

**GLENBROOK HIGH SCHOOLS
District Business Office**

TO: Dr. Mike Riggle
FROM: Kimberly Ptak
DATE: February 23, 2015
RE: Award of Bid for Cleaning Contract

Recommendation

It is recommended that the Board of Education award the bid for cleaning services to Multi Systems Management Co. in the amount of \$24,600.

Background

For the last three years, the district has contracted with a third party for cleaning services for the buildings at 1835 Landwehr Rd (off campus and evening high school) and 3801 W. Lake Ave (district office).

The contract ended in June, 2014 and the district went out to bid and awarded a contract to Perfect Cleaning at the July 14, 2014 board meeting in the amount of \$27,300. Due to performance concerns the district canceled the contract and rebid the work. The lowest bidder was Multi Systems Management Co (MSM). MSM has been cleaning the buildings on a temporary, trial basis since December 1, 2014 and has done an excellent job.

The cleaning service will use approximately 14 man hours a day and 2 cleaners and will adhere to the following schedule:

4pm – Clean at 1835 Landwehr after Off Campus
6pm – Clean at 3801 W. Lake Ave
9pm – Clean at 1835 Landwehr after Night School

Bids

Multisystem Management Co.	\$24,600
Clean USA	\$26,199.55
GSF	\$32,940
EcoClean Maintenance	\$59,731