

**Glenbrook District 225
Facility Committee Minutes – April 12, 2018**

Members Present: Doughty, Fagel, Finan, Frandson, Gravel, Ptak, Riggle, Sztainberg, Wright

Also Present: Erin Miller (ARCON), Dale Johnson (AMSCO), Jeff Zurlinden (Nicholas & Associates), Brian Murdy (GBS Maintenance), Dan Whisler (GBN Maintenance)

The meeting convened at 7:31 am.

1. Recognition of Community Visitors:

A GBS parent conveyed his appreciation at the steps the district has taken and is continuing to take in regards to security at all the district campuses. Additionally, this parent expressed his interest in joining any parent committees and/or his willingness to offer his expertise in regards to the district security initiatives.

2. World Language Lab Renovation Bids and FY19 Capital Projects Budget

Dr. Ptak opened the meeting by reminding the committee that converting the World Language Lab at GBS into two general classroom spaces was discussed at the February 26, 2018 Board Meeting. Originally the lab was two classrooms and then designed some years ago into one very large classroom. It was determined that the need for a standalone world language lab has declined over the past several years, and as such this project would allow for the wall to be put back up in order to make two classrooms. The scope of work includes demolishing the existing risers, carpet patching, building a drywall sound wall, acoustical repairs, painting, fire protection work, adding a new clock speaker and light relocation. The cost of this enhancement project was estimated at a cost not to exceed \$28,000. Actual bids are \$27,660.

Dr. Ptak explained to the committee that one component of the District's operating budget is an amount designated for capital projects that are not funded by life safety bond proceeds. The amount budgeted is based on the facility master plan, which incorporates ongoing physical plant maintenance including paving and concrete services, and other identified facility projects intended to enhance the student experience. Kim reminded the committee that capital projects such as these are funded on a "pay as you go" method and built into the overall District operating budget. We anticipate finalizing the capital projects budget over the next two months, at a cost not to exceed \$1,000,000.

Based on the projects recommended at this time, the District's capital projects budget for FY19 consists of paving and concrete work at GBN, back wall gym removal at GBN and the world language labe conversion into two classrooms at GBS at a total cost of capital projects of \$810,413.

3. Capital Projects Funded by FY19 School Operating Budgets

Dr. Ptak shared some background with the committee in regards to the building operating budgets. Dr. Ptak explained that the purpose of the School Operating Budget is to provide for the operational needs of each school which includes small scale facility enhancements; referred to as capital projects. Through the budgeting process that started in November, the school leadership teams outlined their budgetary needs, and prioritized the capital projects to be completed this year.

At the February 26, 2018 board meeting, the Board of Education approved the School Operating Budgets for FY2018-19 as follows:

- Glenbrook North High School - \$2,594,948
- Glenbrook South High School - \$3,422,754

The capital projects to be funded by the FY19 school operating budgets is are estimated to cost \$203,372. The projects are:

- **GBS Carpet Replacement:** this will be done in conjunction with previously approved Life Safety work at a cost of \$61,478
- **GBS Special Education Skills Lab:** This room is scheduled for abatement and carpet replacement this summer as part of the approved Life Safety work, which makes it a prime opportunity to update and replace casework, countertops, appliance relocation, painting, over the stove exhaust and a second sink. This work is estimated at \$47,562
- **GBN Carpet Replacement:** There are several office areas and classrooms in need of carpet replacement based upon the multiple year replacement cycle. This work is estimated to cost \$46,212.
- **GBN Classrooms (C202 & C204) Wall Improvements:** Rooms C202 and C204 are general use classrooms on the second floor at Glenbrook North. During the summer of 2017, asbestos abatement, new carpet and new HVAC was completed in four of the second floor C wing classrooms. These new improvements did not include improvements to the current wall treatments which are original to the space. The paneling and glazed block will be replaced/overlaid with drywall. The scope of work also includes painting and tack boards to cover the backs of the lockers which protrude into the room. These (2) rooms will be completed this summer, and the remaining rooms (C200 and C206) will be brought forward as a recommendation for the Summer of 2019. The estimated cost of this project is \$18,570

Next Facilities Meeting Date: TBD

Meeting adjourned at 8:05 am