

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, SEPTEMBER 10, 2012**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, September 10, 2012, at approximately 7:04 p.m. at Glenbrook South High School Student Center, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Martin, Regalbuto, Shein, Taub

Absent:

Also present: Bretag, Caliendo, Geddeis, Jakes, Pryma, Riggle, Siena, Wegley, Williamson

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mr. Boron, seconded by Mr. Taub to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Martin, Regalbuto, Shein, Taub

nay: none

Motion carried 5-0.

**APPOINTMENT OF NEW BOARD MEMBER TO REPLACE JEFFREY WOLFSON
TO SERVE THROUGH THE BOARD ELECTION IN APRIL 2013 AND UNTIL
AN ELECTED BOARD MEMBER IS SEATED**

**MOTION TO APPOINT NEW BOARD MEMBER TO REPLACE JEFFREY
WOLFSON TO SERVE THROUGH THE BOARD ELECTION IN APRIL 2013
AND UNTIL AN ELECTED BOARD MEMBER IS SEATED**

Motion by Mr. Boron, seconded by Dr. Regalbuto to approve the appointment of Bruce Doughty.

Upon calling of the roll:

aye: Boron, Martin, Regalbuto, Shein, Taub

nay: none

Motion carried 5-0.

**APPOINTMENT OF NEW BOARD MEMBER TO REPLACE STEVEN HAMMER
TO SERVE THROUGH THE BOARD ELECTION IN APRIL 2013 AND UNTIL
AN ELECTED BOARD MEMBER IS SEATED**

**MOTION TO APPOINT NEW BOARD MEMBER TO REPLACE STEVEN HAMMER
TO SERVE THROUGH THE BOARD ELECTION IN APRIL 2013 AND UNTIL
AN ELECTED BOARD MEMBER IS SEATED**

Motion by Mr. Boron, seconded by Dr. Regalbuto to approve the appointment of Karen Hanley.

Upon calling of the roll:

aye: Boron, Martin, Regalbuto, Shein, Taub

nay: none

Motion carried 5-0.

Dr. Williamson administered the Oath of Office to Mr. Doughty and Mrs. Hanley.

New Board members were seated. Dr. Riggle stated that a quorum is now four Board members and three members represent a majority of a quorum.

STUDENTS AND STAFF WHO EXCEL

Ms. Geddeis acknowledged GBN and GBS maintenance staff for their pro-active energy reduction measures related to a recent retro-commissioning energy study. As a result of the study, further efficiencies were instituted and savings were achieved with the support of the maintenance staff.

Mr. Quinn, GBN Plant Operator, thanked the Board for the recognition. GBN Assistant Plant Operator, Mr. Whisler, was also in attendance.

Mr. Boron complemented the staff for the number of times the maintenance and custodial staff have taken steps that help save the taxpayers money.

Dr. Wegley acknowledged his staff, Mr. Calucci, GBS Plant Operator, and Mr. Krock, GBS Assistant Plant Operator. He indicated that these individuals were not able to attend the Board meeting because they assisted with a water main break in Glenview last night in order to insure that school was held today.

RECOGNITION OF COMMUNITY VISITORS

None.

BOARD AND SUPERINTENDENT REPORTS

Dr. Riggle stated that *Night in the Classroom* was held last Thursday at GBN. This Thursday GBS will host *Night in the Classroom*. He stated that Board members are always welcome to attend these events.

Dr. Riggle stated that there is a North Cook dinner meeting scheduled for September 19 at Rosewood Banquets. Any interested Board members should let Dr. Riggle know if they plan to attend. Judy Baar Topinka will be speaking about the Illinois financial crisis.

Dr. Riggle stated because there are new Board members he provided information regarding Open Meetings Act training that is required for Board members and the timelines associated with those trainings.

Mr. Boron reported that he attended *Night in the Classroom* at GBN and enjoyed the evening.

