

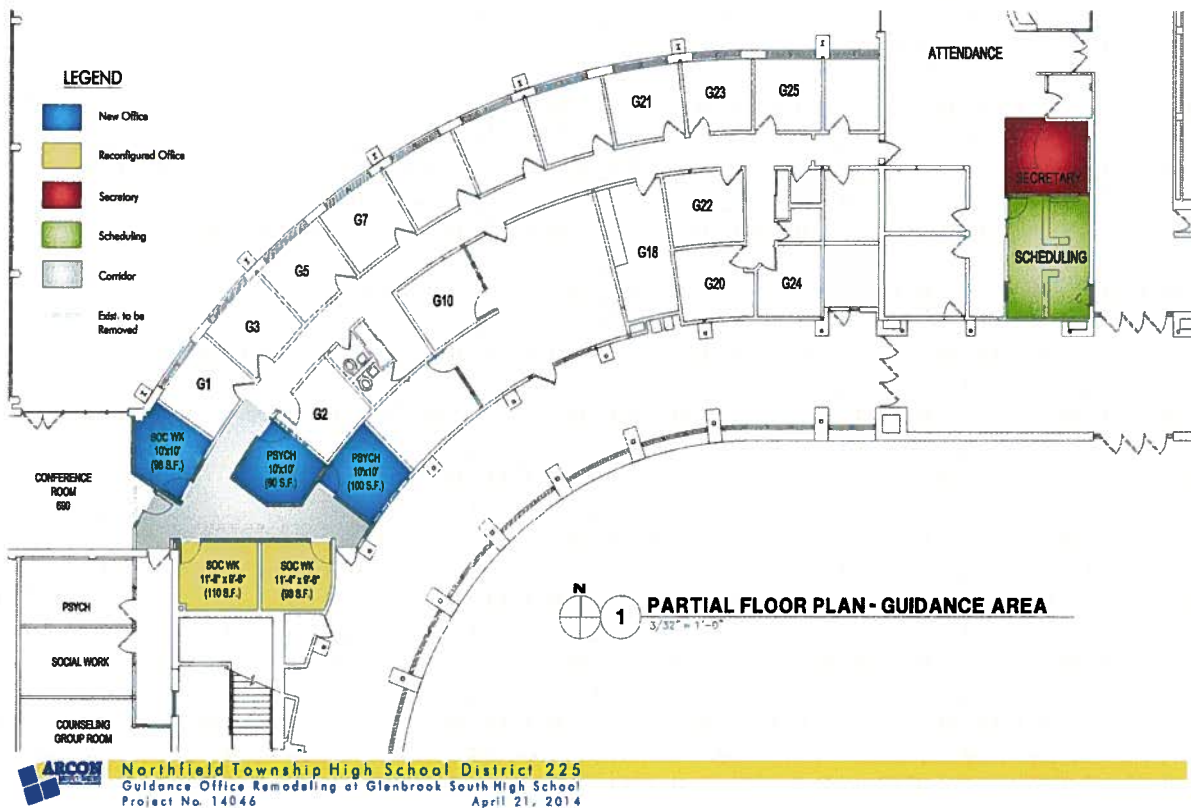
**GLENBROOK HIGH SCHOOLS
DISTRICT BUSINESS OFFICE**

TO: Dr. Mike Riggle
FROM: Kimberly Ptak
DATE: April 28, 2014
SUBJECT: Approval of GBS Student Services Bids

It is recommended that the Board of Education approve the following bids, totaling \$168,368 for student services office space work to be completed the summer of 2014. The recommendation was discussed and agreed upon at the April 22nd facility committee meeting. Bids were significantly higher than the original estimate. Since this project did not follow the typical timeline and estimates needed to be put together before detailed sketches were available, the estimate was not representative of the true cost of the project.

Dr. Wegley expressed to the facilities committee the need for these additional offices as the school grows to 2900 students next year as well as prepare them for a population of 3100.

Trade	Low Bidder	Total
Demolition	Robinette	\$25,900
Masonry	Midwest Masonry	\$27,700
General Trades	Monarch Construction	\$43,946
Flooring	Vortex	\$7,139
HVAC	DeKalb Mechanical	\$11,500
Electrical	Prospect Electric	\$42,200
Furnishings	Installation Plus	\$9,983
Total Cost		\$168,368
Estimate		\$85,000
Over/(Under) Budget		\$83,368
% over/(under) budget		98%



BACKGROUND

The following information was provided by Gary Freund at the March 10, 2014 board meeting.

Due to the increase in student population, the Student Services staff will increase by one guidance counselor to satisfy the district’s 250:1 guidance counselor to student ratio. Dr. Cummings believes additional clinical support is also needed to accommodate the increase in general education population, increase in special education population by 35 students and to remain within the time restrictions dictated by the agreed upon MOU with the GEA. Therefore, two additional offices would be needed next year due to enrollment increases. One of these new offices displaces the guidance secretary whom would be relocated to a new office in the front end of Student Services. In addition, another office would be expanded from 50 square feet to 98 square feet.