

Glenbrook High School District #225

**BOARD POLICY: DISCIPLINARY ACTION RELATIVE TO
STUDENT MISCONDUCT**

8410
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Section A – Introduction

The school administration is authorized to suspend, modify the educational placement, and/or refer or recommend to the Board for consideration of expulsion of a student for violation of any of the following policies:

- Policy 7220: Purpose and Use of Computer and Network Resources
- Policy 8400: Student Behavior, Misconduct, Rights and Responsibilities
- Policy 8420: Student Attendance
- Policy 8430: Student Smoking and Tobacco Use
- Policy 8440: Academic Dishonesty
- Policy 8450: Weapons Possession
- Policy 8460: Illegal Substances and Paraphernalia
- Policy 8470: Harassment - Students
- Policy 8480: Hazing, Bullying, or Aggressive Behavior.

Section B – Disciplinary Action Relative to Student Misconduct

1. Students whose misconduct is determined to violate Board policy may be subject to a range of consequences as stated in this policy and in the policies related to student conduct.
2. The Board of Education directs the superintendent to develop procedures for administering the cases of student misconduct. These procedures will include:
 - a. Intervention Programs – The Board of Education directs and authorizes the administration to develop intervention programs aimed at assisting students who manifest an inability to adjust to the demands of school life. Such intervention programs may include, but are not limited to: modifying the educational placement of the student, recommending community support services, and providing in-school support services.

- b. Major Disciplinary Review Committee (MDRC) – Each school shall establish a Major Disciplinary Review Committee. The MDRC shall be chaired by the assistant principal for pupil personnel services and shall be comprised of the assistant principal-dean of students, a social worker and/or counselor, the school psychologist, the director of special education, and other staff members as assigned on a case by case basis by the principal. The purpose of the MDRC will be to review each case, determine if a violation of policy has occurred, assure due process procedures have been followed, assemble documentation relevant to the student and the alleged violation to be used in consideration of the matter, and recommend appropriate action. Such action may include a referral to the Board of Education for review and action.
- c. Alternative Discipline Plan (ADP) – The Board of Education directs and authorizes the superintendent to develop an ADP for violations of Section D.2. of Policy 8460: Illegal Substances and Paraphernalia.
- d. Suspension – Suspension is the removal from school for a period not to exceed 10 school days, unless a longer period is approved by the Board of Education. In cases of gross disobedience or misconduct, the Board authorizes the school principal or designee to suspend students from school for a period not to exceed 10 school days. Students may also be assigned to an in-school suspension in the Learning Adjustment Center (LAC) or a Saturday detention at the discretion of the principal or designee.
- e. Expulsion – Expulsion is the removal from school for a period longer than 10 school days. Untenable acts of gross disobedience or misconduct may result in a referral to the Board of Education for consideration of expulsion. Only the Board can expel a student from school.
- f. Review Procedures – The Board authorizes the administration to develop informal and formal review procedures for students who are suspended, and/or may be considered for expulsion from school.
- g. Hearing Procedures – Students referred to the Board of Education for consideration of disciplinary action will be entitled to a hearing before the Board. Unless otherwise directed by the Board, the Superintendent is authorized to engage a hearing officer for the purpose of hearing evidence and providing a report of facts and recommendations to the Board in its consideration of any discipline matter that would otherwise be brought directly before the board.

- h. Waiver of Discipline Hearing – The Board authorizes the administration to develop a waiver procedure as an option to students and parents in lieu of a hearing when a major disciplinary infraction may result in a consideration of expulsion and a hearing before the Board of Education or a hearing officer as authorized by Board policies.

Section C- Education of the School Community

Information about the district’s discipline policies shall be included in the Student/Parent Handbook and the faculty shall review the discipline policies with students at the beginning of each school year. A summary document will be developed for distribution to students and parents and publication to the school community.

Section D-Staff Training and Education

The District, at least once per academic year, shall conduct appropriate training sessions for all administrators, faculty, and staff responsible for implementing disciplinary procedures.

Section E - Board Decision Not Precedential

The Board’s decision in any case involving this policy shall be made on a case-by-case basis and shall not be deemed precedential in effect.

