

**GLENBROOK HIGH SCHOOLS  
Regular Board Meeting – December 13, 2010  
District Business Office**

**TO:** Dr. Mike Riggle  
Hillary Siena

**FROM:** Kimberly Ptak

**REVISED MEMO**

**DATE:** December 13, 2010

**RE: DISCUSSION/ACTION: APPROVAL OF GBN ROOFING WORK**

**Recommendation**

It is recommended that the Board of Education award the first phase of roofing work at GBN to Crowther Roofing & Sheet Metal, Inc. in the amount of \$34,000. The following four quotes were received for this work:

Crowther Roofing & Sheet Metal, Inc.	\$34,000
Elens & Maichin Roofing & Sheet Metal, Inc.	\$34,500
L. Marshal Roofing and Sheet Metal, Inc.	\$41,900
Riddiford Roofing Company	\$47,891
 Estimate	 \$45,000

**Background**

There has been periodic leaking in the back gym hall roof at GBN and, over the last month, the situation is progressively getting worse. Minor patching has been done to the area, however a recent infrared survey shows the insulation to be completely saturated and the roof in need of immediate replacement.

Due to the urgency and time of year, it is recommended that the roof be replaced in two phases. The first phase involves removing the existing roof system down to the structural deck and installing a temporary roof system, the majority of which will remain under the permanent system. The permanent roof will be installed and bid along with other roofing work scheduled for this summer. The estimate for phase two is \$45,000.

**Master Roofing Plan**

Our master roofing plan goes through 2013, and this roof is not part of that plan. Over the next year, the master roofing plan will be updated through 2018 and this roof would have been identified in the earlier part of that plan.

There is a general roofing allowance of \$25,000 built into this year's budget. The remaining \$9,000 will be paid for from contingency funds.