



**To:** Dr. Mike Riggle  
Board of Education

**From:** Dr. Kim Ptak

**Date:** Monday, April 23, 2018

**Re:** World Language Lab Renovation Bids and FY2018-19 Capital Projects Budget

**Recommendation**

It is recommended that the Board approve the bids for the World Languages Lab Renovation in the amount of \$27,660.

**Background**

At the February 26, 2018 Board Meeting, a series of capital projects were discussed, including the conversion of the current World Languages Lab (Rooms 268 and 270) at Glenbrook South into two general classroom spaces was discussed. The current lab is equipped with desktop computers that have exceeded, as well as an integrated audio recording system for students. While the integrated audio recording system is still usable, the current desktop computers now require replacement (over 6 years old).

After reviewing the utilization data for the existing lab and current instructional needs of our programs, it was determined that the need for a standalone world language lab has declined in recent years. Alternatively, the school leadership team believes that the language lab needs can be fulfilled using two existing library lab facilities. This will maximize the usage level for our existing library labs, and create a centralized location for students to access all specialty software used within the school building. The savings incurred by not refreshing the desktop computers in the current World Languages Lab is \$78,000.

The scope of work includes demolishing the existing risers, carpet patching, building a drywall sound wall, acoustical repairs, painting, fire protection work, adding a new clock speaker and light relocation.

**Budget Summary**

The cost of this enhancement project was estimated at a cost not to exceed \$28,000. Actual bids received are \$27,660.

Project	Trade	Contractor	Amount
GBS World Language Lab Renovation	General Trades	RB Construction	\$12,256
	Flooring	Vortex	\$1,209
	Painting	May	\$1,350
	Fire Protection	Nelson Fire	\$3,299
	Electrical	Prospect	\$9,375
<b>Total</b>			<b>\$27,660</b>

**Capital Projects Budget Update**

One component of the District’s operating budget is an amount designated for capital projects that are not funded by life safety bond proceeds. The amount budgeted is based on the facility master plan, which incorporates ongoing physical plant maintenance including paving and concrete services, and other identified facility projects intended to enhance the student experience. It should be noted that capital projects such as these are funded on a “pay as you go” method and built into the overall District budget. We anticipate finalizing the capital projects budget over the next two months, at a cost not to exceed \$1,000,000.

Based on the projects previously approved on February 26, 2018, and the World Language Lab renovation described above, the District’s projected capital projects budget for FY2018-19 is as follows:

Location	Description	Cost
GBN	Paving and Concrete	\$210,000
GBN	Back Gym Wall Removal	\$455,000
GBS	World Language Lab Conversion into Two Classrooms (4/23/18)	\$27,660
<b>Subtotal</b>		<b>\$692,660</b>
7.5% Architect Fee		\$51,950
7.5% Construction Management Fee		\$51,950
2% Contingency		\$13,853
<b>Total</b>		<b>\$810,413</b>