Approved: August 26, 1996
Reviewed: August 25, 1997
Revised: August 21, 2000; August 11, 2003
Adopted: April 11, 2005 (Replaced Policy 8140: Major Disciplinary Problems and Policy 8120: Student Suspensions)
Revised: June 26, 2006

Glenbrook High School District # 225

PROCEDURES FOR IMPLEMENTING BOARD POLICY: **DISCIPLINARY ACTION** 8410
RELATIVE TO STUDENT MISCONDUCT page 1 of 10

Section A - Introduction

It is the intention of the School Board of District 225 to discourage and deter student misconduct and gross disobedience as it detracts from the safe and harmonious climate conducive to learning. The Board of Education authorizes the Superintendent to administer the following procedures for disciplinary action in cases of misconduct and gross disobedience by students.

Section B – Suspension

The school principal or designee is authorized by the Board of Education of District #225 to suspend students guilty of gross disobedience or misconduct for a period not to exceed ten school days, as gross disobedience or misconduct is described in these policies or in Section IV of the statement of Student Rights and Responsibilities included in the Student/Parent Handbooks.

1. Notice and Informal Hearing

In all cases involving a possible suspension, the principal or designee shall follow the procedures below:

- a. Investigate the allegations before commencing with the suspension procedures.
- b. Provide the student with an informal hearing by:
 - i. Notifying the student orally, if the student is present, or in writing, of the allegations against the student and explaining the evidence substantiating the allegations and specifically stating the section or policies violated.
 - ii. Providing the student with an opportunity to respond to the allegations.
- c. Suspend the student if sufficient cause is found.
- d. The notice and informal hearing shall precede the student's removal from school. However, when, in the opinion of the principal, or the principal's designee, the student's presence would endanger persons or property or threatens to disrupt the academic process, removal of the student may precede the notice and informal hearing.

2. Suspension Procedures and Documentation

In all cases of suspension and following the informal hearing, the principal or designee shall:

- a. Notify the student of the nature and the section of the district's policy allegedly violated by the student's actions and inform the student that the student is suspended for a specific period of time.
- b. Notify the parents of the suspension and of the nature of the infraction, the policy section violated, and the options available to the parents in discussing the suspension. Notification is to be by telephone and in writing.
- c. Notify the parents orally or in writing that, if they wish to have an informal review to discuss the suspension, they should contact the designated school review officer within three (3) school days after the date of suspension.

3. Informal Suspension Review

- a. If the student or parent requests an informal review, the associate principal or designee shall meet with the student and parents to review the suspension.
- b. The associate principal or designee shall notify the student and parent by telephone or in writing within two (2) school days after the informal review meeting as to whether there will be any change in the suspension as a result of the informal review.
- c. If the suspension is reversed or commuted upon the informal review, the student shall immediately be reinstated and the school administration shall notify the student's teachers that the student is entitled to make up all work missed during the period of suspension-related absence without penalty to the student.
- d. The school administration shall notify the parents orally or in writing if the school requires an informal discussion with the parents prior to the reinstatement of the suspended student.

4. Formal Suspension Review

- a. If the parent wishes to appeal the suspension to the superintendent and Board of Education, the parent must file an appeal of the informal review within five (5) school days after the associate principal or designee provides the results of the informal review to the parent. The failure to file an appeal within such timeline shall be deemed a waiver of the right to appeal. In the event of an appeal, the principal or designee shall forward the parent's request to the superintendent, together with all supporting documents.

