

**BOARD POLICY: EVENING HIGH SCHOOL**

**7040**

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Section A - Introduction

The Board of Education of District #225 believes that a secondary school education is a vital educational experience for all individuals. It shall be the policy of the Board of Education to maintain an evening high school to serve the needs of all residents beyond elementary school age who have not received their high school diploma and whose educational objectives may be served by the program offered in the evening high school.

Section B - Population Served

The evening high school program shall be designed to serve the following student populations:

1. Residents Who Are Day School Students

Any resident of District #225 who is currently enrolled in a Glenbrook High School day program, is age 16 or older, and is recommended for enrollment in the evening high school by the day and the evening high school principals.

2. Residents Who [Have Not Completed] High School

Any resident of District #225, age 16 or older, who has previously been enrolled in a high school, but who is not currently enrolled in a high school, and who is recommended for enrollment in the evening high school by the evening high school principal. All former Glenbrook high school students must have approval of the day school principal.

3. Residents Who Have Never Enrolled in a High School

Any resident of District #225, who is at least 16 years of age and who has never been enrolled in a high school, may be enrolled in the evening high school if:

- 1) the principal of the evening high school determines the evening high school program to be appropriate to the candidate's educational aspirations, and
- 2) the candidate completes a competency examination.

Under extraordinary circumstances, the evening high school principal may waive the requirement that the candidate be 16 years of age.

4. Background Checks

Any resident of District 225, age 18 or older, who is not enrolling in the evening school from the day school, will be required to obtain a criminal background check and submit the results to the evening high school principal. If the applicant has been convicted of a felony, final student admission into the evening program will be at the discretion of the school and district administration.

**Section C - Graduation Requirements**

The unique nature, singular purpose, and time requirements of the evening high school distinguish it from the day school program and justify different graduation requirements. The Board of Education prescribes the following graduation requirements for the evening high school:

1.	English <sup>(1)</sup>	3.0	units	
2.	Social Studies <sup>(4)</sup> (2)	2.0	units	
3.	Mathematics <sup>(2)</sup> (3)	<u>3.0</u>	<del>2.0</del>	units
4.	Science	<u>2.0</u>	<del>1.0</del>	units
5.	Health	0.5	units	
6.	Consumer Education	0.5	units	
7.	Driver Education <sup>(3)</sup> (4)	0.25	units	
8.	Electives	<u>5.75</u>	<del>7.75</del>	units

TOTAL NUMBER OF UNITS: 17.0 units

**Section D - PSAE Diploma Requirement**

As indicated in the Illinois School Code, students must take the PSAE in order to receive a high school diploma, unless the student is exempted from taking the exam, as outlined in Illinois State Board of Education rules.

**NOTES:**

1. English—Two years of writing intensive courses are required by the State of Illinois. At least one of these classes must be in English.
- ~~1.~~ 2. Social Studies -- One unit of credit in U.S. History must be earned as part of the two units of credit required in social studies.
- ~~2.~~ 3. Mathematics -- ~~Two~~ Three units of credit of mathematics are required, one of these courses must be Algebra I, and one must include geometry content ~~which may be related to computer technology.~~
- ~~3.~~ 4. Driver Education -- The classroom phase of driver education is required for graduation; the behind-the-wheel phase is not required.

(Note to School Board: These requirements exceed the state requirements by one unit.)

Approved: November 3, 1980  
 Revised: November 27, 2000  
 Revised:

**BOARD POLICY: ADVERTISING AND DISTRIBUTING MATERIALS OR LITERATURE IN SCHOOLS/ON SCHOOL GROUNDS PROVIDED BY NON-SCHOOL RELATED ENTITIES**

Section A - Advertising and Distributing Materials or Literature in Schools or on School Grounds Provided by Non-School Related Individuals or Entities

District 225 has not established an open forum for the distribution of advertising, material or literature by non-school related individuals or entities. No advertising, material or literature shall be posted or distributed by a non-school related individual, group, company or community-based organization that would: (1) disrupt the educational process, (2) violate the rights or invade the privacy of others, (3) infringe on a trademark or copyright, (4) be defamatory, obscene, vulgar, or indecent, or (5) advance or oppose religion or related interests except as set forth in Section D below; (6) advance or oppose a political agenda, interest or candidate except as set forth in Section D below. In all respects, it is the intent of the Board of Education that the content of any advertising, material or literature distributed by non-school related individuals or entities be limited and in accordance with this Policy and its implementing Procedures, be neither controversial nor disruptive, and be appropriate to the mission of the District and the District's pedagogical concerns.

