



GLENBROOK HIGH SCHOOLS
Regular Board Meeting Monday September 22, 2008
District Business Office

TO: Dr. Craig Schilling 

FROM: Kimberly L. Ptak 

DATE: SEPTEMBER 22, 2008

RE: BOOKSTORE AND FOOD SERVICES

BOOKSTORE

The district outsourced the bookstores to Follett in July 2007. Per the contract, the district pays Follett an annual management fee of \$160,000 versus the approximately \$305,000 it historically cost the district to run the bookstores internally. At the time of the transition, Follett purchased textbook and supply inventory from the district in the amount of \$475,000. Approximately \$250,000 of inventory was obsolete and not purchased by Follett; instead it was donated, used as supplemental teaching material in the classrooms or sold to third party wholesalers where approximately \$15,000 was collected.

Summary of Average Cost of Textbooks

Note, approximately 50-60% of cost is returned to student at buy-back time, unless the school discontinues the textbook. Only 3% of textbooks were discontinued and not bought back in FY 07/08.

	<u>FRESHMAN</u>	<u>SOPHOMORE</u>	<u>JUNIOR</u>	<u>SENIOR</u>
2007	\$443.40	\$481.37	\$374.92	\$439.70
<i>Less buyback</i>	<u>(221.70)</u>	<u>(240.69)</u>	<u>(187.46)</u>	<u>(219.85)</u>
Net Cost	221.70	240.68	187.46	219.85
2008	\$452.30	\$484.25	\$381.21	\$452.13
<i>Less buyback</i>	<u>(226.15)</u>	<u>(242.13)</u>	<u>(190.60)</u>	<u>(226.07)</u>
Net Cost	226.15	242.13	190.60	226.06
Percentage Increase 07 to 08	2%	1%	1.7%	2.8%

NOTE: Textbook expense freshman and sophomore year is higher due to mainly core classes being taken. Junior and senior year more electives are offered which tend to have lower textbook costs. Prices senior year increase again due to classes such as physics and advanced foreign language where bundled packages are required (i.e. textbook and workbooks bundled together.)

FOOD SERVICES

Beginning with the FY 07/08 school year, the district entered into a 5-year "rent based" agreement with Quest. Under the agreement, Quest incurs any profit or loss and pays the district "rent" in the amount of 10% of sales. In FY 07/08, the district was paid \$193,000 in rent, versus the historical profit the district made prior to the agreement of \$85,000. We had projected rent to be closer to \$200,000, however fell a bit short due to construction - not having full access to the GBS food court until a few weeks into the school year and giving up the GBN cafeteria a month before school let out. Based on sales so far this year we are projecting to collect approximately \$225K in rent for the FY 08/09 school year.