



**To:** Dr. Charles Johns  
Board of Education

**From:** Mr. Jason Markey

**Date:** Tuesday, October 4, 2022

**Re:** Increase to Glenbrook North Licensed FTE for the 2022-23 School Year

**Recommendation**

It is recommended that the Board of Education approve an increase to Glenbrook North staffing by 0.4 FTE for the 2022-23 school year.

**Background**

This request is due to a significant change in enrollment due to placement changes and transfer students since our original staffing allocation in the Spring of 2022. The initial staffing determination in the spring for our Algebra GTA 163 course was one section for 22 students. Due to adjustments of placement of students based on parent requests and additional placement information and the arrival of two transfer students last week, we are now up to 33 students who are best placed in this course.

As a review, Algebra GTA 163 is an Algebra I level course in terms of content and skills; however, it is co-taught with a Special Education instructor and a Math instructor to strengthen the arithmetic skills of students to ensure success at high school level Algebra. This course is scheduled for teachers to meet with the class for an additional 45 minutes on the day opposite their 90-minute class block allowing for more structured support for all students. Since the summer, our administrative team, including our Math Instructional Supervisor, has closely monitored the enrollment of this section as it has grown, which has included multiple administration observations to ensure that both students are placed appropriately and teachers are supported.

Adding 0.4 FTE will allow us to offer instructors licensed in Math and Special Education and currently serving as instructional assistants to be assigned this section to co-teach and divide the 32-33 students into two sections.

We continue to review course placement trends to ensure we effectively and efficiently utilize our initial staffing allocation. We appreciate the support of the Board of Education in recognizing that variables may change after our initial staffing.