



To: Dr. Charles Johns
Board of Education

From: Dr. R.J. Gravel

Date: Monday, June 13, 2022

Re: Proposed Board of Education Committee Meetings for 2022-23

Background

In addition to the regular meetings, the Board of Education has established two committees to facilitate the review of topics relevant to the operation of the school district in accordance with Board Policy 2010. These committees include facilities and finance.

Each committee includes members of the Board of Education, and members of the District and School leadership teams (e.g. Principals, Assistant Superintendents, Directors). Board committees meet periodically throughout the school year and provide an opportunity to review draft proposals and recommendations from the administration in a working group setting. Proposals and recommendations are then revised as needed and typically presented to the full Board at the next regular meeting.

Upon reviewing the District’s goals and initiatives, the following committee meetings are anticipated for the 2022-23 school year. All meetings will be held from 8:00 AM - 9:30 AM at the District Administration Building, unless otherwise noted.

Facilities Committee

Current Board Members: Matt O’Hara, Michelle Seguin, Skip Shein

Other Members: Charles Johns, R.J. Gravel, Barb Georges, Jason Markey, Casey Wright, Lauren Bonner, Kim Ptak, Ryan Manly, Joel Reyes

Meeting Date (Estimated)	Discussion Topic(s)
Wednesday, October 19, 2022	<ul style="list-style-type: none">• 3-Year Master Facility Plan Update• Recommended Summer 2023 Capital Projects
Wednesday, February 22, 2022	<ul style="list-style-type: none">• Bid Results for Summer 2023 Capital Projects• Bid Results for the Final Phase of the “Total Classroom” Initiative

Finance Committee

Current Board Members: Peter Glowacki, Marcelo Sztainberg, Joel Taub

Other Members: Charles Johns, R.J. Gravel, Angelica Romano, Rosanne Williamson, Kim Ptak, Vicki Traver, Barb Georges, Jason Markey, Casey Wright, Lauren Bonner

Meeting Date (Estimated)	Discussion Topic(s)
Wednesday, June 22, 2022	<ul style="list-style-type: none">• Tentative Budget for the Fiscal Year 2022-23
Wednesday, November 2, 2022	<ul style="list-style-type: none">• Fiscal Year Audit for 2021-22• Estimated Tax Levy for the 2022 Levy Year
Wednesday, December 7, 2022	<ul style="list-style-type: none">• Enrollment Projection and Forecast as of October 1, 2022• 5-Year Financial Projection• School Operating Budgets for the 2023-24 Fiscal Year• Capital Projects Budget for 2023-24 Fiscal Year
Wednesday, February 8, 2023	<ul style="list-style-type: none">• Projected Personnel Inventory (FTE) for 2023-24 School Year• Health Plan Performance (January 2022- December 2022)• Student Fees for 2023-24 School Year
Wednesday, June 21, 2023	<ul style="list-style-type: none">• Tentative Budget for the 2023-24 Fiscal Year