



**To:** Dr. Charles Johns  
Board of Education

**From:** Dr. R.J. Gravel

**Date:** Tuesday, September 29, 2020

**Re:** Proposed Board of Education Committee Meetings for 2020-21

**Background**

In addition to the regular meetings, the Board of Education has established three committees to facilitate the review of topics relevant to the operation of the school district in accordance with Board Policy 2010. These committees include facilities, finance, and technology.

Each committee includes members of the Board of Education, as well as members of the District and School leadership teams (e.g. Principals, Assistant Superintendents, Directors). Board committees meet periodically throughout the school year and provide an opportunity to review draft proposals and recommendations from the administration in a working group setting. Proposals and recommendations are then revised as needed and typically presented to the full Board at the next regular meeting.

Upon reviewing the District’s goals and initiatives, the following committee meetings are anticipated for the 2019-20 school year:

**Facilities Committee**

Current Board Members: Pete Glowacki, Sonia Kim, Skip Shein

Other Members: Charles Johns, R.J. Gravel, Lauren Fagel, Jason Markey, Casey Wright, Lauren Bonner, Kim Ptak, Joel Reyes

Meeting Date (Estimated)	Discussion Topic(s)
Thursday, October 29, 2020	<ul style="list-style-type: none"> <li>• 3-Year Master Facility Plan Update</li> <li>• Recommended Summer 2021 Capital Projects</li> </ul>
Tuesday, February 16, 2021	<ul style="list-style-type: none"> <li>• Bid Results for Summer 2021 Capital Projects</li> </ul>

### **Finance Committee**

Current Board Members: Bruce Doughty, Karen Hanley, Joel Taub

Other Members: Charles Johns, R.J. Gravel, Brad Swanson, Rosanne Williamson, Kim Ptak, Alice Raffles, Vicki Traver, Lauren Fagel, Jason Markey, Casey Wright, Lauren Bonner

<b>Meeting Date (Estimated)</b>	<b>Discussion Topic(s)</b>
Thursday, July 23, 2020	<ul style="list-style-type: none"><li>• Tentative Budget for the Fiscal Year 2020-21</li></ul>
Thursday, November 5, 2020	<ul style="list-style-type: none"><li>• Fiscal Year Audit for 2020-21</li><li>• Estimated Tax Levy for the 2020 Levy Year</li><li>• Textbook Rental Proposal for 2020-21</li></ul>
Tuesday, December 8, 2020	<ul style="list-style-type: none"><li>• Enrollment Projection and Forecast as of October 1, 2020</li><li>• 5-Year Financial Projection</li><li>• School Operating Budgets for the 2021-22 Fiscal Year</li><li>• Capital Projects Budget for 2021-22 Fiscal Year</li></ul>
Tuesday, February 2, 2021	<ul style="list-style-type: none"><li>• Health Plan Performance (January 2020 - December 2020)</li><li>• Revenue and Expenditure Trend for 2020-21 Fiscal Year</li><li>• Student Fees for 2021-22 School Year</li></ul>
Thursday, July 15, 2021	<ul style="list-style-type: none"><li>• Tentative Budget for the 2021-22 Fiscal Year</li></ul>

### **Technology Committee**

Current Board Members: Pete Glowacki, Skip Shein, Marcelo Sztainberg

Other Members: Charles Johns, R.J. Gravel, Rosanne Williamson, Lauren Fagel, Jason Markey, Ryan Bretag, Kim Ptak, Ryan Manly

<b>Meeting Date (Estimated)</b>	<b>Discussion Topic(s)</b>
Tuesday, January 26, 2021	<ul style="list-style-type: none"><li>• Digital Learning Initiative Update<ul style="list-style-type: none"><li>○ Current Shared Student Devices (e.g. Labs)</li><li>○ Survey of Student Device Usage</li></ul></li><li>• Chromebook Fee for 2021-22 School Year</li><li>• Classroom Technology (e.g. Audio/Visual Solutions)</li></ul>
Tuesday, March 2, 2021	<ul style="list-style-type: none"><li>• Replacement of Shared Student Devices</li><li>• Technology Budget for the 2021-22 Fiscal Year</li></ul>