


To: Dr. Mike Riggle

From: Steve Caliendo 

Re: FTE Adjustment

Date: February 10, 2014

---

This is to request approval of the Board of Education for an increase in contract for Bridget Matsunaga. Ms Matsunaga will be filling the void left by Karyn Weber's resignation in the Physical Education Department at Glenbrook North. This represents an increase in contract (0.1 to 0.5) for Ms Matsunaga. This increase in FTE for Ms Matsunaga comes from the FTE dedicated to Karen Weber and vacated by her resignation. I recommend the Board approve this increase in contract.