



Elaine Geallis <egeallis@glenbrook225.org>

Daily Herald FOIA request

1 message

Griffin, Jake <jgriffin@dailyherald.com>

Fri, Jan 11, 2013 at 2:58 PM

To: hawbaker@fenton100.org, jdonnellan@foxlake114.org, mahaffyt@dist3.org, jgildea@fsd79.org, genfoia@geneva304.org, jperdue@ccsd89.org, jo_ahrens@glenbard.org, foia@glenbrook225.org, foia@grantbulldogs.org, nnavas@gls36.org, barkley.lynn@d46.org, foiaofficer@d127.org, jhutton@d56.org, brandll@hawthorn73.org, foia@district158.org, karen_sullivan@ipsd.org, mtornatore@itasca.k12.il.us

Jan. 11, 2013

To Whom It May Concern:

Under the provisions of the Illinois Freedom of Information Act, Illinois Revised Statutes Ch. 116, Par. 201, I am requesting the following information:

- The names of all school board members or school district employees who attended the Illinois Association of School Boards conference Nov. 16-18, 2012 in Chicago.
- Copies of all invoices, receipts and expenses reimbursed to any of the school board members and/or school district employees who attended the Illinois Association of School Boards conference Nov. 16-18, 2012 in Chicago.

I prefer the information in electronic format and emailed to the address listed below. Please call if you are unable to grant this aspect of the request.

I am requesting that you waive any fees for providing this information, in accordance with the law, which allows for waiver of fees when release of the information is in the public interest. Please notify me by telephone if any fees will be charged.

I would appreciate it if you would handle this request as quickly as possible, and I look forward to hearing from you within five working days, as required by law. Thank you for your assistance. If you have any questions, please call me at [847-427-4602](tel:847-427-4602). My FAX is [847-427-1301](tel:847-427-1301). My email is jgriffin@dailyherald.com.

Sincerely,

Jake Griffin

Daily Herald Senior Writer

155 E. Algonquin Road

Arlington Heights, IL 60005



Elaine Geallis <egeallis@glenbrook225.org>

Griffin 01.11.13 FOIA response

1 message

Rosanne Marie Williamson <rwilliamson@glenbrook225.org>

Wed, Jan 16, 2013 at 9:17 AM

To: jgriffin@dailyheald.com

Cc: Elaine Geallis <egeallis@glenbrook225.org>

Dear Mr. Griffin,

Thank you for writing to Glenbrook High School District 225 with your request for information pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq.

On 1/11/13 you requested the information as follows:

- The names of all school board members or school district employees who attended the Illinois Association of School Boards conference Nov. 16-18, 2012 in Chicago.
- Copies of all invoices, receipts and expenses reimbursed to any of the school board members and/or school district employees who attended the Illinois Association of School Boards conference Nov. 16-18, 2012 in Chicago.

Mrs. Siena's expenses were covered by IASBO as she is the president-elect of IASBO.

We have attached the document that you requested.

Rosanne Williamson Ed.D.
Assistant Superintendent for Educational Services
Glenbrook H.S. District 225
3801 West Lake Ave.
Glenview, IL 60026
[847-486-4701](tel:847-486-4701)

3 attachments

 **Registration.pdf**
117K

 **Response.Attendance2.pdf**
120K

 **Response.Expenses.pdf**
198K

ADDIT.

DISTRICT REGISTRATION FORM

Must be mailed — do not fax. D. (IA)

IASB · IASA · IASBO Joint Annual Conference

November 16-18, 2012

This form can be downloaded and filled out online OR downloaded, printed and filled out by hand; however, two (2) copies of the completed forms must be printed and mailed, along with payment, to

District Name and Number Northfield Township High School District #225 County Code 16

County Cook Telephone (847) 486-4702

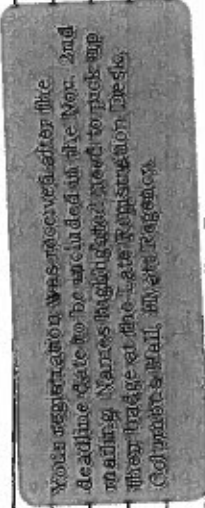
Fax (847) 486-4733

Credit Card Information: Visa MasterCard Discover Credit Card # _____
Make sure all credit card information is current. If utilizing a credit card, make sure the daily limit will cover all submitted fees. Security code not required.

Card Holder _____ Exp. Date _____ Email kwargaski@glenbrook225.org

*Board Members _____ Spouse/Children _____

Skip Shein, Board President



Superintendent _____

Business Official _____

District Secretary/Admin. Asst. _____

Other Administrators _____

District Attorney _____



Special Needs _____

Total paid member district registrants, \$375 each \$ 400.00
After October 19, \$400 each

*Paid board member registrants earn 30 IASB Leadership and Development credits for conference attendance. Total Spouse/Children (complimentary) _____

TOTAL REMITTANCE \$ 400.00

Make check payable to the ILLINOIS ASSOCIATION OF SCHOOL BOARDS.

