

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, June 10, 2013**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, June 10, 2013, at approximately 7:03 p.m. at Glenbrook North High School Library, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

Absent:

Also present: Caliendo, Geddeis, Pryma, Ptak, Riggle, Siena, Williamson

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mrs. Hanley, seconded by Mr. Taub to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 7-0.

**STUDENTS AND STAFF WHO EXCEL**

Ms. Geddeis recognized Golden Apple finalists Mike Piskel and Greg Wojcik. The teachers were among 32 finalists.

Mr. Piskel explained the application and selection process. He stated that this provided him the opportunity to reflect on 32 years at GBN.

Mr. Boron asked if Mr. Piskel was observed in the classroom.

Mr. Piskel indicated that this was the case. He stated that parents, students and administrators met with observers.

Mr. Shein asked Mr. Piskel what the next steps were with regard to the recognition.

Mr. Piskel stated that finalists can participate in other activities in conjunction with the Golden Apple Foundation.

Mr. Pryma explained the experience from his perspective and spoke of Mr. Piskel's attributes as a teacher and a colleague.

Mr. Shein asked Mr. Piskel about his feelings regarding the 1:1 technology plan.

Mr. Piskel stated that he was excited about it, but also nervous. He stated that this will enhance some of what he teaches and provided an example of a project where the 1:1 initiative will help teaching and learning.

Dr. Riggle mentioned how Mr. Piskel had helped the Glenbrook prairie flourish.

Mr. Piskel referenced a GBN graduate who works for the EPA and helps preserve the prairie. Mr. Piskel described the prairie and how it has improved over time.

#### **RECOGNITION OF COMMUNITY VISITORS**

None.

#### **BOARD AND SUPERINTENDENT REPORTS**

Dr. Riggle congratulated all three schools for great graduations and thanked Board members for their participation in the ceremonies. Students' last day was last Thursday; the staff's last day was Friday. He thanked the Board for sponsoring the staff breakfast.

Dr. Riggle recognized Mr. Taub for becoming a new grandparent.

Mr. Taub commented on the birth of his granddaughter.

Mrs. Hanley mentioned that the GBN Parents' Association voted to donate \$1,000 to the Glenbrook Foundation to help sponsor the Chromebook initiative.

#### **MOTION TO APPROVE CONSENT AGENDA**

Dr. Riggle stated that item 6.10 has been revised. Dr. Caliendo indicated that the year of retirement for one support staff member was adjusted. Edie Baerson will retire at the end of the 2015-16 school year.

6/10/13

Motion by Mr. Boron, seconded by Mrs. Wilkas to approve the following items on the consent agenda.

Mr. Doughty commented on the prevailing wage resolution. He asked how it is determined that Northbrook and Glenview have the same prevailing wage as Cook County.

Mrs. Siena explained that both are driven by the prevailing wage for Cook County.

Mr. Doughty asked if it was the same prevailing wage for Glenview and Northbrook.

Mrs. Siena stated that she is using the prevailing wage for north suburban Cook County.

Mr. Shein stated that it is the geographic region of the local area that establishes the prevailing wage.

Mr. Doughty questioned whether what was provided was sufficient under the law for the Board to approve. He asked if it was reasonable to adopt something this generic to apply to the district.

Mrs. Siena confirmed that the resolution was acceptable.

Mr. Doughty requested that item 6.1a be pulled from the consent agenda for discussion in closed session.

#### **APPOINTMENTS**

1b. the appointment of the following educational support staff contained in the assistant superintendent for human resources memorandum

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>
Winter, Ryan	SPED IA	06.13.13	GBN

#### **Transfers**

Alpert, Amelia	Executive Assistant	07.01.13	GBS
Maloney, Annette	Executive Assistant	07.01.13	GBS

2. No resignations/Terminations

3. FOIA request contained in consent agenda item #6.3.

4. the issuance of Vendor Checks Nos. 57933 through 58287 in the amount of \$1,572,111.51 as listed on the attached checks register dated May 22-23, 2013.

the issuance of Vendor Checks Nos. 58288 through 58466 in the amount of \$955,145.19 as listed on the attached checks register dated June 4, 2013.