Section B – Community, Educational, Charitable, or Recreational Organizations

Also subject to Section A, community, educational, charitable, recreational, or similar groups may, under procedures established by the District, advertise events pertinent to students' interests or involvement. This may include displaying posters in areas reserved for community posters, having flyers distributed to students, or being included in the school's or District's website where appropriate. All material and literature must be student-oriented and have the sponsoring organization's name prominently displayed.

Section C - Commercial Companies

1. Commercial companies may purchase space for their advertisements in or on: (1) athletic field fences; (2) scoreboards; (3) school or district websites; or (4) other appropriate locations. The advertisements must be consistent with this policy and its implementing procedures and must be approved by the School Board in its sole discretion. No Board approval is required for commercial material related to graduation, class pictures, class rings, athletic, theater, music programs or student publications.

2. No individual or entity may advertise or promote its interests by using the names or pictures of the School District, any District school or facility, staff members, or students except as authorized by and consistent with administrative procedures and approved by the Board.

Section D - Political Candidates or Parties

Material that advances or opposes religion or related interests, or advances or opposes a political agenda, interest or candidate, will not be accepted for posting or distribution, except when used as part of the curriculum.

Approved: \_\_\_\_\_

**PROCEDURES FOR IMPLEMENTING BOARD POLICY: ADVERTISING AND DISTRIBUTING MATERIALS OR LITERATURE IN SCHOOLS/ON SCHOOL GROUNDS PROVIDED BY NON-SCHOOL RELATED ENTITIES**

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Section A - Requests from Community, Educational, Charitable, Recreational, or Other Organizations

<u><b>Actor</b></u>	<u><b>Action</b></u>
<u>Community, Educational, Charitable, Recreational, or Other Organizations</u>	<p><u>Direct to the building principal or designee all requests to advertise events pertinent to students' interests or involvement.</u></p> <p><u>Specifically describe the material or literature proposed to be displayed, distributed, or included in the school's website.</u></p> <p><u>The building principal or designee, at his/her discretion, may require an exact copy of the material or literature proposed to be displayed.</u></p> <p><u>Request specific dates for the material or literature to be posted or distributed.</u></p>
<u>Building Principal or Designee</u>	<p><u>Screens all material before distributing or posting it to ensure compliance with the District's policy and procedures, including that all material and literature be student-oriented and have the sponsoring organization's name prominently displayed.</u></p> <p><u>Rejects all requests to post or distribute material or literature that would: (a) disrupt the educational process, (b) violate the rights or invade the privacy of others, (c) infringe on a trademark or copyright, (d) be defamatory, obscene, vulgar, or indecent, (e) advance or oppose religion or related interests except as set forth in Section D of Board Policy 9200, or (f) advance or oppose a political agenda, interest or candidate except as set forth in Section D of Board policy 9200.</u></p> <p><u>Determines the appropriate method and location for posting the material and/or distributing it, provided that any distribution by staff is done without discussion.</u></p> <p><u>Informs the organization whether its request is accepted or rejected.</u></p> <p><u>Removes all materials that are out-of-date from the building and/or website.</u></p>
<u>Community, Educational, Charitable, Recreational, or Other Organizations</u>	<p><u>If approved for posting or distribution, have the material or posters delivered to the school. The school will not make copies.</u></p> <p><u>If approved for posting or distribution, provide in electronic format the information to be posted on the school's website.</u></p>

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**Section B - Requests from Commercial Companies to Advertise and/or Distribute Material or Literature**

<b><u>Actor</u></b>	<b><u>Action</u></b>
<u>Commercial Companies</u>	<p>Direct to the building principal or designee all requests to advertise or distribute material or literature in schools, on school grounds or in school publications. Specifically identify the requested location for advertisements, i.e.: (a) athletic field fence, (b) athletic, theater, or music programs, and/or (c) scoreboards.</p> <p>Prominently display the company's name on all advertising, materials or literature.</p> <p>Provide a copy of the proposed advertisement, materials or literature to the building principal.</p>
<u>Building Principal or Designee</u>	<p>Screens all proposed advertising, materials or literature to ensure that they will not: (a) disrupt the educational process, (b) violate the rights or invade the privacy of others, (c) infringe on a trademark or copyright, (d) be defamatory, obscene, vulgar, or indecent, (e) advance or oppose religion except as set forth in Section D of Board Policy 9200, or (f) advance or oppose a political agenda, interest or candidate except as set forth in Section D of Board Policy 9200.</p> <p>May approve a commercial request related to graduation, class pictures, or class rings.</p> <p>For all other commercial requests, makes a dispositional recommendation to the superintendent for consideration during an open School Board meeting. If the superintendent agrees with the principal's recommendation, the advertisement, materials or literature will be presented to the Board for action.</p> <p>After the Board's decision, takes all appropriate steps.</p>
<u>School Board</u>	<p>From time-to-time, by Board resolution, determines minimum fees for advertising space. All fees are subject to negotiation and Board approval.</p>

Adopted: \_\_\_\_\_

**BOARD POLICY: CORPORATE SPONSORSHIP**

**9250**

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Section A - Introduction

A Corporate Sponsorship is an agreement between Glenbrook High School District 225 and an individual, a group, company or community-based organization in which the sponsor provides financial support or in-kind gifts in exchange for donor recognition.

