

# GLENBROOK HIGH SCHOOLS

## Travel Requests Requiring Board of Education Approval

I. School GBN X GBS X GBE X GBOC District           
 II. Initiator Ed Hajost Phone 509-2414  
 Position Applied Tech Instructor Date of Submission 4-2-2013

III. Date and Times of Leave/Return  
 Total Number of School Days Missed per Person one  
 Departure Date/Time 5/24/2013 <sup>END OF AWARDS PROGRAM</sup> <sup>APX 11:00</sup> Return Date/Time 4:00 pm 5/25/2013

IV. Name of Individuals Participating in Tour: (Attach list if necessary.)  
 Teachers and Staff Ed Hajost  
 Students 8 students and 2 adults

V. Description, Destination, and Reason for Trip  
Hot Rodders of Tomorrow Engine Competition Motor State  
Distributing, Lane Automotive Car Show Compete on a  
National level to Qualify for National Championship Dec 2013  
 VI. Cost of Trip Waterliet, Michigan

Was this trip included in your Dept.          Bldg.          District          Budget?         

	Total Amount	Per Person	Account #
Registration	<u>See Attached</u>		
Lodging	_____	_____	_____
Meals (Advance)	_____	_____	_____
Judging	_____	N/A	_____
Substitute Teacher	_____	N/A	_____
Transportation	_____	_____	_____
Air	_____	_____	_____
Bus/Car	_____	_____	_____
District Total	_____	N/A	N/A
Cost to Student	_____	_____	N/A

VII. Approval

<u></u>	<u></u>	<u></u>
Supervisor	Principal	Superintendent
<u>5/9/13</u>	<u>5/9/13</u>	<u>5/10/13</u>
Date	Date	Date

**Reminder:** No purchase or expenses prior to Board of Education approval.

**GBN Travelling Engine Team**

**Watervliet, MI**

**5/24/2013 - 5/25/2013**

**Cost of Trip and Room Breakdown**

**A. Cost**

1. Registration –	no cost
2. Lodging – 5 rooms @ \$139.00 ea =	\$695.00
3. Meals – Students will be responsible for all meals	-----
4. Judging -	N/A
5. Substitute Teacher -	N/A
6. Transportation -	approx. \$200.00
7. District Total	0
8. Cost to student – (each)	\$90.00

**B. Room breakdown**

1. 4 – Team members
2. 3 – Team members
3. Michelle Sholty (Female Team member) and Mrs. Sholty (chaperone)
4. Stephanie Gabel – coaching assistant
5. Mr. Hajost

GBN/GBS/GBE Collective Engine Team

Watervliet Michigan

May 24<sup>th</sup>-25<sup>th</sup>, 2013 Spring

Itinerary

Thursday (5/23/14) – Pack all supplies for Competition. Pasta Party Sponsored by Parents Off- campus

Friday (5/24/13 - depart GBN after Senior Awards Assembly

2:30 – 3:00pm – approximate arrival Lane Automotive, Watervliet Mi.

3:00 – 3:30pm – check in/social time

3:30 – 6:00pm – Team/Family activity

6:00 – 7:00pm – Team/Family dinner provided by support staff

7:00 – 9:30pm – Team/Family activity

10:00 – National Curfew ( HotRoddersofTomorrow requirement)

Saturday 5/25/13

6:00 – 7:00am – breakfast provided by Hotel

7:15am – travel to event site

7:45am – approximate arrival

7:45am – unload equipment and set up for Round 1 of Competition

8:00am – Competitors meeting

8:30am – 12:00pm – compete

12:00 – 4:00pm – load bus and travel back to GBN lunch provided by the Kozel Family