

Glenbrook District 225 Facility Committee Minutes – February 18, 2020

Members Present: Fagel, Finan, Glowacki, Gravel, Murdy, Ptak, Reyes, Shein, Whisler, Williams, Tarver, Wright

Also Present: Erin Miller (ARCON), Jeff Zurlinden (Nicholas & Associates), Mark Knoeppel (GBS)

1. **Call to Order:** The meeting convened at 7:35 AM

2. **Recognition of Community Visitors:**

There were no community visitors present.

3. **Award of Bids for Capital Projects for Summer 2020**

Dr. Ptak shared the bid results for the capital projects recommended for the summer of 2020. These projects consist of scheduled preventive maintenance items, necessary infrastructure upgrades, and enhancements to spaces heavily utilized by all students. Bids were opened and publicly read on Tuesday, February 11, 2020. Overall, bids were \$1,223,109, approximately \$44,000 (4%) under the original cost estimate brought to the Board on November 12, 2019. The projects are:

- a. **Paving:** Crack fill/Sealcoating & Track Resurfacing to be completed at the district office, Off Campus and Glenbrook South
- b. **Roofing:** Roof replacement at Glenbrook South
- c. **Flooring:** Carpet replacement at Glenbrook North
- d. **Architectural:** Health Office Reconfiguration / Adjustments at Glenbrook North and Glenbrook South, respectively

Dr. Ptak explained that the district has applied for a grant (School Maintenance Project Grant) to help fund the nurses area renovation project. The grant is a dollar for dollar state matching grant program providing awards of up to \$50,000.

4. **Corporate Sponsorships and Scoreboard Advertising**

Dr. Gravel and Dr. Ptak reminded the committee that at the October 22, 2019 facility committee meeting there was a discussion about transitioning the responsibility of soliciting and managing advertisers for the stadium scoreboards to each school's athletic booster club. At this meeting the committee members raised a series of questions and asked that additional conversations take

place between the administration and booster clubs. Dr. Gravel and Dr. Ptak shared a summary of those discussions:

- Since all funds collected by the booster clubs are ultimately donated to the building athletic programs, there would be no reason to split the proceeds from sales.
- The district would retain the right to sell any open panel that would not be under an agreement with an advertiser.
- The booster clubs felt it would be difficult to sell panels for infrastructure type items, such as, turf field replacement, track replacement, etc.).
- The feedback from potential advertisers was that the current terms are too long and the fees are too high. It was determined that the terms and annual costs would be revisited.
- It was agreed upon that the Board of Education and the District would be the approvers of any projects.
- It was agreed upon that as with current procedures the Board of Education and the District would continue to approve the advertisers.

Next steps include meeting with the booster clubs to discuss the overall maintenance of the signs as well as a review of the policy with the policy committee.

5. Performing Arts Facility Space Analysis

Dr. Ptak presented the committee with background information regarding the analysis of the overall usage and needs of the performing arts spaces. Previously the Board of Education entered into a service agreement with Schuler Shook, an internationally recognized theatre planning and consulting firm to perform a facility space analysis. This agreement facilitated interviews and collected preliminary information for two and a half days of on-site support at a cost to the district of \$3,800.

The findings were as follows:

- There is a large demand for dance rehearsal space, which has outgrown current space requiring the use of cafeterias and hallways. Each school has one designated dance rehearsal space.
- The storage needs for both theatres have limited use of their scene shop for construction activities, requiring use of the stage for building sets.
- The current theatre dressing rooms do not provide sufficient space to accommodate large casts, and
- While each school offers a variety of performance venues, their designs are not always ideal for current needs.

Currently all desired events and performances are accommodated. However, the current space is not always considered ideal. The study revealed that there has never been a scheduling conflict in regards to rehearsal and/or performance space.

The committee discussed options such as using gym space and possibly renting space in the communities, like the Leisure Center in Northbrook. They also discussed looking at creative options to maximize our current spaces. An informational report will be shared with the Board at an April meeting.

6. **Other Topics**

- There was a follow up discussion on the electronic locks. The remaining cost to add wireless access locks to the remaining, applicable doors in the district as well as replace inoperable doors is estimated at \$750,000. The district will present an option to the Board of Education for a one-time transfer of funds to pay for the replacement of the doors.
- A learning spaces update regarding the completion of the design process will be presented to the Board of Education by the end of June. \$2M has been earmarked for learning space enhancements.
- There is a substantial need to update AV equipment throughout the district at a projected cost of \$500,000 - \$1M, which will be discussed at the next Technology Committee Meeting, date TBD.

Meeting adjourned at 8:48 AM.