

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, November 8, 2010**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, November 8, 2010, at approximately 7:04 p.m. at Glenbrook South High School Student Activity Center, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Martin, Regalbuto, Shein, Taub, Wolfson

Absent: Hammer (arrived 7:14 p.m.)

Also present: Caliendo, Finan, Geddeis, Muir, Pryma, Ptak, Riggle, Siena, Wegley, Williamson

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mr. Boron, seconded by Mr. Taub to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Martin, Regalbuto, Shein, Taub, Wolfson

nay: none

Motion carried 6-0.

**STUDENTS AND STAFF WHO EXCEL**

Ms. Geddeis introduced the GBS Innovative Vehicle Design Team who won five awards at the International Convergence Conference in Detroit, Michigan. The team earned four first-place finishes. Students included Michael Bastanipour, Jordan Freeman, Stephen Hansen, Nolan Henrickson, Eric Kogut, Sean McCune, Brennan Powers and Dan Radziewicz. Teacher sponsors, Mr. Kornick, Mr. Schmidgal, Mr. Fiorio, and Mr. Stancik were introduced. Students produced an electric vehicle with specified dimensions. The Engineering Club began this project over 12 months ago. Mr. Schmidgal described the time-frame related to the various aspects of designing and constructing the car. The car had to successfully drive for one hour. The car was recognized by a group of professional engineers as the best car overall. Students shared their roles in developing the vehicle. Mr. Schmidgal spoke to the many opportunities available for students

in the area of engineering at GBS. All students are seniors in the Engineering Club. Dr. Riggle and the Board congratulated students on their accomplishment and expressed appreciation for the efforts of the staff.

#### **RECOGNITION OF COMMUNITY VISITORS**

None.

#### **BOARD AND SUPERINTENDENT REPORTS**

Dr. Riggle reported that the November election has occurred and with the number of campaign telephone calls that everyone received along with the number of suggestions on revisions to the communications audit survey, the community survey will be delayed until January. The survey was reduced to 37 questions. Dr. Riggle stated that he was concerned with mass calling and what that might do to the willingness of the community to participate in a survey given the many election phone calls.

Dr. Riggle stated that on October 30 the Fall Harvest Festival was held at Wagner Farm. Student government organizations from both schools worked together in helping organize this event. This was a great effort for the community. This event helped support Youth Services.

Dr. Riggle stated that the annual faculty basketball game is coming up to kick off the canned food drive. This will be held on next Monday, November 15<sup>th</sup> at 7:30 p.m. at GBS.

Mr. Pryma mentioned that GBN had a tremendous cross country seasons for both boys and girls. This year the girls finished in a tie for 6<sup>th</sup> place with New Trier at the State meet. Dr. Riggle indicated that it was the first time for GBN girls ever to go to State as a team.

Mr. Shein attended The GBS playoff game against palatine. He stated it was nice to see GBS get into the playoffs. It was a lot of fun and well attended.

#### **MOTION TO APPROVE CONSENT AGENDA**

Dr. Riggle stated that item 6.1b had a slight revision and referenced the page provided to replace the original document.

Motion by Mr. Boron, seconded by Mr. Wolfson to approve the following items on the consent agenda with the revision of item 6.1b.

- 1.) a. no certificated staff appointments

b. the appointment of the following educational support staff contained in the assistant superintendent for human resources memorandum dated November 3, 2010.

**APPOINTMENTS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>SCHOOL</u></b>
Castillon, Lourdes (Repl. J. Pomillo)	Clerical	11.22.10	ADM

- 2.) a. no certified resignations  
b. no educational support staff resignations

- 3.) no FOIA requests

4.) the issuance of Vendor Checks Nos. 45224 through 45442 in the amount of \$879,226.60 as listed on the attached checks register dated October 21, 2010 and November 3, 2010.

5.) the reimbursement of the Revolving Fund for Employees for the month of October in the amount of \$26,595.47 represented by checks No. 5350 through 5382, 5404 through 5419, 5448 through 5506 & 5561 through 5592.

the reimbursement of the Revolving Fund for Vendors for the month of October in the amount of \$75,302.61 represented by checks No. 5349, 5383 through 5403, 5420 through 5447, 5507 through 5560 & 5593 through 5609. Checks issued in October voided in October: No.5434. Check issued in previous months, voiced in October: No. 4905,4976,5012,5105,5133,5232 & 5271.

- 6.) No payroll

7.) the Open and Closed Session Minutes from the October 25<sup>th</sup> Regular Board Meeting and the minutes from the October 27, 2010 Facility Committee Meeting

8.) the Board of Education Approval of GSO and Glenbrook South Jazz Ensemble Trip to New York, N.Y.