5. the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 69703 through 70011 totaling \$195,855.53. Vendor Payroll checks totaled \$1,070,413.63. With employees' Federal, State, and FICA/Medicare withholding taxes of \$1,070,413.63 TRS contributions of \$441,859.90 other deductions of \$423,106.95 and direct deposit of \$3,590,877.83 the gross payroll for the month of May was \$5,716,632.59. TRS employer contribution was \$434,430.26 and employer matching FICA and MED was \$158,328.45.

6. the reimbursement of the Revolving Fund for Employees for the month of May in the amount of \$74,217.57 represented by checks No. 13427 through 13474, 13482 through 13526, 13559 through 13630, 13658 through 13682, 13865 through 13722. the reimbursement of the Revolving Fund for Vendors for the month of May in the amount of \$124,935.68 represented by checks No. 13475 through 13481, 13527 through 13558, 13631 through 13657, 13683 through 13684, 13723 through 13729, 28243. Checks issued in May voided in May: No.13656. Check issued in previous months, voided in May: No. 13028.

7. the Open and Closed Session Minutes from:

- May 11, 2013 Special Board Meeting
- May 11, 2013 Special Closed Board Meeting
- May 13, 2013 Regular Board Meeting
- May 13, 2013 Regular Closed Board Meeting
- May 29, 2013 Special Board Meeting
- May 29, 2013 Special Closed Board Meeting

8. Prevailing Wage Resolution as contained in consent agenda item # 6.8

9. Resolution Designating Interest Earnings as contained in consent agenda item # 6.9

10. the Board of Education Approval of Retirements
- a) Certified
  - b) Support Staff

as contained in revised consent agenda item # 6.10

11. Academic Attainment as contained in consent agenda item # 6.11

12. acceptance of the following gifts:

Gift From	Amount or Item	School	Department	Account
Red 6 Nails in Northbrook Free Nail Polish Event Fund Raising Event	Raised \$77.00 in donations	GBE	Student Activities	810380
Domino's Pizza in Glenview, Donated 3 Pizza's valued at \$18.00 for Pizza and Polish Fund Raising Event	3 pizza's donated	GBE	Student Activities	810380
Matt Whipple Donation at Prom Fund raiser at GBS	\$20.00	GBE	Student Activities	810380
Barb Meyer purchased a parking space for next year at GBS donated from the Dean's Office at GBS to use as a fundraiser	\$350.00	GBE	Student Activities	810380
50/50 Raffle, \$363.00 raised, 181.00 given to winner, 50.00 used on Prom expenses for students who were fundraising.	\$132.00	GBE	Student Activities	810380
Garnet and Silver Earrings from Smart Jewelers in Northbrook, valued at \$59.00	\$100.00	GBE	Student Activities	810380
Overnight Stay and Brunch for 2 at Algaur's Hilton valued at \$125.00	\$60.00	GBE	Student Activities	810380
Three Haircuts from Studiano's Hair Salon in Glenview, valued at \$75.00	\$100.00	GBE	Student Activities	810380
\$100.00 Gift Card from ABT in Glenview	\$100.00	GBE	Student Activities	810380
\$50.00 Gift Card from Northbranch in Glenview	\$75.00	GBE	Student Activities	810380
Undisclosed amount gift card from Meat Head's of Northbrook	\$15.00	GBE	Student Activities	810380
4 Bowl's of Noodles from Noodle's and Company in Glenview	\$15.00	GBE	Student Activities	810380
\$25.00 Gift Certificate from The Bagel Restaurant and Deli in Skokie	\$10.00	GBE	Student Activities	810380
TGI Friday's of Glenview, 6 Coupon Package for desserts and appetizers	\$25.00	GBE	Student Activities	810380
\$50.00 Gift Certificate from H.Marion Framing Studio in Northbrook	\$40.00	GBE	Student Activities	810380
\$25.00 Gift Certificate from Relax the Back in Northbrook	\$20.00	GBE	Student Activities	810380
\$85.00 Gift Certificate for Deep Tissue Relaxation Massage at Many Path's to Healing in Wilmette	\$50.00	GBE	Student Activities	810380

