



To: Board of Education
 From: Brad Swanson
 Date: April 23, 2018
 Subject: Special Leave Requests

Please accept my recommendation to approve the following additional special leave request for the 2018-2019 school year. The building principal has approved this request.

2018-19 Certified Staff Special Leave Request						
Last Name	First Name	Building	Department	Special Leave Request FTE	2018-19 FTE	2017-18 FTE
Hinchey	Debra	GBS	Student Services	1.00	0.00	0.60

Please note that a Special Leave Request is only granted to tenured certified staff members. Teachers on part-time leave receive prorated salary and benefits.