Mr. Boron reported that he and other Board members attended the GBN/GBS football game. He spoke of the friendly rivalry between the schools.

Mr. Shein stated that he attended the turf field ribbon cutting at GBS and met all of the local business sponsors. He enjoyed the way that younger children's programs were included in the event. Mr. Shein commented that it is a terrific facility.

Dr. Riggle mentioned that items on the consent agenda were discussed at a previous meeting. He suggested that some items be separated from the consent agenda such as meeting minutes given that new Board members were not present at the last meeting.

MOTION TO APPROVE CONSENT AGENDA

Motion by Mr. Boron, seconded by Mr. Taub to approve the following items on the consent agenda, excluding item 8.7, the open and closed minutes from the August 27, 2012 and September 4, 2012 Board meetings.

- 1.) a. no certificated staff appointments
- 1.) b. no educational support appointments

- 2.) a. no resignations/termination of certificated staff

b. no resignation/termination of educational support staff

3.) the Board of Education review of the FOIA request contained in consent agenda item #8.3.

4.) the issuance of Vendor Checks Nos. 54204 through 54423 in the amount of \$1,108,138.86 as listed on the attached checks register dated September 4, 2012.

5.) no payroll

6.) the reimbursement of the Revolving Fund for Employees for the month of August in the amount of \$35,192.66 represented by checks No. 11308 through 11315, 11325 through 11337, 11351 through 11368, 11393 through 11413, 11422 through 11465 and 11485 through 11532. the reimbursement of the Revolving Fund for Vendors for the month of August in the amount of \$99,736.99 represented by checks No. 11316 through 11324, 11338 through 11350, 11369 through 11392, 11414 through 11421 and 11466 through 11484. Checks issued in August voided in August: No. 11323, and 11347. Check issued in previous months, voided in August: No.9133.

8.) Academic Attainment as contained in consent agenda item # 8.8.

9.) GBE Contracts as contained in consent agenda item # 5.9.

10.) Differential/Discretionary Responsibilities as contained in consent agenda item # 5.10.

11.) Special Education Student System as contained in consent agenda item # 5.11.

12.) Resolution Authorizing Amendment and Restatement of 401(a) Retirement Plan as contained in consent agenda item # 5.12.

13.) the acceptance of the following gifts:

Gift From	Amount/ Item	School	Department	Account
Dane H. Cleven and Kathleen O'Donovan Cleven	\$2000.00	GBS	Erika's Lighthouse	830375
Glenview Lions Club	\$1000.00	GBS	General Scholarship	830851
Glenview High	\$2000.00	GBS	General Scholarship	830851

School Foundation				
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14.) the Board of Education Approval of Noncertified Rehires as contained in consent agenda item # 5.14.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Regalbuto, Shein, Taub

nay: none

Motion carried 7-0.

MOTION TO APPROVE THE OPEN AND CLOSED SESSION MINUTES FROM AUGUST 27, 2012 REGULAR BOARD MEETING AND OPEN AND CLOSED SESSION MINUTES FROM THE SEPTEMBER 4 SPECIAL BOARD MEETING

Motion by Mr. Boron, seconded by Mr. Taub to approve consent item 8.7.

7.) The Open and Closed Session Minutes from the August 27, 2012 Regular Board Meeting. The Open and Closed Session Minutes from the September 4, 2012 Special Board Meeting.

Upon calling of the roll:

aye: Boron, Martin, Regalbuto, Shein, Taub

nay: none

abstain: Doughty, Hanley

Motion carried 5-0.

PUBLIC HEARING: BUDGET HEARING

President Shein declared the public hearing on the budget open and asked if there were any members of the public who wished to comment.

No members of the public commented on the budget.

President Shein declared the public hearing closed.

DISCUSSION/ACTION: STUDENT INFORMATION SYSTEM RECOMMENDATION

Dr. Riggle provided some background regarding the current student information system and the need to move to a new system. Dr. Riggle explained that the system is not functioning at the level the staff would expect and explained other problems with the

9/10/12

system. He explained that issues have been experienced across the district including among parents and students. Dr. Riggle stated that the company providing the current system was sold at the time the district moved to the product.