District 225 is sometimes faced with offers from individuals, groups, companies or community-based organizations interested in sponsorship of programs, facilities and other aspects of education. The District welcomes sponsorship opportunities that enhance the ability to deliver educational services to the public as long as the purposes, services and/or products of the sponsor are consistent with this Policy, appropriate to the mission of the District and the District's pedagogical concerns, and the sponsor and the content of the sponsor's proposed sponsorship is neither controversial nor disruptive.

1. It is pragmatic to seek outside funding in order to maintain valuable and important programs and facilities, within specific boundaries and with built-in safeguards against misuse of this funding source.
2. An individual, a group, company or community-based organization choosing to engage in a corporate sponsorship agreement with District 225 receives such tangible benefits as increased visibility and good will. At the same time, it may be providing opportunities that further the educational mission of District 225.
3. This policy establishes guidelines for entering into Corporate Sponsorship agreements. Corporate Sponsorship agreements are distinct in that while a corporation may enjoy the intangible benefits of name exposure via donor recognition and naming opportunities, no services were received in exchange for the financial or product contribution made to District 225.

**Section B – Intent**

Corporate Sponsorships may be granted, at the sole discretion of the Board of Education. It is the intent of the Board of Education that the opportunity for Corporate Sponsorships be limited to individuals, groups, companies or community-based organizations whose purposes, services and/or products are consistent with this Policy, are neither controversial nor disruptive, and are appropriate to the mission of the District and consistent with the District's pedagogical concerns. It is not the intent of District 225 to create a public forum through Corporate Sponsorships and the commercial advertising attendant thereto.

**Section C - Purpose**

It is the policy of District 225 that:

1. Corporate Sponsorship agreements will exist in accordance with criteria and procedures set forth in this policy.
2. Corporate Sponsorships must support the mission and policies of District 225.
3. In general, the following individuals, groups, companies or community-based organizations are not eligible to enter into Corporate Sponsorships agreements with District 225: any individual, organization, company or community-based organization whose purpose includes advancing or opposing religion or related interests; any individual, organization, company or community-based organization whose purpose includes advancing or opposing a political agenda, interest or candidate; any individual, organization, company or community-based organization whose business is substantially derived from the sale of alcohol, tobacco, firearms or pornography or other products hazardous to one's health; any individual, organization, company or community-based organization whose purpose or business is contrary to the mission of the District or the District's pedagogical concerns; any individual, organization, company or community-based organization whose proposed sponsorship is controversial or disruptive.
4. The Board of Education in its sole discretion, reserves the right to terminate the corporate sponsorship should circumstances warrant such action.

**Section D - Responsibility and Advisory Bodies**

1. An advisory committee comprised of the superintendent, principals, assistant principals for athletics, assistant principals for student activities, and the assistant superintendent for business affairs will make recommendations on corporate sponsors to the Board of Education. Recommendation includes nature of agreement, placement of recognition and terms and conditions.
2. The Board of Education, in its sole discretion, shall have the responsibility to approve and execute any corporate sponsorship agreement.

Approved: \_\_\_\_\_



Glenbrook High School District #225

PROCEDURES FOR IMPLEMENTING BOARD POLICY: **CORPORATE SPONSORSHIP** 9250

Section A

1. All recommendations for sponsorships must be submitted by the advisory committee in writing to the Board of Education.
2. Recommendations will be presented to the Board of Education as an agenda item unless circumstances warrant further discussion.
3. Upon approval (if granted by the Board in its sole discretion), it will be the responsibility of the assistant superintendent for business affairs to track all corporate sponsorship agreements.
4. The assistant superintendent for business affairs or designee acknowledges all contributions and provides tax exemption information for all donors.
5. The Board of Education, in its sole discretion, shall have the responsibility to approve and execute any corporate sponsorship agreement.
6. Fulfillment logistics as pertaining to athletic facilities are coordinated by the athletic directors and principals.

Section B – Naming Rights

Naming rights agreements, if granted by the Board, would be valid for a period not to exceed ten (10) years.

Adopted: \_\_\_\_\_