

Glenbrook High School
District 225
Office of Human Resources

To: Dr. Mike Riggle
Fr: Steve Caliendo
Re: Educational Support Personnel Staffing
Date: March 19, 2012

The purpose of this memo is to recommend a level of staffing for the 2012-13 school year for non certified staff. Enclosed are tables that reflect the current staffing allocation as a basis for the recommendation for 2012-13. As well, the current student enrollment in each building is listed. GBN will reduce its allocation by 2.5 FTE over the 2011-12 level. GBS will reduce its allocation by 3.1 FTE over the 2011-12 level.

I recommend the Board of Education approve the staffing plan for non-certified staff for the 2012-13 school year.

GBN (2,073)

GBS (2,681)

Clerical (current)

23.75 FTE		24.21 FTE
	Recommendation for 2012-13	
22.75 FTE		23.59 FTE
(Represents 1.0 reduction)		(Represents a .62 reduction)

Custodial/Maintenance (current)

36.01 FTE		41.1 FTE
	Recommendation for 2012-13	
No Change		No Change

GBN

GBS

Paraprofessionals (current)

7.62 FTE		8.22 FTE
	Recommendation for 2012-13	
No Change		6.71 FTE
		(Represents a 1.51 reduction)

Instructional Assistants (current)

15.33 FTE		18.63 FTE
	Recommendation for 2012-13	
14.87 FTE (Represents .46 reduction)		No Change

Miscellaneous/Special (current)

(Athletic Trainers, Nurse, Auditorium Assistant, Locker Room Attendant, Technology Trainer, AV Clerk, Fitness Center Assistant)

10.12 FTE		10.76 FTE
	Recommendation for 2012-13	
No Change		9.79 FTE
		(Represents a .97 reduction)

Total Staffing Allocation for FY 2012 and Recommendation for FY 2013

Current

Current

92.83 FTE		102.92 FTE
	Recommendation for 2012-13	
<u>90.33 FTE</u> (Represents 2.5 FTE reduction which includes 1.0 clerical, <u>1.04 lunch supervision</u> and .46 instructional assistant)		<u>99.82 FTE</u> (Represents a 3.1 FTE reduction which includes .62 clerical, 1.51 parapro and .97 miscellaneous/special category)

Lunch Supervision not shown as a separate category