Dr. Riggle reviewed the transition time to move to a new software package. He provided some background relative to the products on the market. Dr. Riggle outlined the pitfalls of customizations that the district had previously attempted in this context. Configurations will be made to the new system that can meet the needs of the district.

Mr. Jakes and Mr. Bretag explained the selection process in arriving at the recommendation for PowerSchool. They spoke of the value of site visits to area schools.

Mr. Martin how the process varied from the last time a selection was made.

Mr. Bretag stated that the last time the process was very heavy in vendor visits.

Dr. Riggle stated that another difference was that the district went out with an RFQ (Request for Qualifications) to various companies and the list of vendors was narrowed to meet the needs of the district. Next, an RFP (Request for Proposals), with system characteristics was provided to vendors who passed the RFQ process. At that time most companies were in their infancy in terms of web-based products. The list was narrowed to a few vendors who were invited to conduct presentations. With the customizations provided by School Logic the district expected to get to a better place with the student information system.

Dr. Riggle stated that the current committee looked at a variety of products such as e-School Plus, Skyward, Infinite Campus and PowerSchool. These were reviewed because they could meet the web-based needs of students, teachers and parents. PowerSchool was one of the more stable of the products. The teacher grade book was strong and the parent/student portal was solid. Currently, Home Logic has not been a go-to place for parents and students in terms of assignments. The district has had to correct errors in data in School Logic. Dr. Riggle reviewed the timeline for the implementation of PowerSchool.

Mr. Bretag commented on the grade book better meeting the needs of the teachers. The ease of navigation in the system was a plus. Mr. Bretag explained problems with the current parent/student portal in School Logic. The PowerSchool teacher grade book has received positive feedback from other districts and is cross-platform in terms of Mac and PC.

Mrs. Hanley asked how long some of the schools that were visited have been on PowerSchool.

Mr. Bretag stated that one school has been with PowerSchool over ten years, there were some schools with three to seven years and one with less than three years in using PowerSchool. He spoke of the importance of working with a school that was only two years in, as they shared their experience with implementation.

Mr. Doughty asked about the kinds of concerns that were raised in the process and with the product.

Mr. Bretag stated that one concern was with auto-updates. Many did not want auto-updates to be applied before they could be tested. The committee learned more about user groups and other supports available for the product.

Mr. Boron asked about Illinois state reporting.

Mr. Shein asked if there is a report writer.

Mr. Bretag explained that PowerSchool does have Illinois state reporting as part of the system. In addition, there are different levels of reporting. Higher-end programmers can configure the system relative to reporting.

Mr. Shein asked about some of the new features in PowerSchool that would take the place of Moodle.

Mr. Bretag stated that Open Class is a product in partnership between Google and Pearson. One benefit is that this will interface with the teacher grade book.

Dr. Regalbuto asked if the district will run dual systems.

Mr. Bretag explained the transitioning of systems during the school year.

Mr. Shein asked if the districts that were visited were a mix of high school and elementary districts.

Mr. Bretag confirmed that a mix of districts was visited. He stated that the majority of our feeder schools are using PowerSchool which can be uploaded directly into our system.

Mr. Boron asked if the system will handle student discipline, as well.

Mr. Bretag stated that there have been meetings with the deans to review student discipline components.

Mr. Boron asked if the system works within our policy structure relative to student attendance.

Mr. Bretag confirmed that this was the case.

Mr. Shein asked about the requirement of an app for the grade book on a tablet device.

Mr. Bretag stated that this is a nice starting point in terms of a grade book app. Students and parents will love it, but at the administrative level the app may not meet the needs of teachers.

Mr. Shein asked if staff would be able to enter a discipline notice on the app.

Mr. Bretag stated that he has not seen this capability.