- b. The superintendent shall analyze the school staff's recommendations and if the superintendent does not uphold that suspension, the superintendent shall direct the principal to immediately reinstate the suspended student and to notify the student's teachers that the student is entitled to make up all work missed during the period of suspension-related absence without penalty to the student.
 - c. If the superintendent concurs with the staff's actions, the superintendent shall advise the parents of the time, place, and nature of the suspension review and indicate to the parents that written evidence may be presented, and witnesses with personal knowledge of the incident leading to the suspension may be present to provide testimony before the Board of Education or a hearing officer appointed pursuant to Board policy. If the superintendent forwards the appeal to the Board, the Board or its appointed hearing officer shall hear the evidence within 30 working days and the Board shall make a decision based upon its evaluation of the evidence.
 - d. The superintendent shall advise the parent and the principal of the decision of the Board of Education and, if the Board upholds the suspension, no further action shall be required. However, if the Board does not uphold the suspension, the superintendent shall notify the principal of the Board's determination, and the superintendent shall direct the principal to immediately reinstate the suspended student and to notify the student's teachers that the student is entitled to make up all work missed during the period of suspension-related absence without penalty to the student.
5. Procedures for Saturday Detention Sessions
- a. The dean of students shall schedule a Saturday detention session whenever there are at least five students scheduled to attend the session.
 - b. The dean of students may schedule a session for the last Saturday of the month, regardless of the number of student participants, provided that no other session has been held during the month.
 - c. Saturday detention sessions shall be conducted in a manner similar to sessions of the Learning Adjustment Center; student participants are expected to bring their school materials and to perform school work during the detention session.
 - d. Saturday detention sessions shall operate from 8:00 a.m. to 2:00 p.m.
 - e. Students participating in the Saturday detention program shall provide their own lunch and their own transportation.

- f. Students who are absent from a Saturday detention session, shall begin their assigned suspension following the missed Saturday detention session.
- g. Reasonable and prudent exceptions to the above procedures may be made by the principal of the building upon good cause shown.

Section C - Violations: Category I Infractions

Category I is comprised of untenable acts of such magnitude that a single violation results in removal of the student from school. Examples of these acts include, but are not limited to, striking or causing harm to another person or damage to property, using explosives, sounding a false fire alarm, violations of Policy 8450: Weapons Possession, or violations of Policy 8460: Illegal Substances and Paraphernalia. In these cases the student does not have an option of withdrawing from school to avoid discipline. However, this does not mean that the school's interest in the student ceases. The procedures for treating cases in Category I are as follows:

1. The dean of students shall notify the student's parents of the offense, the policy section violated, and proposed actions by telephone and by mail.
2. The dean of students shall immediately suspend the student utilizing the procedures contained in Section B of this policy.
3. The dean of students shall notify the assistant principal for pupil personnel services of the actions taken and reasons therefore.
4. The dean of students shall compile all disciplinary reports on the concerned student and submit them to the principal.
5. The assistant principal for pupil personnel services shall compile all relevant data contained in the Guidance Department and submit it to the principal.
6. The principal shall convene the Major Disciplinary Review Committee (MDRC) for the purpose of analyzing the case and making recommendations. The MDRC may convene independent of, or concurrently with, any informal suspension review.
7. The MDRC shall review the circumstances of the case and determine whether a violation of a Category I infraction has occurred and whether due process has been followed. The MDRC may recommend any one or more of the following actions to the principal:

- a. Expulsion upon terms, conditions, offering of services, and assessment of costs as determined by the Board. When a case is referred to the Board for consideration of expulsion, the MDRC shall prepare a document to be transmitted to the board containing all reports of the subject incident, relevant background information, and academic and disciplinary history of the student.
 - b. Extension of the suspension by the Board pending completion of investigations and hearings, or pending a screening to determine if the student's behavior is a manifestation of a disability. Violations of the policy by students with disabilities shall be handled under Section E of these procedures.
 - c. Other actions deemed appropriate by the MDRC, including, but not limited to, a determination that a violation did not occur and/or that due process was not followed.
8. The principal shall analyze the findings and recommendations.
- a. If the principal concurs with the findings and recommendations of the MDRC, the principal shall forward to the superintendent the principal's response to the recommendations of the MDRC along with all the supporting documentation.
 - b. If the principal does not concur, or if there is additional information that should be considered, the principal shall return the findings and recommendations to the MDRC for further deliberation.
 - c. If after further deliberation by the MDRC, the principal still does not concur with the recommendations, the principal shall forward to the superintendent the principal's response based on the recommendations, along with all supporting documentation and recommendations from the MDRC.
 - d. The principal shall notify the appropriate law enforcement authorities if the behavior may be a criminal offense.
9. The superintendent shall analyze the findings, conclusions, and recommendations.
- a. If the superintendent concurs with the principal regarding the findings and recommendations of the MDRC, the superintendent shall advise the principal and the student's parents of the findings and recommendations as specified in paragraph #10 below.
 - b. If the superintendent does not concur with the principal regarding the findings and recommendations of the MDRC, the superintendent shall advise the principal accordingly and provide suggestions to the principal for alternative actions.

