

To: Dr. Mike Riggle
Board of Education

From: Ms. Kris Frandson
Dr. Kim Ptak

Date: Monday, May 22, 2017

Re: Award of Capital Outlay Bid for GBN Furniture

Recommendation

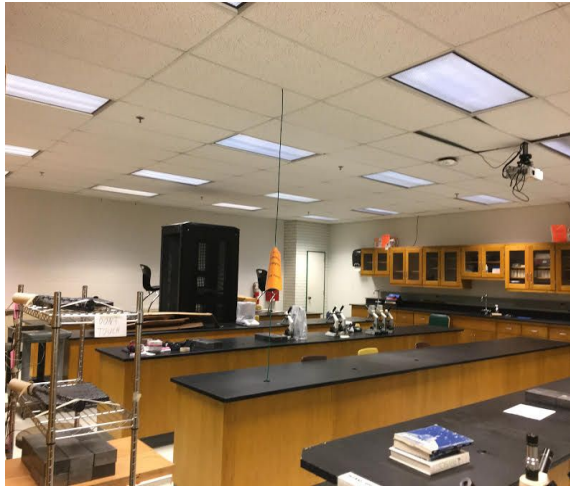
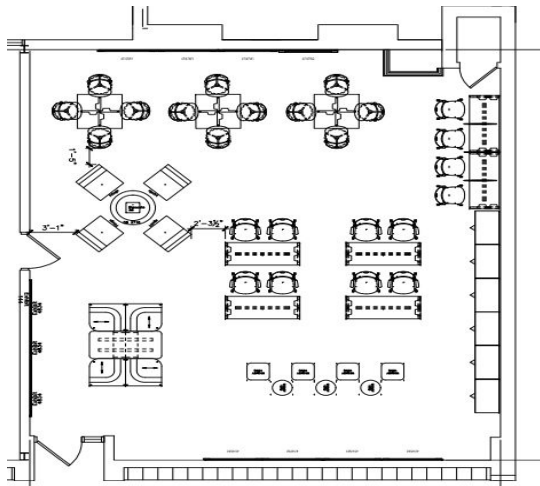
It is recommended that the Board of Education approve the the following capital outlay purchase for furniture at Glenbrook North High School, funded by the FY2018 school operating budget.

Capital Outlay Item	Low Bidder	Low Bid	Estimate (as presented 3/20/2017)	Difference
GBN Furniture	Interior Investments	\$27,809.49	\$30,000	-\$2,190.51

Background

At the March 20, 2017 board meeting, the Board of Education approved various capital outlay items, including furniture at Glenbrook North for room B111, as part of the FY2018 school operating budgets. It was communicated that any capital outlay request greater than \$25,000 would be bid and subsequently presented for consideration by the Board of Education.

Room B111 at Glenbrook North is a former computer lab for the science department that is being renovated this summer into a collaborative science resource center. New flexible and mobile furniture supports this initiative.

Current Space Layout/Design	Proposed Space Layout/Design
	

Process







Kris Frandson and Mary Rockrohr (Instructional Supervisor for Science) discussed the vision that the science department developed regarding the various activities that would be part of this multi-use space. Kris and Mary reviewed the potential vendors and specific furniture lines that were part of the initial furniture pilot as they began the planning process. Mary was one of the teacher participants in the first furniture pilot and she was able to add a great deal of insight on the desired characteristics.






After reviewing the products offered by several vendors, two vendors who represented several furniture lines were chosen to enter into the design phase. Forward Space and Interior Investments were asked to brainstorm ideas on how to maximize teaching and learning within the space in meetings with Kris and Mary. Each vendor came back with room layout options and furniture ideas. The best layout design that provided for the agility, flexibility and desired spaces for collaboration, creativity and communication was from Interior Investments with pieces from Herman Miller and National furniture lines.

Bid documents were developed based upon this layout design and put out to bid. Bid specifications were sent to eight vendors, two of which submitted complete bids.

Bid Results

Interior Investments	\$27,809.49
Designs in Reach	\$34,015.00

Item Description	Desired Characteristics and Functions for use of space	Image	Quantity
Caper Four Leg Stacking Chair (Herman Miller)	On casters for easy movement, ergonomically designed and lightweight, accommodates right/left handed		4
Caper Four Leg Stacking Chair - w/arms (Herman Miller)	On casters for easy movement, ergonomically designed and lightweight, accommodates right/left handed		8
Caper Stool (Herman Miller)	On casters for easy movement, swivel, adjustable height, lightweight, accommodates right/left handed		12
Fringe Chair (National)	Soft seating that swivels, open for comfort in seating, on casters for movement, accommodates right/left handed		4
Whimsey Chair (National)	Soft seating open stool on casters for easy movement, accommodates right/left handed		4 round and 4 square
Everywhere Rectangular Table (Herman Miller)	On casters for ease of movement and can be configured into multiple combinations for different groupings for learning, accommodates right/left handed		6

Everywhere Square - Standing Height Table (will have stools with it) (Herman Miller)	Allows for standing, on casters for movement and multiple configurations, accommodates right/left handed		3
Social Chairs and Cafe Table (Herman Miller)	Collaborative space for four people, easy glides for movement if needed, accommodates right/left handed		1
Lateral File storage with soft seating on top (Herman Miller)	Provides for additional seating on storage spaces within the resource center		6
Enclave Large White Boards (Herman Miller)	Whiteboard system allows for movement of individual boards from one space to another - agility for collaboration and sharing of ideas over multiple spaces		8 boards plus rail system (4 rails)
Staccato Round Coffee Table (National)	Paired with soft seating in a collaborative space within the resource center, lightweight for ease of movement		1