

**GLENBROOK HIGH SCHOOLS
Regular Board Meeting March 8, 2010
District Business Office**

TO: Dr. Mike Riggle
Hillary Siena

FROM: Kimberly L. Ptak

DATE: MARCH 8, 2010

RE: **DISCUSSION/ACTION:** Approval of 2011 Capital Outlay Requests

RECOMMENDATION

It is recommended that the Board of Education approve the 2011 capital outlay requests as shown on the following pages.

BACKGROUND

Each year, as part of the development of each building's operating budgets, capital outlay requests are submitted for approval by the Board of Education. Capital outlay requests are part of the buildings' overall budget allocation and are items with an amount greater than \$2,500.

CAPITAL OUTLAY REQUESTS 2010-2011
GLENBROOK NORTH

Library Furniture **\$60,000**

This is part one of a two year plan to outfit the library with new furniture and shelving. The furniture and book stacks are approaching thirty years of age and our maintenance staff has been repairing existing wood chairs and tables for the past seven years. Where appropriate, we will be outfitting areas of the library with refurbished furniture.

JVC Broadcasting Studio Camera **\$18,000**

This is the third and final studio camera needed to replace the cameras that have been in use since 1993 and went out of production in 1998. Replacement parts for critical components were no longer available. The broadcast club purchased one of the new cameras in 2008 with the understanding that the school would help to fund the remaining two studio cameras. The 2nd camera was purchased by GBN last year.

Mobile Locker Stations **\$8,340**

In conjunction with the Fine Arts photo lab building project, these mobile locker stations will allow for more flexibility in the teaching environment and a more effective and efficient use of classroom space. The mobility of the workstations will allow teachers to configure the room to meet the needs of photography, graphic design and art studio classes. Additionally, these workstations provide easily accessible storage space and are similar in design to those used at GBS.

Broadcasting Audio Logger/Archiver **\$4,000**

The FCC requires there to be a record of all broadcasts on a radio station. This device would digitally record all on-air programming. The current practice is antiquated as programs are recorded to a cassette tape. In the future, the broadcasting department would like to be able to post shows to a website, providing easy access to recorded programs for instructors, students and others.

Double Bass with Bag **\$4,000**

This is a replacement for an instrument that is more than 25 years old.

TOTAL CAPITAL OUTLAY REQUESTS **\$94, 340**

CAPITAL OUTLAY REQUESTS 2010 - 2011

GLENBROOK SOUTH

Electric Kiln

\$8,268

We had the EF-10 electric kiln replaced two years ago and there is now the need to replace the large and most used kiln in the department. The interior firebricks in our EF-20 Kiln have severely deteriorated due to firing over a thirty- five year period. We no longer can fire ceramic work to glaze temperature which severely limits the kiln's usefulness. As such, this kiln can now only be used for step one: bisque firing. This kiln is used almost daily to fire the work of over 100 students.

Sony Digital Cameras (TV Station)

\$3,000

Most of the video we shoot from our TV Station is with these small yet very dependable high-resolution camcorders. In this highly regarded program, students are always being challenged to increase the quantity and quality of productions; therefore, our cameras are in constant use and experience a great deal of wear and tear.

Cello w/case

\$4,000

The Glenbrook Symphony Orchestra maintains cellos and basses for student use in class. Periodically, these instruments move beyond the point of sufficient repair and need to be replaced. As our cello section continues to grow, we are at the point where a new cello is needed.

TOTAL CAPITAL IMPROVEMENTS

\$15,268

CAPITAL OUTLAY REQUESTS 2010 – 2011

DISTRICT OFFICE, OFF-CAMPUS AND EVENING HIGH SCHOOL

Furniture

Net Cost: \$68,000

As part of the renovation work at 3801 W. Lake Ave, approximately 60% of the existing district office furniture will remain, and 40% will be replaced with refurbished furniture. The estimated cost of the refurbished furniture is \$48,000. Furniture being replaced will be sold at an estimated amount of \$8,000 resulting in a net cost of \$40,000 for the refurbished furniture.

As part of the renovation work at 1835 Landwehr, we are using all existing classroom furniture and replacing office furniture with refurbished furniture. The estimated cost of the refurbished furniture is \$32,000. Office furniture being replaced will be sold at an estimated amount of \$4,000, resulting in a net cost of \$28,000.

Refurbished furniture is estimated to save 40% over the cost of new.