Mr. Taub asked if this is the product that the district wants.

Dr. Wegley stated that all groups have come to the same conclusion.

Mr. Bretag stated that participants in the process feel that they are choosing the best product.

Dr. Wegley stated that there are things that we may have to change to work within this product.

Mr. Shein commented that it is a pretty significant change in philosophy relative to customizations.

Mr. Bretag stated that those in the buildings recognize the need to not try and customize.

Dr. Riggle stated that this has been the message for at least the last year. One of the important technical aspects relates to pulling past records into the system. Dr. Riggle provided the history of student information systems in the district and the need to consolidate records. Dr. Riggle spoke to the importance of a consistent database relative to other products such as Alert Now and mylunchmoney.com. The new special education module will connect to the PowerSchool database. Some staff development will be needed in Oracle for the developers.

Mr. Boron asked if there will there be departmental trainers. Dr. Riggle stated that it would be advantageous to do this but there needed to be further discussion regarding this concept. This would be tied to the FY14 budget.

Mr. Taub asked if the district was going with the hosted solution.

Dr. Riggle confirmed this and stated that this will impact the man hours required in maintaining the system. The technology staff will know when updates are coming and can accept updates once it is verified that they are working. With School Logic updates have come too frequently. Dr. Riggle explained the current update and verification process with School Logic.

Mr. Doughty asked if hosting is outsourced if there will be a dedicated team for district staff to go to when there are issues.

Dr. Riggle stated that there is a service team that we can contact at any time if there are issues. PowerSchool has a network team available 24/7 to insure that servers are functioning. We will be testing bandwidth to insure that the system will function well for us.

Dr. Riggle stated that we do have the capability to move to a self-hosted solution if there are issues with the hosted system, but the hosted solution will save us man hours.

Dr. Regalbuto asked about cost savings if the district hosts on our own servers.

Dr. Riggle stated that there are some cost-savings if the district hosts, but the off-site hosted solution back-ups frequently and there is a disaster recovery plan in the hosted solution.

Mr. Shein asked about the annual subscription cost that the district is paying now.

Dr. Riggle stated that this is approximately \$16k per year.

Mr. Boron asked how much the district is spending with our internal people.

Dr. Riggle stated that the developers are working on School Logic every day, which is taking a lot of their time. The administration would like to do things such as a book sale that is completely online, but developers have been too busy with School Logic to spend time on other projects.

Mr. Doughty asked if any schools visited were using a hosted solution.

Mr. Bretag stated that none of the schools visited were hosting off-site because of the issue of bandwidth. These schools were 75% less in bandwidth compared to what we have.

Mr. Doughty asked if the selection team spoke to any districts that used the hosted solution.

Mr. Bretag stated that he would have to defer to Mr. Thimm, Chief Technology Officer, who did speak with districts that used the hosted solution.

Dr. Riggle stated that he can follow-up with any additional questions that the Board has.

Dr. Riggle stated that Pearson has resolved the contract and worked well in bringing this to a conclusion. He stated that Mr. Boron had some suggestions and Pearson was willing to make the adjustments in the contract.

(See Agenda Item # 10)

DISCUSSION/ACTION: REPURPOSING AQUIANAS STIPEND FUNDING

Mr. Pryma requested that the swim show director stipend be used for other clubs and organizations.

Dr. Riggle stated that this has always come back to the Board to request approval for the shifting of discretionary stipends. This is dependent upon the needs of the students in the school and needs do change from time to time.

Mr. Doughty asked if other alternatives were considered.

Mr. Pryma stated that he is asking to free-up the money in the account for other purposes. The bulk of the money will go to other student activities.

Dr. Wegley stated that since the mid-1980's aquianas money was shifted to the variety show at GBS and this change would provide alignment between the two schools.

Mr. Doughty asked how long the money was not being used.

Mr. Pryma stated that this was only for the last year.

Dr. Regalbuto asked if there was a need for Board action tonight.

