education approval.

Form approved by Board of Education 12/15/97.

To: Paul Pryma *PPY*
Chad Davidson
From: Rich Chapman *RSC*
Mark Running *MR*
Re: 2009-10 Band Trip

We would like to propose the following trip for the 2009-10 Marching Band:

Friday Oct. 9, 2009

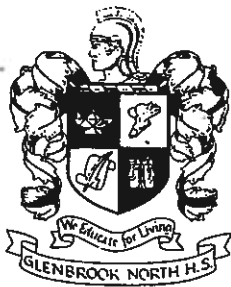
Morning departure from school
On field marching clinic at UW-Whitewater with UW-W director of bands
Lunch on campus
Afternoon campus tour
Late afternoon departure for Wisconsin Dells
Evening free at the Kalahari Resort

Saturday Oct. 10, 2009

Morning departure for Madison, WI
Campus tour of UW-Madison
Lunch on campus
Free time in downtown Madison in chaperoned groups
Afternoon departure for Cudahy HS in Milwaukee
Evening marching band contest at Cudahy HS
Approx 11pm return to GBN

We anticipate 80-90 students participating in this trip as well as 10-12 adult chaperones. The estimated cost of this trip is \$275 per person and includes everything except lunch on Saturday. There would be no cost to the school for this trip. Students would miss one day of class. We feel that this is a valuable trip as it gives students an opportunity to visit two college campuses, work with a college director and compete in a marching band contest.

We would like to have this brought to the school board meeting on June 8th. Please let us know if you have any questions.



GLENBROOK NORTH HIGH SCHOOL FIELD TRIP REQUEST APPLICATION

FOR OFFICE USE ONLY	
Dated Received	_____
<input type="checkbox"/> Bus Ordered	_____
<input type="checkbox"/> Van Reserved	_____
<input type="checkbox"/> Other Transport	_____

Instructional Trip Activity Trip

1. DESCRIPTION

Describe the trip requested, listing the address(es) of the place(s) to be visited and the itinerary for the trip – include approximate times:

Marching Band trip to Wisconsin. UW-Whitewater,
Wisconsin Dells, UW-Madison, Cudahy H.S.

2. RATIONALE

Describe the purpose of the trip as it relates to specific course objectives or sponsored activity:

Chairs & Competition

3. CLASS/ACTIVITY INFORMATION (Attach two (2) copies of student list with ID numbers)

Class or Activity: Marching Band Number of students: 85
Chaperones accompanying trip: Rensing, Chapman

4. TRIP INFORMATION

Trip date(s): Oct. 9 & 10, 2009
 Departing from (location): GBN At: 8:00 AM PM
 Returning from (location): Cudahy HS At: 10:00 AM PM
 Students released from class: _____ AM PM Time returning to school: 11:00 AM PM

5. TRANSPORTATION INFORMATION

Transportation: Car(s): _____ Bus(es): MUSIC ordenag Glenbrook 225 Van(s): _____
 Other (specify): _____ Should the bus remain with the trip? Yes No
 Permission Waiver Slip Needed? Yes No Bookstore Auth. to Collect Needed? Yes No

6. COST/SUBSTITUTE INFORMATION

Estimated cost of transportation: _____ Estimated cost of substitute teacher(s): _____
 Substitute Needed for Blocks: 1 2 3 4 5 6 7 8 9 10 Lunch 1 2 3 A / B Day

R. O. [Signature] 5-29-09
 Teacher Requesting Trip Date

[Signature] 5/29/09
 Instructional Supervisor's Approval Date

 Associate Principal's Approval Date

 Activities Director's Approval Date