- c. Upon a finding by the superintendent that the issue involves the determination and application of Board policies that merit Board review, the superintendent shall be permitted to refer the matter, without recommendation, to the Board for such action as the Board deems appropriate
10. If 1) the superintendent's recommendation is referral to the Board for consideration of expulsion under Section 9(a), or if 2) the superintendent makes a finding under Section 9(c):
 - a. The superintendent shall notify the student's parents by certified or registered letter of the time and place of the expulsion hearing and of the student's and parents' rights at the hearing before the Board of Education or a hearing officer appointed pursuant to Board policy.
 - b. The superintendent shall provide to the Board of Education supporting documents, recommendations and reports; and shall inform the Board of the consideration for expulsion; or the superintendent shall inform the Board of the finding under Section 9(c).
 - c. The student and parents may meet with building administrators and shall have the opportunity to waive their right to a hearing before Board of Education or designated hearing officer. In situations deemed appropriate by the school, and provided an Alternative Discipline Plan (ADP) is authorized under this Policy, an ADP may be offered to the student or the student's parents/guardian (if the student is under age 18). In waiving the rights to a hearing, the student, with the parent's consent if the student is under age 18, must:
 - i. Admit to violating school board policy.
 - ii. Agree to all the terms defined in the ADP within 5 school days, if offered, and recognize that violation of the terms therein could result in further sanctions that could include a recommendation to the Board of Education for consideration of expulsion.
 - iii. In the event that an ADP is not offered or not accepted, agree to have the matter referred to the School Board for consideration of expulsion.
11. If the student, and if necessary the parents on behalf of the student, waive their right to a hearing to consider the facts of the case. and the student and parents/guardian stipulate to the facts, the Board shall review the evidence presented by the school administration, as well as the recommendations of the MDRC and/or the administration, and make a determination of punishment. The Board shall not be bound by the recommendations of the MDRC or the administration.

12. The Board's determination will be presented to the student and/or parents. If the student and/or parents accept the duration and conditions determined by the Board, these conditions shall be implemented immediately. If the student and/or parents do not accept the duration and conditions determined by the Board, they may proceed with a hearing before the Board of Education, or with a hearing officer assigned pursuant to Board policy, regarding the issues of punishment only.
13. If the student, and/or parents on behalf of the student, exercise their right to a hearing, the Board shall make a determination based upon its evaluation of the evidence and/or the findings of the hearing officer. If a violation is found by the Board to have occurred, the Board shall make a determination of punishment, but shall not be bound by the recommendations of the MDRC or the administration.
14. Whether offering an ADP, or in the event an ADP is not offered or accepted, the Board's decision in any case involving this policy shall be made on a case-by-case basis and shall not be deemed precedential in effect.

Section D - Violations: Category II Infractions

Category II is comprised of an act or acts which either a) establishes a pattern of student behavior –that fails to conform to minimal school expectations, or b) constitutes gross disobedience, misconduct, or includes violations of Policy 8470: Student Harassment or 8500: Hazing, Bullying, and Aggressive Behavior. The procedures for treating these cases are as follows:

1. The dean of students shall notify the student's counselor of the nature and frequency of the disciplinary problems facing the student as soon as evidence indicates a serious behavior problem is developing.
2. The counselor, in conjunction with other pupil personnel staff as may be appropriate, shall continue to work with the student and parents in an effort to modify the behavior pattern and to help the student overcome the student's behavioral difficulties.
3. The counselor, social worker, or school psychologist may suggest a screening to consider if the student may require an evaluation to determine whether the student has a disability related to the student's unsatisfactory conduct.
4. The principal may convene the Major Disciplinary Review Committee (MDRC) for the purpose of analyzing the case and making recommendations. The MDRC may convene independent of, or concurrently with, any informal suspension review.