- 9.) the Board of Education Approval of academic attainment

10.) the Board of Education Approval of Board Policies and/or procedures:

- 3050 - Emergency closings (procedure)

- 4070 - Tax Sheltered Annuities (policy and procedure)
- 6190 - Military Leaves
- 6210 - Disability Due to Pregnancy (procedure)
- 6230 - Substitute Teachers

11.) the Board of Education Approval of Special leave

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

nay: none

Motion carried 7-0.

**DISCUSSION/ACTION: STUDENT TRANSPORTATION BIDS**

Dr. Riggle explained the process for student transportation bids. The bids were not acceptable. He recommended that the Board turn down the bids and opened this up to questions from the Board.

Mr. Wolfson asked what change should be made that will provide better results.

Ms. Ptak explained that it is not typical for the district to reject bids. Different bidders were reading the specifications differently. The specifications could have been read a couple of different ways. Ms. Ptak indicated that we will clarify a few things on our bid form.

Mr. Boron asked if the results of the bid were more a function of the economy or the packet not being clear.

Ms. Ptak stated that it was related more to clarifying for the bidders how we use our buses.

**MOTION TO REJECT TRANSPORTATION BIDS**

Motion by Mr. Wolfson, seconded by Dr. Regalbuto to reject the transportation bids.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

nay: none

Motion carried 7-0.

**DISCUSSION/ACTION: FY 11/12 GBN, GBS AND DISTRICT SMALL BUILDING PROJECTS**

Ms. Ptak explained that every year at this time the Board reviews small building projects proposed from within the building budgets. About \$200k per school is established for small building projects. This year each school is bringing one large project.

At GBN the primary project is the coaches' locker room and at GBS the project involves the interior of the library.

At the District Office there is renovation of bathrooms included that could not be part of projects funded by the Build America Bonds. Space for the application developers will be expanded, as well.

Mr. Finan (GBN) and Mr. Freund (GBS) were present to answer questions.

Ms. Ptak stated that the Facilities Committee already reviewed the projects.

Mr. Taub asked if the locker room updates were sufficient for future needs. Mr. Finan indicated that going from one toilet and one sink to two toilets and two sinks should meet future needs.

**MOTION TO APPROVE FY 11/12 GBN, GBS AND DISTRICT SMALL BUILDING PROJECTS**

Motion by Mr. Boron, seconded by Mr. Taub to approve FY11/12 GBN and GBS small building projects.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

nay: none

Motion carried 7-0.

**DISCUSSION/ACTION: COMPUTER PURCHASE - OFF CAMPUS/EVENING HIGH SCHOOL**

Dr. Riggle explained that \$50k in the technology budget was not dedicated as the technology needs of Off Campus and GBE were in the process of being determined in conjunction with the move to their new facility.

Mr. Shein asked if the proposal was within budget. Dr. Riggle stated that the proposal was slightly under budget.

Dr. Williamson explained the proposal and some of the rationale for the incorporation of tablet PC's.

The Board asked if we have used tablet computers in the district. It was explained that a few have been deployed in the buildings.

Mr. Boron asked if staff were consulted about Apple applications. Dr. Williamson indicated that staff was consulted regarding a PC purchase and this is not as much of an issue because most applications are web-based.

**MOTION TO APPROVE COMPUTER PURCHASE - OFF CAMPUS/EVENING HIGH SCHOOL**

Motion by Dr. Regalbuto, seconded by Mr. Wolfson to approve the computer purchase for Off Campus/Evening High School.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

nay: none

Motion carried 7-0.

**DISCUSSION/ACTION: PROPOSED 2010 TAX LEVY**

Dr. Riggle highlighted an article from a Standard and Poor's publication that used the district as an example of a government entity that has strong financial management. He indicated that it is good to see that the district is predicted to maintain its strong financial position as long as it continues managing finances in the same manner.

Mrs. Siena reviewed the past practice of the district in determining the levy. She stated that the C.P.I. from January, 2010 is 2.7% and estimated new growth at 2%.

She explained the new growth factor attributable to new construction coming on the tax rolls. Mrs. Siena provided detailed back-up of historical information and data relevant to the new growth factor. She stated that C.P.I. is the minimum we could levy. She reviewed a chart to show the new growth factor. Historically, new growth has accounted for 1.3-1.6%. In 2009 new growth was only at 1%. Mrs. Siena stated that all indicators show that new growth will be higher than 1%.

Mr. Wolfson asked E.A.V. can be expected to increase. Mrs. Siena stated that 2010 is a triennial and normally a 5-6% increase in a triennial can be expected.

Mrs. Siena referenced a calculation at the bottom of the chart. This showed E.A.V. without including new growth. She explained what the impact of not capturing new growth would be this year and beyond. The loss of revenue would average \$1M per year. The district only has one time frame in which to capture the new growth and that is at the time of determining the tax levy. If new growth is not captured, over 10 years this would equate to about \$10M dollars lost. Ultimately, the district can never regain the new growth value without asking voters for approval in the form of a referendum. Increased enrollment becomes a burden when new growth is not captured.

