

**GLENBROOK HIGH SCHOOLS  
Regular Meeting – Monday March 14, 2011  
District Business Office**

**TO: Dr. Riggle  
Hillarie Siena**

**FROM: Kimberly L. Ptak**

**DATE: March 14, 2011**

**RE: DISCUSSION/ACTION: 2011/2012 CAPITAL OUTLAY REQUESTS**

It is recommended that the Board of Education

Approve the Building Capital Outlay requests for Glenbrook North and Glenbrook South, per the attached.

**BACKGROUND**

Every year, as part of the budgeting process, capital outlay requests are submitted by each building for approval by the Board of Education. The district's established threshold for a single item, to be considered a capital outlay, is \$2,500.

You will note that both Glenbrook North and Glenbrook South are requesting snow plow trucks as part of their capital outlay. Glenbrook North currently uses three vehicles to plow (a Suburban, dump truck and pick-up truck). The pick-up truck is the vehicle they are recommending replacing with a new  $\frac{3}{4}$  ton pick-up truck. Glenbrook South currently has two trucks that handle the plowing and are in need of a third. Glenbrook South is recommending a 1 ton truck to handle heavier loads.

Building administrators will be present to answer any questions of the Board on Monday night.

## CAPITAL OUTLAY REQUESTS 2011-2012

### GLENBROOK NORTH

#### Pick-up truck / snow plow

**\$35,000**

The current truck/snow plow is a 1999 Chevrolet and is in a state of disrepair. The metal undercarriage on the front end is damaged due to corrosion and the truck can no longer support the plow. During the winter, it is essential for Plant Operations to have a fully functional vehicle that will properly clear parking lots and open the school campus in cases of inclement weather. The vehicle is utilized throughout the year to pick up grounds supplies, to haul dirt, sand and salt and for day-to-day grounds maintenance activities.

#### Tennant Floor Scrubber

**\$24,000**

The existing equipment used to clean the field house floor was purchased at the time the field house was completed and opened in 1989. This machine is at the end of its useful life and has become undependable and more difficult and costly to repair. The floor is scrubbed nightly, which means this is a very high-use piece of equipment. With a new field house floor being installed this summer, it is important to properly clean the surface from the start. Glenbrook South purchased a new Tennant floor scrubber in 2009 as part of its capital outlay requests.

#### Conn 8DS Constellation Series French Horn

**\$3,000**

The Fine Arts department has determined that the replacement of this 20 year old instrument is their most critical need. Our instrument inventory list was created in 2009 and each year, the department assesses their needs and the condition of current instruments.

#### Thermal Cycler (PCR Tyler Cycler Machine)

**\$4,750**

The Science program will greatly benefit from owning a PCR machine because it will provide students an opportunity to engage with state of the art technology used in science research. The thermal cycler amplifies DNA samples for a clearer analysis of DNA. Forensics, AP Biology, PCB Honors Biology as well as the Freshmen Honors Biology courses will utilize this machine. Biotechnology is a critically important concept in the realm of science research. Instead of theoretically discussing the implications of the amplification of DNA, students can be given a first-hand opportunity to amplify DNA.

#### **TOTAL CAPITAL IMPROVEMENTS**

**\$66,750**

# CAPITAL OUTLAY REQUESTS 2011 - 2012

## GLENBROOK SOUTH

### Truck with Plow

**\$43,000**

Currently, GBS owns three trucks from 1994, 1999 and 2006. During the winter, the 1999 and 2006 trucks are used for snow removal and the 1994 truck as a salt spreader. We continue to struggle keeping our parking lots clear of snow and safe with only two trucks that can plow. There is a need to purchase a heavier one-ton truck for snow removal that will also be used for general grounds in the non-winter months.

### Library Furniture

**\$35,000**

As part of the Library remodel we need to purchase independent study islands. The islands include pop-up electrical power for laptop use and are also designed to limit distractions for students. (Blue highlight on drawing)

### Library Shelving

**\$49,900**

The Library's existing shelving will be retrofitted and used on the west side of the Library. As part of the Library remodel we also need to purchase shelving for the east (courtyard) side of the Library. (Yellow highlight on drawing)

### **TOTAL CAPITAL IMPROVEMENTS**

**\$127,900**