Send check or current credit card information and TWO (2) COPIES OF THIS FORM to IASB

Conference Registration/Housing, 2921 Baker Drive, Springfield, Illinois 62703-5929. Registration

forms received without total payment cannot be processed. Purchase orders cannot be accepted.

10
(IASB use only)
Housing

DISTRICT REGISTRATION FORM

IASB - IASA - IASBO Joint Annual Conference

November 16-18, 2012

This form can be downloaded and filled out online OR downloaded, printed and filled out by hand; however, two (2) copies of the completed forms must be printed and mailed, along with payment, to

District Name and Number Northfield Township High School District #225 County Code _____

County Cook Telephone _____ Fax _____

Credit Card Information: Visa MasterCard Discover Credit Card # _____

Make sure all credit card information is current. If utilizing a credit card, make sure the daily limit will cover all submitted fees. Security code not required.

Card Holder _____ Exp. Date _____ Email kwa

*Board Members _____ Spouse/Children _____

Bruce Doughty, Board Member



Superintendent _____

Business Official _____

District Secretary/Admin. Asst. _____

Other Administrators _____

District Attorney _____



Special Needs _____

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ILLINOIS ASSOCIATION OF SCH
2921 BAKER ST
SPRINGFIELD, IL 62703-5929
(217) 528-9688

Phone Order

TID: 748724
11/05/12
Batch #: 35
AVS Code: 0

MASTERCARD

XXXXXXXXXXXX7904H

Cust #: 9

Appr Code: 120216

Amount: \$ 400.00

Tax: \$ 0.00

Total: \$ 400.00

I agree to pay above total amount according to card issuer agreement (Merchant agreement if credit voucher)

APPROVED 120216

Customer Copy
THANK YOU!

(IASB use only)
Housing

DISTRICT REGISTRATION FORM

Must be mailed — do not fax.

IASB - IASA - IASBO Joint Annual Conference

November 16-18, 2012

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District Name and Number Northfield Township High School District #225 County C

County Cook Telephone _____ Fax _____

Credit Card Information: Visa MasterCard Discover Credit Card # _____
Make sure all credit card information is correct. Security codes not required.

Card Holder _____ Exp. Date _____ Email _____

*Board Members _____ Spouse/Children _____

RECEIVED

Superintendent Dr. Michael Riggie

Business Official Hillarie Siena

District Secretary/Admin. Asst. _____

Other Administrators Dr. Kim Ptak, Director of Operations

District Attorney _____



Special Needs _____

Total paid member district registrants, \$375 each \$ 1,125.00
 After October 19, \$400 each

*Paid board member registrants earn 30 IASB Leadership and Development credits for conference attendance.

Total Spouse/Children (complimentary) _____

TOTAL REMITTANCE \$ 1,125.00

Make check payable to the ILLINOIS ASSOCIATION OF SCHOOL BOARDS.

Send check or current credit card information and TWO (2) COPIES OF THIS FORM to IASB Conference Registration/Housing, 2921 Baker Drive, Springfield, Illinois 62703-5929. Registration forms received without total payment cannot be processed. Purchase orders cannot be accepted.

(IASB use only)
 Housing

ILLINOIS ASSOCIATION OF SCHOOLS
 2921 BAKER ST
 SPRINGFIELD, ILLINOIS 62703-5929
 (217) 528-9688

Phone Order

TID: 748724 11:15:28
 10/15/12
 Batch #: 17 AVS Code: 0

MASTERCARD

XXXXXXXXXXXX7904H

Cust #: 9

Appr Code: 121506

Amount: \$ 1125.00

Tax: \$ 0.00

Total: \$ 1125.00

I agree to pay above total amount according to card issuer agreement (Merchant agreement if credit voucher)

APPROVED 121506

Customer Copy
 THANK YOU!



Elaine Geallis <egeallis@glenbrook225.org>

Re: Daily Herald FOIA request

1 message

Margaret K Wargaski <kwargaski@glenbrook225.org>

Mon, Jan 14, 2013 at 9:55 AM

To: Elaine Geallis <egeallis@glenbrook225.org>

Dear Elaine,

The administrators I registered for the Triple I conference were:

Mrs. Siena
Dr. Ptak
Dr. Riggle

The Board members I registered were:

Mr. Doughty
Mr. Shein

Katie
Margaret K. Wargaski
Executive Assistant to the Superintendent
Glenbrook High Schools
3801 W. Lake Avenue
Glenview, IL 60026
[\(847\) 486-4702](tel:(847)486-4702)

On Fri, Jan 11, 2013 at 3:06 PM, Elaine Geallis
<egeallis@glenbrook225.org> wrote:

> Hi Katie,

>

> Can you please give me this information in pdf.

>

> As you are aware we need to respond within 5 days.