Mr. Wolfson asked about transportation being at \$3.1M - more than double what it had been in the past. Mrs. Siena explained that over time the district only levied small amounts in transportation, plus there has been a delay in state funding and a reduction in state funding for transportation. Historically, we have levied very little for transportation, but need to levy more there because of other reductions. The same is true for IMRF.

Mrs. Siena reference the last piece of the cover memo that addressed the truth in taxation law. This requires any district levying over 5% to hold a hearing. Last year the district did not hold a truth in taxation hearing since the levy was 2.1%. This was not merited for a levy that low. It is the opinion of the administration that it would be in the best interest of the district to conduct a truth in taxation hearing even though the levy is not above 5%. Mrs. Siena explained that her recommendation includes the publication of a truth in taxation notice and a hearing will be conducted at the next Board meeting.

**MOTION TO APPROVE THE TENTATIVE 2010 TAX LEVY**

Motion by Mr. Wolfson, seconded by Mr. Taub to approve the 2010 tentative tax levy.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

nay: none

Motion carried 7-0.

Mrs. Siena addressed Mr. Boron's question regarding the 7% shift in county taxes from commercial/industrial to residential. This

shift will affect tax bills, but has nothing to do with the rate the district is asking for.

Mr. Taub asked about the property at Willow Road and Sanders being built in stages. Mrs. Siena indicated that this project will not be complete until 2012. It will be eligible for the tax rolls in 2013. The district will be able to capture this new growth as it comes on the rolls. Mrs. Siena stressed the importance of levying sufficiently over time to capture all of the growth with Astellas Pharmaceutical.

**DISCUSSION/ACTION: BOARD POLICIES AND/OR PROCEDURES**  
**2010 - ORGANIZATION OF THE BOARD OF EDUCATION POLICY**  
**6060 - EMPLOYMENT OF CERTIFICATED STAFF POLICY & PROCEDURE**  
**6310 - EDUCATIONAL SUPPORT PERSONNEL OVERTIME PAYMENTS**  
**POLICY**  
**6320 - EDUCATIONAL SUPPORT PERSONNEL BASIS FOR EMPLOYMENT**  
**POLICY**  
**6400 LEAVES WITHOUT PAY POLICY AND PROCEDURE**

Dr. Riggle explained that the Policy Committee reviewed these policies a week ago.

In Policy 2010 there are small changes to be sure that the Board is taking the right action to hold the election of Board Officers. The Board is required to be on at least a two-year cycle for electing officers on the odd numbered years. Dr. Riggle asked the Board regarding their preference about officers being elected every year or every two years.

Mr. Taub stated that he prefers the election of Board officers every year.

Dr. Regalbuto shared Mr. Taub's opinion.

Mr. Boron suggested another change regarding the 28 day reference.

Policy 6060 relates to Employment of Certificated Staff. Dr. Riggle reviewed small changes such as replacing the word qualified with highly qualified. There was a title change in section C. Procedures had slight revisions which were reviewed.

Dr. Regalbuto asked about recertification of all employees. Dr. Caliendo explained the recertification process.

Mr. Wolfson asked whether the \$50 reimbursement for physical exams was sufficient. Dr. Riggle indicated that the Board would have the option to change that amount, but this physical is not



as costly as a more comprehensive physical. The Board decided this was not necessary given the scope of the physical.

In Policy 6310, Section A, terminology was added to be consistent with the GESSA Contract. This provided better understanding of how overtime would be approved.

Policy 6320 reflects an adjustment because the of the cost reduction plan in which some 12-month positions have become 11-month positions. This provides a better definition of a full-time employee.

Policy 6400 has a title change only - this is true for procedures, as well.

Dr. Riggle will make changes in the language regarding Board officer elections, as recommended. Policies will be placed on consent at the next Board meeting.

**DISCUSSION/ACTION: NCLB DISTRICT IMPROVEMENT PLAN**

Dr. Williamson explained that the district must submit an improvement plan because it is in its fourth year of not making Adequate Yearly Progress (AYP). She explained that the new *Rising Star* improvement plan system consists of a self-assessment in which the district improvement team determined the level of implementation of a variety of research-based factors.

Of the factors not found to be at full implementation, three relate to establishing a user-friendly data system that is accessible to classroom teachers. Another factor that is not currently at full implementation is district-wide curriculum outlines for all courses. These are available for some, but not all courses.

The Board asked about membership of subcommittees. It was clarified that the software limits the number of individuals that can be listed. The plan is to involve relevant individuals such as the Chief Technology Officer as a data system is selected.

