

**GLENBROOK HIGH SCHOOLS
District Business Office**

**TO: Dr. Riggle
Hillary Siena**

FROM: Kimberly L. Ptak

DATE: March 18, 2013

RE: Approval of FY 2013/14 Capital Outlay Requests

It is recommended that the Board of Education approve the following capital outlay requests as discussed at the February 27, 2013 facility committee meeting.

Background

Every year, as part of the budgeting process, capital outlay requests are submitted by each building for approval by the Board of Education. The district's established threshold for a single item, to be considered a capital outlay, is \$2,500. Requests range based on need and typically do not exceed \$135,000.

Attached are the requested capital outlay for GBN and GBS for FY 2013/14.

CAPITAL OUTLAY REQUESTS 2013-2014

GLENBROOK NORTH

CPA Houselighting System Controls

\$35,000

To maintain and improve the CPA audience seating area and lobby lighting control system, the main lighting networks system processor, network and controls stations need upgrading to current standards. The original processor is aging and has had major repairs made to it and eventually needs replacement to maintain consistent, reliable control over the theatrical lighting system which includes the audience lighting, lobby lighting and theatrical stage lighting. Theatrical stage lighting includes traditional fixed stage lighting instruments and contemporary moving and digital stage lighting equipment. This covers the main network which connects all the components of the theatrical lighting system and its central processor with the remote stations and insert points for operating it that are placed around the facility.

CPA Lighting Control Console

\$16,600

The current lighting console and its processing unit used to control the theatrical stage lighting is in need of replacement as its processors (very specialized custom dual tracking computers) are reaching the end of their lifespan and the ability to be able to service them over time decreases. This is due to the technical lifespan of the console and its current abilities to interface with the newer technology that we have been incorporating into theatrical lighting for our productions. This is the console which student technical staff uses to program and control lighting for theatrical productions, concerts and events. This console is a specific controller for the main lighting system and is able to be set up and plugged into various locations in the lighting control network depending on the specific setup for a production. The newer consoles have a better range on controlling the newer digitally controlled lighting equipment as well as the traditional theatrical lighting equipment and are more user friendly for setting up complicated lighting systems.

(4) JVC GY-HM600U Cameras (\$5300 per unit)

\$21,200

The Broadcasting department has almost completely converted to a digital environment except for the cameras used in the main gym, the stadium and the CPA. These cameras would replace analog models that are nearly 20 years old. These are mid-range cameras that have been tested by the department. They are HD quality and have strong zoom and light control abilities that will work well in our gymnasium, stadium and CPA.

Wisconsin Water Reverse Osmosis System **\$5,000**

Deionized water is needed for chemistry labs to ensure that the proper reactions occur and unexpected reactions do not occur during a laboratory experience. Variables in a given experiment are controlled based on the purity of the reactants involved. Deionized water lessens the chances of interference due to unknown ions in the water.

Miraphone 282 Series 4-Valve 3/4 BBb Tuba **\$4,500**

The Music Department is in need of a concert tuba that will replace one of the existing tubas that is not usable. This is the top priority item on the instrument inventory list that the department is maintaining.

Adams BK3003 Chimes **\$3,900**

The chimes will replace the current set that is more than 30 years old and beginning to tarnish and rust. This is the second priority item on the instrument inventory list that the department is maintaining.

TOTAL CAPITAL IMPROVEMENTS **\$86,200**

CAPITAL OUTLAY REQUESTS 2013 - 2014

GLENBROOK SOUTH

Panasonic HD Studio Camera & Monitor (2 @ \$7,675)

\$15,350

We are moving into the age of HD -- high definition productions for cable television and the web. We currently have the HD production switcher, the NewTek Tricaster. Our current studio cameras (purchased in 1995) are standard definition cameras which have long outlasted their usefulness in this HD age. To make the transition to HD complete, we are replacing the SD cameras with their HD counterpart.

Snow-Ex SP 8500 Salt Spreader

\$6,500

The present salt spreader that is mounted on a dump truck has become unreliable. We have invested \$2,800 over the last 2 years on service for this ten-year-old spreader. While it is presently working, the risk of having it break and leave us without a spreader during the winter requires redundancy. The new salt spreader will be mounted to the newer pickup, which will give us 2 trucks to salt with and also a backup spreader should the older spreader not be functional.

Used Fork Lift for New Dock Area

\$15,000

The fork lift will serve a dual purpose. It will be used to remove pallets from delivery trucks due to the elevation of the new dock area. These deliveries weigh as much as 2,500lbs (copy paper) and with this fork lift, we will also be able to double stack our paper products to save storage room, which is at a premium in the building. Because this lift will not be used in a warehouse type function (running 4 or 5 hours a day) we feel a good quality used unit would be sufficient for our needs.

Affinity X2DR REV Scrubber

\$7,000

Last summer we purchased one of these machines to help us with the summer strip and re wax of our floors. We were certain that it would not only do the work in less time, but it would actually let us accomplish this with less people and allow us to redeploy staff to other areas. We also felt that it would improve the daily maintenance of our tile floors during the school year. This machine has exceeded all of our expectations. We are purchasing a second scrubber to allow us to work on two areas at the same time. This is especially important during the summer crunch deep cleaning time where we have three weeks to strip and re wax most of our tile floors.

Genie GS2632 Electric Scissor Lift

\$19,000

With the addition of several high ceiling areas, which have been added onto GBS through past construction and remodeling projects, an electric scissors lift has become a very necessary piece of equipment. The maintenance staff currently does not have a scissors lift that will allow them to safely reach a multitude of high ceiling areas. The only lift they do have is a one-man upright lift, which was purchased in 1990. It has no platform for tools and equipment and a low weight capacity. The upright lift was purchased specifically for the field house and is not a viable option for working in many other areas of the building. The upright lift has also aged to the point where

it has been costing the district money to keep in good repair and parts are becoming almost impossible to find. The purchase of an electric scissors lift will allow maintenance staff members to safely reach high ceiling areas, the lift can be utilized in all areas of the building, fits through all standard doorways, will allow two-man service operations and has a sliding platform to help avoid "over reach" situations. The new equipment will also allow maintenance staff to service the parking lot lights which we currently are spending an average of \$3000 dollars a year to maintain through an outside service.

ES 4000 Carpet Extractor

\$12,000

Our current carpet extractor is 10 years old, and doesn't perform the "pile raising" technique that keeps the carpet from looking like it has been trampled. The newer model extractors have a device on the machine to raise the pile, giving it a newer look. We would also be able to use our current extractor in other parts of the building, giving us the ability to double our carpet cleaning capabilities. This would not only be a huge boost during the school year, but it would be most beneficial during the summer, when we also have to extract classrooms.

TOTAL CAPITAL IMPROVEMENTS

\$74,850

NOTE: The following item was REMOVED from the GBS capital outlay list based on the bid results for the GBS maintenance expansion project. Funds from GBS capital outlay will be used to fund the overage in the GBS small building project budget.

Field House Bleachers

\$43,000

We currently use fully erected aluminum bleachers in the field house that we roll into a storage room. We no longer keep the bleachers permanently in the field house because they don't fold up for easy storage. The new bleachers are movable accordion style bleachers that will fold up into the three corners of the field house and will easily fold out for track and field events and Physical Education classes. Their mobility will also allow us to roll them into the middle of the field house during wrestling meets. The new bleachers will maintain safety for our students and free up much needed storage space in the field house.