


GLENBROOK HIGH SCHOOLS
Assistant Superintendent for Business Affairs
Informational Item for January 8, 2009

TO: Dr. Mike Riggle

FROM: Dr. Craig A. Schilling 

DATE: January 8, 2009

RE: Update on SIS Selection Process

Following is a summary of events regarding the SIS selection process:

December 5, 2008	Brian Wegley and Paul Pryma established subcommittees, with an assigned head, consisting of an approximate total of 150 Glenbrook staff members.
December 8, 2008	RFQ is posted online and mailed to identified vendors
December 15, 2008	Committee heads were provided with information pertaining to their specific areas, i.e., attendance, discipline, grades, transportation, etc. The committees are encouraged to come up with a list of required & desired applications for their specific area
January 6, 2009	RFQ is due at the district office by 4:00 p.m. Please deliver your completed documents to: Glenbrook High School District 225, Administration Center, 1835 Landwehr Road, Glenview, IL 60026
January 6 – 9, 2009	Reference Checks
January 7, 2009	Received a total of 8 completed RFQ's (RFQ's were sent to approximately 22 vendors)
January 21 - 22, 2009	Pre-qualified vendors present to CORE Oversight & Technical Committees
January 26, 2009	Vendor finalists determined by CORE Oversight Committee & sent detailed specifications
February 9, 2009	Vendor finalists' responses to specifications are due
February 10 – April 13, 2009	Vendor finalists invited to present their solutions on-site for the project teams
April 14 – 26, 2009	Review & Vendor Selection
April 27, 2009	Review Recommendations with Board Technology Committee
May 11, 2009	Board of Education Meeting for approving selected vendor contract
July 1, 2009	Software Installation
December, 2009	System first utilized for incoming freshmen and registration process for the 2010/2011 school year
July 1, 2010	Go-Live for new system

We are currently reviewing the eight submitted RFQ's in the areas of technology, finance, etc., and have scheduled executive level presentations of the selected vendors with the Executive Cabinet, as well as the Technology Committee on January 21st and January 22nd. After the completion of these initial interviews the finalists will be chosen.

On January 26, 2009 we will send the finalists the district's completed specifications, by area, provided by the subcommittees, (see attached).

In order to include the subcommittees, executive cabinet and technology committee, all information, dialogue, meetings, etc. are being conducted on project management software. At their request we are also sharing our progress with District 214.

CAS/lbw

Attachment

Student Information Sub-Committees 2008-2009

Draft 12/5/08

SIS Area	GBN Members	GBS Members	District	Overlap	Tasks to Complete	Meeting Dates
Activities/Athletics/Eligibility	<p>John Catalano (AD) Mike Tarjan (Stud. Act) Bob Pieper (Asst. AD) Matt Purdy (Asst. AD) TBA (Stud. Act. Sec.) Karen Karp (AD Sec.)</p>	<p>Steve Rockrohr (AD) Jim Sheppard (Stud. Act) Cameron Muir (Curric.) Mike Noll (Asst. AD) Kay Sopoty (Asst. AD) Amy Alpert (Stud. Act. Sec.) Cindy Poupikoulas (PE Sec.) Chris Valles (AD Sec.)</p>	Rhonda Lukas Alla Ostrovskaya		Review & Insert Additional Required and Desired SIS Functions	
Assessment/Curriculum	<p>R. Williamson (Curric.) Pat Carlson (Guid.) Kathy French (SpEd psych) Robin L-W (Math IS) Mary Rockrohr (Sci IS) Ryan Bretag (Tech.) Deb Whipple (Sched.) Amy Goldsmith (Teacher)</p>	<p>Cameron Muir Mark O'Brien (AP Guid.) Jeff Rylander (Sci. IS) David Jakes (Tech.) Kit Coombs (Asst. Sched.) Sandra Sormaz (FL Sec. - gifted with mining data now) Debbie Cohen (Teacher) Jim Torsiello (Dean) Sean Garrison (Asst. Dn.) Phil Gartner (Math IS) David Hartman (Soc. Wkr.) Mimi Selzer (Attend. Sec.) Renee Jaegers (English Sec) Debbie Caras Kunkel (Teacher & Dean)</p>	Barb Dill-Varga Alla Ostrovskaya		Review & Insert Additional Required and Desired SIS Functions	
Attendance	<p>Bill Eike (Dean) J Leonard (Asst. Dean) Jenny Jordan (Asst. Dn.) Terri Ryan (Clerical) Russ Katahira (Guid.)</p>	<p>Brian Wegley David Jakes IS? Lisa Sly (Tech. Trainer) Rosanne Mackie (Former Tech Sec. & current Clerical Tech Mentor) Kelly Timson</p>	Kurt Simmers Frank Santa Off Campus		Review & Insert Additional Required and Desired SIS Functions	
General System	<p>Paul Pryma Ryan Bretag Stephanie Bitter (Tech. Trainer) Jeff Jordan (Teacher)</p>	<p>Cameron Muir Mark O'Brien Meg Torres (Scheduler) Claudia Bailey (Registrar) Karen LeBlanc (ELL Coord.)</p>	<p>Mike Riggie Craig Schilling Barb Dill-Varga Marcus Thimm Jim Sentf</p>		Review & Insert Additional Required and Desired SIS Functions	A member of this committee should sit in on each sub-committee. Ryan and David?
Student Demographics	<p>Pat Carlson (Guid.) Deb Whipple (Sched.) Jean Slavik (Registrar) Jen Adamo (ELL Coord.)</p>	<p>Same as Student Services</p>	<p>Barb Dill-Varga Linda Regal Frank Santa Alla Ostrovskaya Kurt Simmers</p>		Review & Insert Additional Required and Desired SIS Functions	