Dr. Riggle stated that this would be on consent at the next meeting.

President Shein asked if this will this be a permanent change.

Dr. Riggle stated that this is open for discussion with the GEA. This may change in the next contract. It is a collective bargaining item.

(See Agenda Item # 11)

DISCUSSION/ACTION: DESIGNATION OF INDIVIDUALS TO ACCEPT NOMINATING PETITIONS FOR THE BOE

Dr. Riggle explained the change in legislation which changed the election timetable and the reason why others must be designated to accept petitions. He reviewed the timeline for accepting petitions and filing objections.

(See Agenda Item # 12)

MOTION TO APPROVE DESIGNATION OF INDIVIDUALS TO ACCEPT NOMINATING PETITIONS FOR THE BOE

Motion by Mr. Boron, seconded by Dr. Regalbuto to approve the designation of individuals to accept nominating petitions for the Board of Education.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Martin, Regalbuto, Shein, Taub

nay: none

Motion carried 7-0.

DISCUSSION/ACTION: BOARD POLICY 8280 - STUDENT RECORDS

Dr. Riggle stated in follow-up with our attorney HIPAA did not need to be included in the policy. Other changes were made based upon feedback from Mr. Boron.

Dr. Riggle noted other changes relative to directory information and social security numbers.

Mr. Shein asked about the PRESS online tool that serves as a resource for policy writing and asked if it has been helpful in modifying policies.

Dr. Riggle explained the service provided through PRESS and the process used in policy development.

(See Agenda Item # 13)

MISCELLANEOUS TOPICS

Mr. Shein referenced the imprest bills that rotate among Board members. He suggested contacting staff if there are questions relative to these bills.

Mr. Shein also noted that the next meeting is the adoption of the final budget. He asked if the administration is planning to spend any time with the new Board members relative to the budget.

Dr. Riggle indicated that a half-day will be planned with new Board members to cover this topic as well as visit schools and meet with other members of the administrative team.

Mr. Shein suggested questions be sent to the administration if there are questions relative to the budget or other items.

Dr. Riggle stated that Mr. Petrarca will visit with the Board on September 24 relative to Interest-Based Bargaining (IBB). If there are questions for Mr. Petrarca, Dr. Riggle requested those in advance of the meeting.

Mr. Taub requested an item for a future Board meeting. He would like to increase the number of Board scholarships at GBS and GBN. Scholarships could be increased to 3-5 per school and he suggested increasing the amount of the award, as well.

Mr. Shein asked if the Glenbrook Foundation offers a separate scholarship.

Dr. Riggle explained the structure of the Foundation scholarships. A boy and girl at GBN GBS and GBE are selected each year for a total of \$6,000.

Mr. Shein asked if this question would be more appropriate for the Finance Committee.

Mr. Taub stated that from an inflationary standpoint he wanted to address the dollar amount and number of scholarships awarded.

Dr. Riggle stated that the scholarships are tied to a Board Policy and he will research the policy.

Mrs. Siena stated that she can put a small contingency in the budget before September 24 which does not commit the Board to spending the money.

Mr. Martin asked about the status of the staff survey.

Dr. Riggle stated that he just took the first version to the administrative team.

Dr. Riggle referenced a survey the Hay Group provides. He mentioned the survey being shaped by Humanex. He expressed concern about a staff survey with the timing of collective bargaining.

ADJOURNMENT

Motion by Dr. Regalbuto, seconded by Mr. Taub to adjourn the meeting at approximately 8:28 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried 7-0.

* Boron, Doughty, Hanley, Martin, Regalbuto, Shein, Taub

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

UPCOMING BOARD MEETINGS:

Upcoming meetings will be held at
Glenbrook South High School
Student Center
4000 West Lake Avenue
Glenview, IL 60026

Monday, September 24 7:00 p.m. Regular Board Meeting
Monday, October 22 7:00 p.m. Regular Board Meeting