5. The MDRC shall review the circumstances of the case and determine whether a violation of a Category II infraction has occurred and whether due process has been followed. The MDRC may recommend any one or more of the following actions to the principal
 - a. Expulsion upon terms, conditions, offer of services, and assessment of costs as determined by the Board. When a case is referred to the Board for consideration of expulsion, the MDRC shall prepare a document to be transmitted to the Board containing all reports of the subject incident, relevant background information, and academic and disciplinary history of the student.
 - b. Extension of the suspension by the Board pending completion of investigations and hearings, or pending a screening to determine if the student's behavior is a manifestation of a disability. Violations of the policy by students with disabilities shall be handled under Section E of these procedures.
 - c. Other actions deemed appropriate by the MDRC, including, but not limited to, a determination that a violation did not occur, and/or due process was not followed.
6. Procedures in Section C, paragraphs 8-15 will then be followed.

Section E - Students With Disabilities

If the student involved in the disciplinary incident or incidents has a disability, the student's IEP Team will be convened to determine whether or not the behavior in question is a manifestation of the student's disability.

1. If the IEP Team determines that there is not a relationship between the behavior and the student's disability, the matter will be referred back to the MDRC for review and determination in accordance with the procedures of this policy. Students whose behavior is not a manifestation of a disability shall be subject to the disciplinary actions of non-disabled students.
2. If the IEP Team determines that the student's behavior is a manifestation of the student's disability, the IEP Team will report their finding along with any changes made in the IEP to the MDRC. The MDRC will then recommend to the Principal the appropriate disciplinary action.

Revised: July 14, 1986; July 28, 1986; August 26, 1996; August 25, 1997; August 21, 2000; August 11, 2003

Adopted: May 9, 2005 (Replaced Policy 8140: Major Disciplinary Problems and Policy 8120: Student Suspensions)

Revised: June 26, 2006

Revised: July 9, 2007

ALTERNATIVE DISCIPLINE PLAN

We, student and parent(s)/legal guardian(s), admit that (insert name of student + ID#) has violated Board Policy (insert policy), and that the violation is an expellable offense under said Board Policy, and under Section 5/10-22.6 of the Illinois School Code, 105 ILCS 5/10-22.6. We acknowledge we are aware the student is entitled to a due process hearing before the Board or its designated hearing officer to determine whether Board Policy has been violated, expressly waive the right to a hearing on those issues, and agree to accept the proposed Alternative Discipline Plan (ADP).

We further agree and acknowledge (a) that in the event of a failure to comply with the terms outlined in the ADP according to the timeline provided for in the ADP (each a “Failure to Comply”), the Board may impose sanctions, including expulsion under the applicable Board Policy, to the same extent as if this ADP had not been entered into, and (b) that in the event of a Failure to Comply, the Board may be entitled to reimbursement for all costs otherwise assumed by the District under this ADP, along with all costs, expenses and attorneys’ fees incurred by the District in connection with enforcement of its rights herein.

We certify we have read this document, we have had the opportunity to discuss its contents with a representative and/or attorney of our choosing, and we have freely and voluntarily signed this document with the intention to be bound by its terms.

This ADP will remain available for acceptance and must be accepted by both student and parents/guardians by (insert date 5 school days beyond offering date). Parents/guardians and the student must commence compliance with all terms, provisions, and requirements of the ADP by (insert date 10 school days beyond offering date), and demonstrate that compliance to the Assistant Principal for Student Services or the SAP Coordinator. Active participation in the prescribed treatment program, as reported by the provider, is required. Failure of both student and parents/guardians to agree to these terms by the above date will result in the revocation of the offer of this ADP and in the matter being remanded to the MDRC for further review and possible referral to the Board of Education for consideration of expulsion.

(Insert ADP provisions here.)

Student

Date

Parent/Legal Guardian

Date

Parent/Legal Guardian

Date

School Official

Date

VOLUNTARY WAIVER OF HEARING

We, student/parent(s)/legal guardian(s), admit that (insert name of student + ID#) has violated Board Policy (insert policy), and that the violation is an expellable offense under Board Policy and Section 5/10-22.6 of the Illinois School Code, 105 ILCS 5/10-22.6. We acknowledge we are aware the student is entitled to a due process hearing before the Board to determine whether Board Policy has been violated, expressly waive the right to a hearing on that issue and agree that the board may impose disciplinary sanctions, which may include expulsion.