	<p>Discipline</p>	<p>Bill Eike (Dean) J Leonard (Asst. Dean) Jenny Jordan (Asst. Dn.) Eric Ethernon (SpEd IS) Jean Boklewski (Dean's Sec.)</p>	<p>Jim Torsiello Sean Garrison Matt Jones (Asst. Dean) Carol Buresh (SpEd IS) Lisa Solesky (Dean's Sec.) Brian Baxter (SpEd Teacher)</p>	<p>Marcus Thimm Frank Santa Alla Ostrovskaya</p>	<p>Review & Insert Additional Required and Desired SIS Functions</p>
	<p>Student Fees</p>	<p>Gary Freund (AP Admin. Serv.) Jim Shellard Sean Garrison (Book sale) Debbie Schneider (Admin. Serv. Sec.) Rosanne Goodrich (Business Sec.) Teacher not needed</p>	<p>Kim Ptak Kirm Cadman GBN Bookstore Manager</p>	<p>Review & Insert Additional Required and Desired SIS Functions</p>	
	<p>Health</p>	<p>Pat Carlson (Guid.) Kathy Martin (Nurse) John Finan Rosanne Williamson Pat Carlson David Boyle (College C) Mark O'Rourke (Coun) Ryan Brettag Deb Whipple Mary Rockrohr Mary Flannery-Day</p>	<p>Mark O'Brien Barb Marzillo (Nurse) Teacher not needed</p>	<p>Kurt Simmers</p>	<p>Review & Insert Additional Required and Desired SIS Functions</p>
	<p>Scheduling</p>	<p>Pat Carlson David Boyle Ethernon Pearl Lee</p>	<p>Mark O'Brien Carol Buresh Tina Wagner (SpEd Sec.) Julie Feeney (SpEd Tch.)</p>	<p>George Tuttle Janet Pomillo</p>	<p>Review & Insert Additional Required and Desired SIS Functions</p>
	<p>Special Education</p>	<p>Pat Carlson David Boyle Deb Whipple Pearl Lee</p>	<p>Mark O'Brien Cameron Muir Gloria Mueller (College Counselor) Ann LePage (Counselor) Meg Torres Karen LeBlanc (ELL)</p>	<p>Same as Student Demographics</p>	<p>Review & Insert Additional Required and Desired SIS Functions</p>
	<p>Student Services/Transcripts</p>	<p>John Finan Rosanne Williamson Pat Carlson David Boyle (College C) ? Ryan Brettag Deb Whipple Stephanie Bitter Jean Slavik Bob LeBlanc</p>	<p>Gary Freund Cameron Muir Mark O'Brien David Jakes Lisa Sly Meg Torres Claudia Bailey Ryan Sutherland Debbie Berlin John Allen or Matt Whipple?</p>	<p>Same as Student Demographics</p>	<p>Review & Insert Additional Required and Desired SIS Functions</p>
	<p>Grades/Online Grade Books</p>	<p>John Finan Rosanne Williamson Pat Carlson David Boyle (College C) ? Ryan Brettag Deb Whipple Stephanie Bitter Jean Slavik Bob LeBlanc</p>	<p>Barb Dill-Varga Alla Ostrovskaya Kurt Simmers OCC & Frank Santa</p>	<p>Same as Scheduling?</p>	<p>Review & Insert Additional Required and Desired SIS Functions</p>

<p>Parent and Student Web Access</p>	<p>Paul Pryma Ryan Bretag Anne Tullig Gallagher-Bolos</p>	<p>Brian Wegley David Jakes Danita Fitch Socorro Rogers Joan Rosanne Mackie John Lewis</p>	<p>Barb Dill-Varga Marcus Thimm Kurt Simmers</p>	<p>Could be same as General System</p>	<p>Review & Insert Additional Required and Desired SIS Functions</p>	
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