Chicago White Sox Upper Deck Reserved Tickets valued at \$40.00	\$50.00	GBE	Student Activities	810380
Overnight stay and brunch for two at Crowne Plaza in Northbrook, valued at \$125.00	\$75.00	GBE	Student Activities	810380
Dinner for two, valued at \$50.00 at Italian Kitchen in Deerfield	\$50.00	GBE	Student Activities	810380
\$50.00 gift certificate Johnny's Restaurant	\$60.00	GBE	Student Activities	810380
Private donation from Jean Simmons	\$50.00	GBE	Student Activities	810380
Private Donation from Cindy Davis	\$100.00	GBE	Student Activities	810380
Glenbrook Foundation donated to sponsor the event's food and banquet.	\$1,500.00	GBE	Student Activities	810380
Cookies for Silent Auction donated by Kristen Odeh	Donated item estimated value \$25.00	GBE	Student Activities	N/A
Wepay Inc. Donations through online website <a href="http://www.gofundme.com/BillyGarrity">www.gofundme.com/BillyGarrity</a>	\$91.80	GBN	Billy Garrity Memorial Fund	820857
David and Nadine Prosperi 3150 Keystone Rd, Northbrook	\$1,000.00	GBN	ZAC Resiliency Award	821337
Tracy Doar 1052 Briarwood Ln, Northbrook	Photography supplies	GBN	Fine Arts	N/A
Glenbrook Education Association	\$1,500.00	GBN	GEA Scholarships	820854
David & Beverly Sugar 2655 Maple Ave. Northbrook	\$1,000.00	GBN	Janna Sugar Memorial	820850

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 7-0.

**DISCUSSION/ACTION: DIGITAL LEARNING**

Dr. Riggle introduced Dr. Ptak to review the digital learning initiative. The goal is to keep the first year cost minimal. All freshmen, sophomore and junior students will be required to lease a device.

Dr. Ptak reviewed the changes in pricing. One more significant change will be that the district will be self-insuring the device. Accident and theft coverage will be covered through a third party. The cover will not be included as part of the purchase, but students will have the option to purchase one through the bookstore.

Dr. Ptak stated that there are five actions that the Board will take; however, purchasing insurance will be considered for action

on July 15 since pricing is still being finalized. Items to be approved:

1. Purchase computers
2. Purchase management console
3. Purchase insurance - July 15
4. Two-year dollar buy-out lease through American Capital
5. Increase Beck's management fee

Mr. Doughty asked if Beck's Bookstore management fee would increase to \$20k in future years.

Dr. Ptak confirmed that this may occur.

Mr. Doughty asked about the cost of financing.

Dr. Ptak indicated that the cost is \$2 per year per device.

Mr. Doughty asked why not use reserves to finance the Chromebooks.

Dr. Riggle stated if the devices are purchased out of the reserves, rather than being leased, the district will have to do something with the devices later. The lease prevents the district from ending up with a collection of obsolete inventory.

Mr. Boron suggested since the district is self-insuring the warranty whether some small premium should be charged.

Dr. Ptak stated that Google indicates that the Chromebooks last three years. She stated that the district will have enough of a pool of devices to dip into this inventory to cover any warranty issues in the third year.

Mr. Boron stated that it is still a cost to the district to buy the machines for \$1 each. He suggested that it would be beneficial to charge a small amount so that money can be used to buy additional machines, if needed.

Dr. Riggle stated that he did not believe in tagging on an extra fee.

Dr. Ptak suggested that when sophomores become seniors, this may be the year to charge a warranty fee.

Mr. Boron asked about the annual fee for the management console. He stated that he noticed a continuing subsidy for freshmen in the third and fourth years. Mr. Boron stated that he did not know there was going to be a third and fourth year of subsidy.

Mr. Shein stated that this would be offset by what would have been spent on labs.

Dr. Riggle stated that this proposal covers only the first two years for freshmen. It is likely there will be a new device and something may evolve that results in substantial changes. Google may introduce changes in the coming years. He stated that the district is putting forward a business model that covers four years, but the administration is asking the Board to approve a two-year lease. Sophomores will be covered for three years.

Mr. Martin asked how technical support would be provided.

Dr. Riggle stated that the bookstore will determine if the machine requires a reset or needs to be sent back under warranty. A loaner machine will be issued.

Mr. Martin asked if the schools have the capability to handle the number of devices in need of technical support. He asked about student access to various websites.

Dr. Riggle stated that the management console provides filtering when students are at school. If students are using the device at home, they can get to various websites.

Mr. Martin asked how the filter prevents students from getting to illicit sites.

Dr. Riggle indicated that all student e-mails will be archived.