We further acknowledge we are aware the student may request and receive a due process hearing before the Board on the issue of the duration and conditions of the disciplinary action. However, we expressly waive the right to that hearing, and agree to allow the school board to review the evidence and recommendations of the administration and determine the duration and conditions of the disciplinary action. We reserve the options at our sole discretion of either: (a) agreeing to the duration and conditions the Board indicates it imposes; or, (b) proceeding with a due process hearing as to the duration and conditions of the disciplinary action.

We agree that the Board may consider all evidence relating to the violation of Board Policy, as well as recommendations and case review of the Major Disciplinary Review Committee, the Administration's recommendation, and the student's grades, and disciplinary record. We further acknowledge we are aware the Board may accept, reject or modify the recommendations of the Major Disciplinary Review Committee and Administration, and is not bound thereby.

If we exercise the option to proceed with a due process hearing, we acknowledge that the Board has with our permission already reviewed the evidence and recommendations, and we agree that such prior review shall not constitute a violation of due process or a basis for requesting a hearing before another entity.

We further agree the student's suspension shall continue until there is a final decision by the Board, or until the conclusion of the due process hearing, if requested, as to the duration and conditions of the expulsion.

We certify we have read this document, we have had the opportunity to discuss its contents with a representative and/or attorney of our choosing, and we have freely and voluntarily signed this document with the intention to be bound by its terms.

Student

Date

Parent/Legal Guardian

Date

Parent/Legal Guardian

Date

School Official

Date

Section A – Introduction

The Board of Education of District #225 views the presence and use of illegal substances as a significant impediment to student learning, positive social development, responsible citizenship, and safety. Furthermore, the Board believes that parents and students should expect a school environment free of illegal substances and influences of illegal substances and of the attendant paraphernalia, which environment is conducive to teaching and learning. The purpose of this policy is to foster an environment that is conducive to learning and free of illegal substances within the jurisdiction of the school.

Section B – Jurisdiction

The provisions of this policy shall be in force:

1. In any physical area attendant to school or District-sponsored or related activities, whether or not such area is on school or District property (including but not limited to, school buildings and lands, District offices), or at any school-sponsored or related activities, performances, extracurricular and athletic events, school-sponsored travel at other venues; and
2. On means of school-supplied or sanctioned transportation to or from any of the above; and
3. With respect to activities or events at other locations, if the administration determines that the incident bears a nexus (i.e. impact or connection) to the school, safety at school, or is disruptive to the educational environment.

In addition to the above jurisdiction, the administration is authorized to establish a Code of Conduct that imposes progressive loss of privileges by reason of any conduct by a student in violation of these policies wherever the conduct or event occurs. Students who participate in extracurricular activities such as inter-scholastic athletic, drama, fine arts and other competitions or who participate in clubs and activities are representatives of our schools, and as such are expected to conform their behavior to these policies as a condition to continued enjoyment of these privileges.

Section C – Definition of Terms

1. The term "illegal substance" as used herein is defined to include:
 - a) all alcoholic liquor (as defined in 235 ILCS 5/1-3.05),
 - b) all controlled substances under the Controlled Substances Act (as defined in 720 ILCS 570/100-603) except when prescribed for the student by a licensed prescriber provided said prescription drugs are used consistent with the licensed prescriber's instructions,

Section C – Definition of Terms (continued)