>

> Thanks

>

> ----- Forwarded message -----

> From: Griffin, Jake <jgriffin@dailyherald.com>

> Date: Fri, Jan 11, 2013 at 2:58 PM

> Subject: Daily Herald FOIA request

> To: hawbaker@fenton100.org, jdonnellan@foxlake114.org, mahaffyt@dist3.org,

> jgildea@fsd79.org, genfoia@geneva304.org, jperdue@ccsd89.org,

> jo_ahrens@glenbard.org, foia@glenbrook225.org, foia@grantbulldogs.org,

> nava@gls36.org, barkley.lynn@d46.org, foiaofficer@d127.org,

> jhutton@d56.org, brandll@hawthorn73.org, foia@district158.org,

> karen_sullivan@ipsd.org, mtomatore@itasca.k12.il.us

>

>

>
>
> Jan. 11, 2013
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> is jgriffin@dailyherald.com.
>
>
> Sincerely,
>
> Jake Griffin
>
> Daily Herald Senior Writer
>
> 155 E. Algonquin Road
>
> Arlington Heights, IL 60005
>
>
>
>
>
>
>
> --
> Elaine Geallis
> Executive Assistant
> Glenbrook 225
> [847-486-4703](tel:847-486-4703)

**GLENBROOK HIGH SCHOOL DISTRICT 225
ACCOUNTS PAYABLE/REQUEST FOR PAYMENT**

CHECK PAYABLE TO: Michael D. Riggle

EMPLOYEE OR STUDENT ID#: #4188

EMPLOYEE: Y N RETIREE

MAIL: VIA US MAIL - CURRENT ADDRESS IN ACCOUNTING SYSTEM.

VIA US MAIL - ADDRESS: _____

DELIVER TO _____ AT: GBN GBS ADM O/C

SPECIAL INSTRUCTIONS: SEND ATTACHED PAPERWORK ALONG WITH CHECK

CHECK MUST BE POST MARKED BY: _____

OTHER: _____

DESCRIPTION OF PAYMENT: Reimbursement for Travel Expenses to/from Triple I
for Dr. Riggle and Mr. Shein

Please attach original receipts/invoices to the gray copy of this form for reimbursement.

ACCOUNT #: 101332 - \$4.75 Metra - 11/16/12 CHECK AMOUNT: \$ 46.75

101332 - \$14.00 - Parking Dr. Riggle 11/17/12
If needed: 115332 - \$28.00 - Parking Mr. Shein 11/16/12 Pd on Dr. Riggle's Charge
2nd ACCOUNT #: _____ EXTENSION #: 4700

REQUESTED BY: *Mike Riggle*

DATE: 11/19/12

APPROVED BY: _____

DATE: _____

APPROVED BY: _____

DATE: _____

GRAY COPY: Business Office

YELLOW COPY: Principal's Office

PINK COPY: Requestor

GOLD COPY: Extra

Triple I Conference 11/16-11/17

Parking @ 28.00
Triple I conf,

111 E. WACKER/233 N. MICHIGAN AVE.
Station Ph: (312) 819-5051
www.systemparking.com

Operated by



"Where You Get
More Than Just A
Parking Space"

145-481

RECEIPT

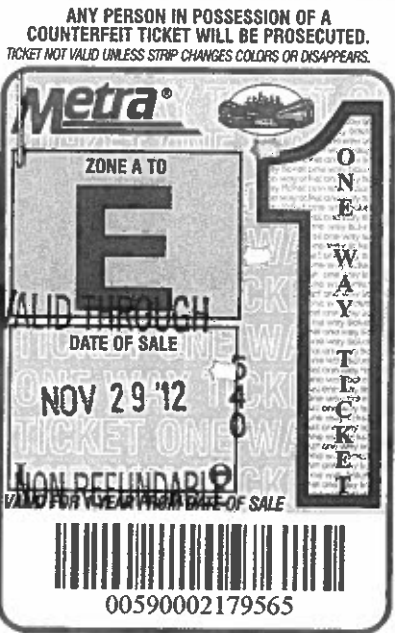
SOUTHLAND PRINTING - SHREVEPORT, LA.

824200

0941216 12:56 028.00 11/16 19:13

Parking for Mr. Shein @
Triple I Conference 11/16/12
Paid for on Dr. Riggle's
Discover Card \$28.00
(Mr. Shein gave Dr. Riggle a
ride home on 11/16/12)

Dr. Riggle
Train
fare
\$4.75
Northbrook
to Union
station
11/16/12



Parking @ Triple I
Conference

061412111717442012

System Parking
111 E Wacker/233 N. Michigan Ave.
(312) 819-5051

Entry Time:
11/17/12 7:34 AM
Exit Time:
11/17/12 5:44 PM
Duration: Od. 10h. 10m.
Pay Station: 12
Tran: 614
Ticket# 19628

Non-resetable tr #:
0000024242
Receipt #: 0000024123
Default \$ 14.00

Total:
\$ 14.00

Tender: \$ 0.00
Discover \$ 14.00
Last 4 digits: 1806
Change: \$ 0.00

Thank You

Parking
Dr. Riggle
@ Triple
conference
11/17/12
\$14.00