Mr. Martin stated that it will be interesting to get an update about how this initiative has gone. He stated that he is interested in the burden on the organization. He stated that there may be a need for modifications in support. He stated that this is a great initiative, but there are a lot of unknowns.

Dr. Riggle stated that there is very little maintenance on the device because it is a cloud-based machine. The technology staff will only need to concern themselves with issues connecting to the network.

Mr. Boron asked if there is a hard drive.

Dr. Riggle stated that there is a small hard drive, but the computer uses a USB port.

Mr. Shein asked how the devices will be identified.

Dr. Ptak stated that there will be an asset tag on the device.

Dr. Riggle stated that the management console helps identify the device.

**MOTION TO APPROVE DIGITAL LEARNING**

Motion by Mr. Boron, seconded by Mr. Doughty to adopt the administration's recommendation with regard to paragraphs 1, 2, 4 & 5 of the memo relative to digital learning.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 7-0.

**DISCUSSION/ACTION: GBS TRAFFIC SIGNAL BID RESULTS**

Dr. Ptak described the rationale for the project and the traffic signal bid results. There were minimal changes suggested by IDOT. Dr. Ptak described the changes. A bid of \$32,400 was the lowest bid.

Mr. Doughty asked about a very high bid that came in.

Dr. Ptak explained that the high bid included other things.

Mr. Shein asked if the district had worked with the particular bidder before.

Dr. Ptak stated that the district had not worked with the winning bidder before because the work to be done is highly specialized.

Dr. Riggle credited Dr. Ptak, ARCON Architects, the GBS administration and Manhard for their work on this project. He described the benefits of the project. This will be ready by the start of school or shortly thereafter.

**MOTION TO APPROVE THE GBS TRAFFIC SIGNAL BID**

Motion by Mr. Boron, seconded by Mr. Taub to accept the traffic signal bid as recommended.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 7-0.

**DISCUSSION/ACTION: COMMITTEE PARTICIPATION BY BOARD MEMBERS**

Mr. Shein referenced Board Committee Assignments.

Mrs. Siena stated that the Northbrook Economic Development Committee meets two times per year and not every month.

Dr. Riggle indicated that Glenview does not have a similar committee.

Mr. Shein asked Board members to provide feedback regarding committee assignments.

**DISCUSSION/ACTION: SEMI-ANNUAL REVIEW OF CLOSED SESSION MINUTES AND VERBATIM RECORDINGS**

Dr. Williamson provided an overview of Board action required relative to closed session minutes and verbatim recordings.

She stated that the first item for the Board to consider is whether the closed session minutes and verbatim recordings should remain confidential. Dr. Williamson recommended that the Board keep all closed session recordings and minutes confidential.

Dr. Williamson indicated that the Board needs to decide whether or not to destroy the closed session recordings 18 months after their creation once certain conditions are met. Dr. Williamson recommended the destruction of closed session recordings with the exception of those listed in her memo.

Mr. Boron confirmed that the closed session recordings not to be destroyed are due to pending litigation.

Dr. Williamson confirmed that this was the case.

**MOTION TO KEEP ALL CLOSED SESSION MINUTES AND VERBATIM RECORDINGS CONFIDENTIAL**

Motion by Mr. Boron, seconded by Mr. Doughty to keep closed session minutes and verbatim recordings confidential.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 7-0.

**MOTION TO DESTROY ALL THE VERBATIM RECORDINGS WITH THE  
EXCEPTION OF THOSE ITEMIZED IN THE MEMO**

Motion by Mr. Boron, seconded by Mr. Doughty to destroy all of the verbatim recordings except those itemized in the memo.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 7-0.

**MISCELLANEOUS TOPICS**

Mr. Doughty stated that he would like to look into the question of larger contracts entered into by the district. He asked if there was a policy regarding approval of larger contracts. Mr. Doughty stated that this protects the administration and Board with regard to especially large contracts such as those in the six figure range.

Dr. Riggle stated that policies provide loose frameworks. He stated that all large contracts above \$25k require Board approval. The administration and Board must conduct business according to state code.

Mr. Doughty suggested a review of contracts depending on the term of the contract.

Mr. Shein suggested this question be considered by the Policy Committee.

Mr. Taub stated that he would like to further the discussion of the Academy and whether or not it should be expanded or kept.

Mrs. Wilkas asked if the Academy should focus on science and math and asked if there is something needed for higher functioning science and math students.