- c) all drugs, when such drug is sold, distributed, purchased, possessed, and/or consumed by the student in a manner inconsistent with the prescription and/or the prescribed purpose (including situations where a student sells, or distributes his or her prescription drugs to another and/or where a student sells, distributes, possesses or consumes another individual's prescription drugs),
 - d) cannabis under the Cannabis Control Act (as defined in 720 ILCS 550/1-19),
 - e) any "look-alike" substance (as defined in 720 ILCS 570/102),
 - f) any drug paraphernalia (The term "drug paraphernalia," as used herein, is defined to include, but is not limited to, devices which are, or can be, used or are peculiar for use to ingest, inhale or inject cannabis or controlled substances into the body. Also, included are all devices which are, or can be, used or are peculiar for use in growing, processing, possessing, storing or concealing cannabis or controlled substances.),
 - g) any anabolic steroid (as defined in 720 ILCS 570/102) not administered under, or consistent with, a licensed prescriber's care and supervision, and
 - h) any compound, liquid, or chemical that is ingested, breathed, inhaled, or consumed for the purpose of inducing a condition of intoxication, stupefaction, depression, giddiness, paralysis, or irrational behavior or in any manner changing, distorting, or disturbing the auditory, visual, or mental process (as defined in 720 ILCS 690/1).
2. The term "possession" as used herein is defined to include: the use of the student's person, clothing, personal property supplies, automobile, school lockers, desks, or other parts of the school environment for the storage of illegal substances. The term "possession" as used herein is also defined to include any presence of an illegal substance in any amount on the student's person, or in clothing, personal property supplies, automobile, school lockers, desks, or other parts of the school environment for the storage of illegal substances, including vehicles on school property or at school events.
3. The term "consumption" as used herein is defined as within the Jurisdiction, having used or consumed, exhibited any evidence of use or consumption, or participated in a plan to use or consume (whether or not consumed in the school environment) any illegal substance, as defined in Paragraph #1 of this Section.
4. The term "Illegal Substance Transaction" as used herein includes the sale, purchase, or distribution of, or participation in a plan or intent to sell, purchase, or distribute, any illegal substance as defined in Paragraph #1 of this Section.

Section D – Violations and Consequences

The administration is directed to take the following action regarding substance abuse violations:

1. First Offense for Consumption or Possession of Illegal Substances, Alcohol, or Paraphernalia
 - a. Suspension for ten (10) school days
 - b. Counseling for the student and parents as developed by the school and the school-designated agency is required, and a failure to comply will result in the MDRC's referral to the Board of Education for consideration of expulsion.

Section D – Violations and Consequences (continued)

- c. A failure of any student and/or parent to sign all releases required under this Section D will result in the MDRC's referral to the Board of Education for consideration of expulsion.
 - d. Full substance abuse assessment and compliance with all recommendations from such assessment, including random drug testing is required. The results of such testing must be negative for the use of illegal drugs, and a failure to comply will result in the MDRC's referral to the Board of Education for consideration of expulsion. (Note: The parents and student will be required to sign any necessary releases to allow for the coordination and delivery of services and/or assessments and the sharing of recommendations among parents, school officials and the provider. The cost of the counseling, assessment, treatment plans, and drug testing will be the responsibility of the student or parent/guardian, unless otherwise determined by the Board in its discretion.)
 - i. In cases involving minor children, parents, by signing the necessary releases, are waiving their rights, and their child's rights, to the confidentiality of the assessments.
 - ii. In cases involving students who are 18 years of age or older, students, by signing the necessary releases, are waiving their rights to the confidentiality of the assessments and are allowing parental access to the assessment(s) results.
 - e. Loss of privileges for a probationary period beginning upon completion of the suspension.
 - i. Loss of open lunch for nine weeks.
 - ii. Loss of driving privileges for nine weeks
 - iii. Restricted study hall in lieu of unscheduled time for nine weeks.
 - iv. Loss of participation in extracurricular activities according to the prescribed action for a violation of the Glenbrook Code of Conduct.
 - v. Loss of attendance at school sponsored events and activities that are in addition to the student's participation in extracurricular activities for nine weeks.
 - f. Failure to comply with the provisions outlined in Section D.1.d above as outlined by the MDRC will result in the MDRC reconvening to consider any additional sanctions that may include referral to the Board of Education for consideration of expulsion.
 - g. Agreement to comply with the above provisions will result in a reduction of the suspension to five days.
 - h. In situations of egregious conduct, the school administration may refer the matter to the School Board for consideration of additional sanctions, including expulsion. A violation under this policy may also constitute a violation under Policy 8410: Disciplinary Action Relative to Student Misconduct.
2. Second Offenses for Consumption or Possession of Illegal Substances, Alcohol, or Paraphernalia
- a. Suspension for ten (10) school days.
 - b. Referral by the MDRC to the Board of Education for consideration for expulsion; or
 - c. Recommendation by the MDRC, upon mutual agreement of the principal, superintendent, student, and parents (for students under the age of 18), for the completion of an Alternative Discipline Plan (ADP), the provisions of which shall include, but shall not be limited to, the following:

