

**To:** Dr. Mike Riggle  
Board of Education

**From:** Dr. Kimberly Ptak  
Mr. Casey Wright

**Date:** Monday, May 21, 2018

**Re:** Approval of GBS Furniture Bid for Lyceum Chairs

**Recommendation**

It is recommended that the Board of Education award a furniture bid for the Glenbrook South Lyceum to The Business Section, and approve the associated purchase in the amount of \$46,456.

**Background**

The Lyceum at Glenbrook South is regularly used for various events that include parents, students, and staff. Such events include freshman parent coffees, productions such as the fall play, student guidance assemblies, combined classes, professional development activities, township articulation meetings, and all staff meetings. The chairs presently in use are original to the Lyceum space which was built in 1989 and have been reupholstered over time. In addition to showing extensive use, the chairs are heavy and difficult to stack and store.

Recognizing that the chairs have exceeded their useful life, the school leadership team evaluated a variety of replacement options. Taking into consideration projected costs along with comfort and mobility, the *Hoopz chair* by Community (a Jasper Group Brand) was selected. The frame and poly seat have a 15 year warranty and the fabric and upholstery have a 1 year warranty for any defects. An example of the current and replacement recommendation is as follows:

Current Chair	Replacement Chair *
	

\* Chairs will stack 35 high, and will feature a breathable back and upholstered seat cushion. Actual colors will be a Heartstone Grey poly back with a Rue fabric seat.

A budget estimate for the replacement of 250 chairs was set at \$50,000. Bid specifications for the replacement of 250 chairs were developed, and were made available to interested companies. In response to the bid notice, we received quotations from four vendors.

	<b>Hoopz Chair by Community</b>
<b>Corporate Concepts</b>	\$46,831
<b>Interior Investments</b>	\$46,990
<b>Midwest Educational Furnishings</b>	\$49,655
<b>The Business Section</b>	\$46,456