Mr. Martin stated that it might be helpful to obtain an update on what the district offers for students to excel. He suggested as a related question an update on the district's approach for students on the other side of the spectrum with regard to mainstream students who are not in the gifted pool.

Dr. Riggle stated at the district retreat it was suggested that a review of academic programs be undertaken as part of the district initiatives. He stated that it is best to start on this when

people are available. The Instructional Supervisors will come back in August. Dr. Riggle stated that the administration can talk more about the structure of this review as part of district initiatives. He stated that we should always review our practices, but need to frame the discussions properly.

Mr. Taub asked with the increasing cost of college whether students can take more courses at Oakton.

Dr. Williamson explained dual credit and concurrent enrollment options available to high school students through Oakton.

Dr. Riggle stated that district initiatives will be discussed more in July to determine the questions that the Board wants answered.

#### **REVIEW AND SUMMARY OF BOARD MEETING**

Mr. Shein stated that the next meeting is July 15 at GBS. Mr. Martin stated that he will not be at July 15 Board meeting. Mr. Shein stated that the Board will be taking action on contracts after closed session.

#### **MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Boron, seconded by Mrs. Hanley to move into closed session at approximately 8:17 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; student disciplinary cases (Section 2(c) (1), (2) and (9) of the Open Meeting Act).

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

Nay: none

Motion carried 7-0.

The Board returned to open session at 9:53 p.m.

**ACTION REGARDING THE NEW CONTRACT WITH THE GLENBROOK  
EDUCATION ASSOCIATION (GEA)**

Motion by Mr. Boron, seconded by Mr. Doughty to ratify the collective bargaining agreement with the GEA.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 7-0.

**ACTION TO APPROVE COMPENSATION FOR THE GELNBROOK EDUCATIONAL  
SUPPORT STAFF ASSOCIATION (GESSA)**

Motion by Mr. Boron, seconded by Mr. Doughty to approve the collective bargaining agreement with GESSA.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 7-0.

**ACTION TO APPROVE COMPENSATION FOR THE GELNBROOK EDUCATIONAL  
SUPPORT PARAPROFESSIONAL ASSOCIATION (GESPA)**

Motion by Mr. Boron, seconded by Mrs. Hanley to approve the collective bargaining agreement with GESPA.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 7-0.

**ACTION REGARDING NON-UNION EMPLOYEE COMPENSATION FOR 2013-  
2014**

Motion by Mr. Boron, seconded by Mr. Doughty to approve non-union employee compensation for 2013-2014 as recommended by the administration.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 7-0.

**ACTION REGARDING CONTRACT AND COMPENSATION FOR THE SUPERINTENDENT**

Motion by Mr. Boron, seconded by Mr. Doughty to approve the contract with the superintendent as negotiated.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 7-0.

**MOTION TO APPROVE CONSENT AGENDA ITEM 6.1a.**

Motion by Mr. Boron, seconded by Mrs. Hanley to approve consent agenda item 6.1a.

- 1.) a. the appointment of the following certificated staff as recommended by the assistant superintendent for human resources

**APPOINTMENTS**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
Bowen, Esther	Mathematics	08.19.13	GBS	MA + 30, Step 11, .6FTE
DeAngelis, Lauren	Physical Education	08.19.13	GBN	MA + 15, Step 5, .3FTE
Kaplan, Aaron	Orchestra - GBS/GBN	08.19.13	GBS/GBN	MA, Step 1

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

nay: none

Motion carried 7-0.

**ADJOURNMENT**

Motion by Mrs. Hanley, seconded by Mr. Taub to adjourn the meeting at approximately 9:57 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried 7-0.

\* Boron, Doughty, Hanley, Martin, Shein, Taub, Wilkas

CERTIFIED TO BE CORRECT:

\_\_\_\_\_  
PRESIDENT - BOARD OF EDUCATION

\_\_\_\_\_  
SECRETARY - BOARD OF EDUCATION

**UPCOMING BOARD MEETINGS:**

Upcoming meetings will be held at  
Glenbrook South High School  
Student Activities Center  
4000 West Lake Avenue  
Glenview, IL 60026

Monday, July 15, 2013	7:00 p.m. Regular Board Meeting
Monday, July 29, 2013	7:00 p.m. Regular Board Meeting