Section D – Violations and Consequences (continued)

- i. Counseling for the student and parents as developed by the school and the school-designated agency.
 - ii. Full substance abuse assessment and compliance with all recommendations from such assessment, including random drug testing. The results of such testing must be negative for the use of illegal drugs. (Note: The parents and student will be required to sign any necessary releases to allow for the coordination and delivery of services and/or assessments and the sharing of recommendations among parents, school officials and provider.
 - a. In cases involving minor children, parents, by signing the necessary releases, are waiving their rights, and their child's rights, to the confidentiality of the assessments.
 - b. In cases involving students who are 18 years of age or older, students, by signing the necessary releases, are waiving their rights to the confidentiality of the assessments and are allowing parental access to the assessment(s) results.
 - iii. The cost of the counseling, assessment, treatment plans, and drug testing will be the responsibility of the student or parent/guardian.) Failure of any parent or student to sign any release necessary for participation in the ADP will result in an ineligibility to qualify for the ADP and will result in the MDRC's referral to the Board of Education for consideration of expulsion.
 - iv. Loss of privileges for a probationary period beginning upon completion of the suspension.
 - (1) Loss of open lunch for one calendar year.
 - (2) Loss of driving privileges for 18 weeks.
 - (3) Restricted study hall in lieu of unscheduled time for 18 weeks..
 - (4) Loss of participation in extracurricular activities as prescribed by the Glenbrook Code of Conduct.
 - (5) Loss of attendance at school sponsored events or activities that are in addition to the student's participation in extracurricular activities for 18 weeks.
 - d. A re-entry meeting upon completion of the ADP to review academic progress and to review the need for additional transition services.
 - e. Failure to comply with the provisions outlined in section D.2.c.i and D.2.c.ii above according to the timeline provided by the MDRC will result in referral to the Board of Education for consideration of expulsion.
 - f. Failure to comply with the provisions outlined in section D.2.c.iii above as outlined by the MDRC will result in the MDRC reconvening to consider additional sanctions that may include referral to the Board of Education for consideration of expulsion.
 - g. In situations of egregious conduct, the school administration may refer the matter to the School Board for consideration of additional sanctions, including expulsion. A violation under this policy may also constitute a violation under Policy 8410: Disciplinary Action Relative to Student Misconduct.
3. First and Subsequent Offenses for Illegal Substance Transaction and Third and Subsequent Offenses for Possession of Illegal Substances, Alcohol, or Paraphernalia
 - a. Suspension for ten (10) school days.
 - b. Referral by the MDRC to the Board of Education for consideration for expulsion.

Section E – Procedures and Interventions

1. The administration is authorized by the Board to develop intervention procedures and procedures for administering penalties for violations for consumption, possession, and Illegal Substance Transactions in accordance with the procedures of Policy 8410: Disciplinary Action Relative to Student Misconduct.
2. The administration will advise the Board each time an ADP has been commenced for a student, including providing (i) a description of the violations and circumstances for which the ADP was prescribed; (ii) a description of the terms of the ADP, and (iii) a copy of the ADP agreement entered into by the student, parents and district.

Section F – Enumeration of Offenses

Offenses shall be cumulative over the student's high school years.

Section G – Substance Abuse Education

The Board of Education directs and authorizes the administration to develop programs of education on the subject of illegal substance use and to establish procedures for their implementation.

Section H – Reporting of Substance Abuse

Members of the school administration and staff who have reasonable suspicion or who witness an act of illegal substance possession or use on or off school premises or at school-sponsored events shall immediately report the incident with the name of the student or students involved to the dean of students.

Section I – Cooperation with Law Enforcement Agencies

The staff and administration are directed to communicate and cooperate with law enforcement agencies in matters relating to the sale, distribution, use or possession of illegal substance in accordance with Reciprocal Reporting Agreements approved by the Board and respective Villages, so long as the sharing of such information does not deny rights guaranteed by existing laws or court decisions and does not conflict with the protected rights of students as contained in the law or Board policies.

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