

OFFICE OF THE PRINCIPAL
GLENBROOK NORTH HIGH SCHOOL

To: Dr. Mike Riggle

From: Paul Pryma 

Re: Request for Boys Lacrosse trip

Date: March 3, 2011

Attached is a request from John Catalano, Athletic Director at GBN, for the GBN Boys Lacrosse Team to participate in a series of games in Cincinnati, Ohio. Mr. Catalano explains in his attached memo the details of the trip.

I fully support this tournament.

PP:rp

enc.



Glenbrook North High School Athletics

2300 Shermer Road • Northbrook, Illinois 60062-6722 • www.gbn.glenbrook.k12.il.us

HOME OF THE
SPARTANS

JOHN CATALANO
Athletic Director
847.509.2601

BOB PIEPER
Assistant Athletic Director
847.509.2425

MATT PURDY
Assistant Athletic Director
847.509.2589

KAREN KARP
Administrative Assistant
847.509.2424

HOT LINE
847.509.2607

FAX LINE
847.509.2602

To: Paul Pryma
From: John Catalano *J.C.*
Re: Spring 2011 ~~Boys Lacrosse~~
Date: 2-14-2011

The Glenbrook North Boys Lacrosse Team has been invited to play a series of games in Cincinnati, Ohio. The team will play: Elder High School, Lakota East High School and Lakota West High School. They will be playing on Friday, April 1st and Saturday, April 2nd 2011. They will be departing via coach bus on Friday at approximately 6:30 am, and will be returning to Northbrook late Saturday evening. In addition to the coaches, several parents will be traveling with the team. The athletes cover the entire cost of the trip. I am requesting your approval for this trip and asking that you forward this for any additional approval. Thanks.

cc: J. Georgacakis

GLENBROOK HIGH SCHOOLS
Travel Requests Requiring Board of Education Approval

I. School GBN GBS _____ GBE _____ GBOC _____ District _____

II. Initiator JOHN CATALANO Phone x2601

Position ATA, D.R. Date of Submission 2-11-11

III. **Date and Times of Leave/Return**

Total Number of School Days Missed per Person _____

Departure Date/Time April 1, 2011 Return Date/Time April 2, 2011

IV. **Name of Individuals Participating in Tour:** (Attach list if necessary.)

Teachers and Staff JUSTIN GEORGAKAKIS

Students _____

V. **Description, Destination, and Reason for Trip**

PLEASE SEE ATTACHED DESCRIPTION & ITINERARY

VI. **Cost of Trip**

Was this trip included in your Dept. _____ Bldg. _____ District _____ Budget?

	Total Amount	Per Person	Account #
Registration	_____	_____	_____
Lodging	_____	_____	_____
Meals (Advance)	_____	_____	_____
Judging	_____	N/A	_____
Substitute Teacher	_____	N/A	_____
Transportation	_____	_____	_____
Air	_____	_____	_____
Bus/Car	_____	_____	_____
District Total	_____	N/A	N/A
Cost to Student	<u>\$ 140.00</u>	_____	N/A

VII. **Approval**

[Signature]
 Supervisor

[Signature]
 Principal

[Signature]
 Superintendent

2-11-11
 Date

3/3/11
 Date

3/7/11
 Date

Reminder: No purchase or expenses prior to Board of Education approval.

Spring Break 2011

The Boys Varsity lacrosse team will be taking its annual trip. We will be heading out to Cincinnati, Ohio to play 3 games in 2 days. The first game will be played at 7 pm ET, on Friday April 1st. The second game will be played at 10 am on Saturday the 2nd, and the third game will be played at 4 pm on the 2nd as well.

On Friday 4/1 we will leave from GBN in the early morning via Lamers Bus Line. We will travel to Cincinnati and check in early to the Embassy Suites. After a few hours rest we will travel to play our first game against Lakota West. After the game we will return to the hotel for the evening. After breakfast we will travel to Cincinnati Elder High School to play the first Saturday game. This game will begin at 10:00 am. After the first game is over we will travel to Scallywag tag where we will play laser tag. At approximately 2:30 we will leave for lunch and head to the stadium of our final game. This game will begin at 4 pm, and will be played at Lakota East High School. After this game is over we will head back to GBN. The players will arrive around 12am. The cost of this trip will be \$140. This includes bus, hotel, laser tag, and a meal. The players are also advised to bring additional spending money; one player in a room may want to pack a sleeping bag as well.

Lakota West

5757 Cooper Road
West Chester, Oh 45069
Phone: 513-543-9120

Lakota East

6840 Lakota Lane
Liberty Township, OH 45044
513- 755-7211

Cincinnati Elder

3900 Vincent Ave
Cincinnati, OH 45205
513-921-3744

Lamers Bus

414-282-3566 / 1-800-822-3550

Embassy Suites

4554 Lake Forrest Dr
Blue Ash, OH 45242

Coach Geo

Jsgeorgacakis@glenbrook.k12.il.us

wk # 847-509-2557

Travel Itinerary

FRIDAY April 1st

6:15 am – Meet at GBN

6:30 am – depart from GBN

6:45 – 8 am – Breakfast at Coach Geo's house

8am – 3pm (ET) Bus trip to Cincinnati

3pm – 5:45pm – Check in and stay at hotel

5:45pm – depart for Lakota West High School

7 pm – 8:30 pm – Game #1

9 pm – Return to Hotel

SATURDAY April 2nd

8 am – Breakfast

9:15am – depart for Cincinnati Elder

10:00 am – 12pm– Game #2

12:30 – 3:15 – Team Building – Scallywag Laser Tag

3:15 – Depart for Lakota East High School

4pm – 6pm – Game #3

Immediately following the game we will return to GBN



GLENBROOK NORTH HIGH SCHOOL FIELD TRIP REQUEST APPLICATION

FOR OFFICE USE ONLY

Dated Received _____
 Bus Ordered _____
 Van Reserved _____
 Other Transport _____

PC Golder

Instructional Trip Activity Trip

1. DESCRIPTION

Describe the trip requested, listing the address(es) of the place(s) to be visited and the itinerary for the trip - include approximate times:

Varsity Boys Lacrosse to Ohio
3 Games during Spring Break

2. RATIONALE

Describe the purpose of the trip as it relates to specific course objectives or sponsored activity:

Opportunity to play 3 games - two days.

3. CLASS/ACTIVITY INFORMATION (Attach two (2) copies of student list with ID numbers)

Class or Activity: Vars Boys Lacrosse Number of students: 24
Chaperones accompanying trip: Justin Forgatch - Jeff Schuster

4. TRIP INFORMATION

Trip date(s): April 1 & April 2
Departing from (location): GIBN At: 6:30 AM PM
Returning from (location): Cincinnati Ohio At: 11:30 AM PM
Students released from class: — AM PM Time returning to school: — AM PM

5. TRANSPORTATION INFORMATION

Transportation: Car(s): _____ Bus(es): X Glenbrook 225 Van(s): _____
Other (specify): _____ Should the bus remain with the trip? Yes No
Permission Waiver Slip Needed? Yes No Bookstore Auth. to Collect Needed? Yes No

6. COST/SUBSTITUTE INFORMATION

Estimated cost of transportation: — Estimated cost of substitute teacher(s): —
Substitute Needed for Blocks: 1 2 3 4 5 6 7 8 9 10 Lunch 1 2 3 A/B Day

[Signature] 2-11-11
Teacher Requesting Trip Date
[Signature] 2-23-11
Associate Principal's Approval Date

[Signature] 2-11-11
Instructional Supervisor's Approval Date

Activities Director's Approval Date