Dr. Williamson stated that the District Improvement Plan must be approved by the Board before it is submitted to the Illinois State Board of Education.

**MOTOING TO APPROVE THE NCLB DISTRICT IMPROVEMENT PLAN**

Motion by Mr. Boron, seconded by Mr. Wolfson to approve the district improvement plan.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

nay: none

Motion carried 7-0.

**DISCUSSION/ACTION: DASHBOARD REPORT - STUDENT ACHIEVEMENT**

Dr. Williamson provided an overview and highlighted some aspects of district-wide student achievement such as a high graduation rate and college acceptance rate.

Mr. Taub asked about test preparation activities and if teachers are teaching to the test. Mr. Wegley and Mr. Pryma explained that the curriculum and instruction that students are exposed to prepare them for college entrance exams, without teaching to the test.

However, both schools offer after school test preparation programs that are accessible to all students and some programs at GBS are targeted towards low income students. Some of the after-school programs that have a registration fee offer scholarships for ELL and low-income students.

Mr. Muir, Associate Principal for Curriculum at GBS, indicated that it is ideal that the assessment assess our curriculum. Students are getting the best test-prep because of the content and rigor of our curriculum. Ms. Frandson, GBN Associate Principal for Curriculum, has reviewed access to the curriculum for special education students so that special education courses parallel courses in the general program. Mr. Pryma indicated that the school has seen growth in these students, but students have not been able to make the cut score required to make AYP (Adequate Yearly Progress).

Dr. Riggle stated that the elementary districts give ISAT and this does not correlate well with PSAE. ACT (part of the PSAE) is constructed so that 40% of students will answer the question wrong. ACT is a college entrance exam.

Mr. Martin suggested putting the dashboard information into a more usable form. He indicated that the dashboard could probably be improved to pick out the key components. Mr. Martin stated that there is room for improvement on these so that the district does a better job of communicating with the lay public. Mr. Martin asked if there are four, five, or six of these graphs that are most pertinent to the average parent. Mr. Martin suggested that the trend is not relevant to a family that is concerned about their own situation.

Mr. Taub suggested that it would be nice to see the number of activities students are involved in. The district should track data relative to activities and athletics. He indicated that this would show tax payers how facilities are being used.

Mr. Taub stated that parents want to know how their child is doing and if their child will be able to get into college.

Dr. Riggle asked Board members, as parents in the district, or as a community member, what statistics and data are most important to the community? He stated that this helps us in marketing ourselves to the community so they can get a feel for the quality of our schools.

Dr. Riggle stated that the administration can put together a shorter version of the dashboards and the Board can help us build a clearer picture of what should be presented.

Dr. Riggle indicated that the Naviance program is a good data system that provides parents with access to information regarding their student in context.

Mr. Shein suggested that the administration work towards coming up with some more concise information.

Mr. Hammer suggested making information available to the general community and parents. As Home Logic opens up to parents, Mr. Hammer asked if some of this information can be linked to Home Logic. He indicated that parents would want to know how their child is doing in comparison to these parameters.

Mr. Taub stated that this information is tied to the communication audit. In this we will ask the end users what they want so that appropriate information can be provided to them.

Mr. Boron stated that it is difficult to find an average parent. What will interest one constituent group compared to another group varies. As a result, you may wind up with a large volume of information. Mr. Boron suggested providing parents with information that is relevant to them. There should be a method for parents to find the information that they want.

Dr. Riggle provided a historical perspective regarding the dashboard reports. A group of administrators put this together years ago based upon student achievement information the district had. Dr. Riggle indicated that the administration could distill down further so that the report is cleaner and gives the community a variety of information. At this point this would take some effort, but we need to further our discussion on how we will accomplish this.

**MISCELLANEOUS TOPICS**

None.

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Dr. Regalbuto, seconded by Mr. Taub to move into closed session at approximately 9:00 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; the purchase or lease of real property for the use of the public body; student disciplinary cases; other matters relating to an individual student, namely a determination of a student's residency within the district; and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent. (Section 2(c) (1), (2), (5), (9), (10) and (11) of the Open Meeting Act.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

Nay: none

Motion carried 7-0.

The Board returned to open session at 9:27 p.m.

**ADJOURNMENT**

Motion by Mr. Wolfson, seconded by Dr. Regalbuto to adjourn the meeting at approximately 9:28 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried 7-0.

\* Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

CERTIFIED TO BE CORRECT:

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SECRETARY - BOARD OF EDUCATION

**UPCOMING BOARD MEETINGS:**

Tuesday, November 16, 2010	7:30 a.m. Finance Committee Meeting (GBS Room 128)
Monday, December 13, 2010	7:00 p.m. Regular Board Meeting (GBS Student Activity Center)
Tuesday, December 14, 2010	7:30 a.m. Facility Committee Mtg. (GBS Room 128)