



To: Dr. Mike Riggle
Board of Education
From: Brad Swanson
Date: March 19, 2018
Re: Approval of American Heritage Proposal

Presently, both Glenbrook North and South have one civilian American Heritage security officer during the third shift from 11:00pm to 7:00am. In order to provide an additional security presence during non-school hours, the administration proposes the following American Heritage staffing increase at the hourly rate of \$21.64 for Glenbrook North and Glenbrook South beginning on Monday, April 2, 2018.

School Year:

- Monday - Friday:
 - Three civilian American Heritage security officers at each building
 - 3:00pm - 11:00pm (second shift)
- Saturdays:
 - Two civilian American Heritage security officers at each building
 - 7:00am - 3:00pm (first shift)
 - One civilian American Heritage security officer at each building
 - 3:00pm - 11:00pm (second shift)
- Sundays and Holidays:
 - One civilian American Heritage security officer at each building
 - 7:00am - 3:00pm (first shift)
 - One civilian American Heritage security officer at each building
 - 3:00pm - 11:00pm (second shift)

Summer:

- Monday - Sunday:
 - One civilian American Heritage security officer at each building
 - 7:00am - 3:00pm (first shift)
 - One civilian American Heritage security officer at each building
 - 3:00pm - 11:00pm (second shift)

The cost for the remaining fiscal year is approximately \$80,000, and the cost for an entire fiscal year is approximately \$330,000.

Please let me know if you have any questions or concerns about this recommendation.