

Glenbrook High Schools

Human Resources

To: Board of Education
From: Steven A. Caliendo
Date: June 8, 2011
Re: **Appointments: Support Staff**

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>School</u>	<u>Salary/Hr.</u>
Clavey, Meaghan (Repl. J. Fournier)	Instructional Assistant	8/22/11	GBN	\$18.80
Zimmerman, Jennifer (New Position)	PR Assistant	7/1/11	ADM	\$24.09

**HUMAN RESOURCES
GLENBROOK HIGH SCHOOLS**

TO: Board of Education
FROM: Steve Caliendo
RE: Appointment Non Certified
DATE: June 13, 2011

Jennifer Zimmerman

Public Relations and Communications Technical Assistant

Degrees:

Bachelor of Arts (Journalism) Columbia College, Chicago, Illinois

Experience:

Ms. Zimmerman brings a strong writing background to her new position as well as extensive work in audio, video, and photography. She has spent the past four years as a journalist for Trib Local and Pioneer Press. Her work included coverage of school boards and municipalities in DuPage County. She has spent significant time working on multimedia projects for the web and is very comfortable working in that area.

She has a deep understanding of key public education issues and topics such as finance, contract negotiations, crisis situations, curriculum and student and staff accolades. Her detailed understanding of public entities, particularly public schools, will serve the District well as she creates the connections in the high schools and our communities to assist Mrs. Geddeis in telling the story of the Glenbrooks.

Salary: \$46,064 (per the negotiated salary schedule with the Glenbrook Educational Support Staff Association)

Effective: 7/1/11 (239 Days)