

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, August 30, 2010**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, August 30, 2010, at approximately 7:04 p.m. at Glenbrook South High School Student Activity Center, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

Absent: none

Also present: Caliendo, Geddeis, Pryma, Riggle, Siena, Wegley, Williamson

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mr. Boron, seconded by Mr. Taub to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

nay: none

Motion carried. 7-0.

STUDENTS AND STAFF WHO EXCEL

Karen Geddeis, Director of Community Information, introduced staff from the business office who earned awards for their hard work. The Government Finance Officers Association awarded the district the Certificate of Financial Reporting Achievement (CAFR) for the 2009 fiscal year. The district also earned the Certificate of Excellence in Financial Reporting from the Association of School Business Officials. This is the second consecutive year the business office was recognized through these awards. This recognition contributes to the continued strong bond ratings the district has earned. Dr. Riggle acknowledged Mrs. Siena, Ms. Bezanes and Ms. Ptak for their efforts.

Dr. Riggle asked what it takes to be recognized. Mrs. Siena indicated that fiscal year 2008 was the first time the district filed the CAFR. This application includes comprehensive data for

the district and the villages. The district presented these awards to Moody's when the district went for bond ratings this past summer.

President Shein stated that these awards are another example of the district's excellence. Mr. Wolfson mentioned that when he and Mr. Shein were at the bond rating interview, Moody's was impressed with Mrs. Siena's preparation. Everything was perfectly in order. It is clear that the district has strong fiscal discipline where everything is planned out. The State of Illinois is paying millions of dollars in borrowing costs because the State doesn't have their house in order. The school district had to accept a bond rating that would have otherwise been lower, if it had not been for the State's poor fiscal condition.

RECOGNITION OF COMMUNITY VISITORS

Brian Grad of Glenview who has a daughter at Glenbrook South addressed the Board. Mr. Grad stated that the district does a great job and he is happy with the school district. However, he saw an article in the paper regarding the district investing in a wind farm downstate. He stated that the district should not try to become investors in a wind farm. The district should focus on spending money to educate our children. The district should not be in the investment business. Mr. Grad stated that he wanted it on public record that he is totally against this.

Dr. Riggle stated that the Board normally, by policy, does not make public comment on questions from visitors. Dr. Riggle indicated that he will follow-up with Mr. Grad.

BOARD AND SUPERINTENDENT REPORTS

Dr. Riggle stated that both schools started in fine fashion. This is a tribute to the principals, staff and students who come with an enthusiastic attitude.

Dr. Riggle stated that a GBS alumnus, Steve Levitan, won an Emmy Award for his writing on the show, *Modern Family*.

Mr. Shein stated that he went to opening day and heard presentations from the administrators. He indicated that Dr. Riggle shared some humorous passages from the old GBS student handbook. The opening day presentations were a nice way to ease back into the new school year.

MOTION TO APPROVE CONSENT AGENDA

Motion by Mr. Boron, seconded by Dr. Regalbuto to approve the following items on the consent agenda.

- 1.) a. the appointment of the following certificated staff as recommended by the assistant superintendent for human resources

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
Dovlatyan, Laura	World Languages	08/23/10	GBS	.2 FTE, MA Step 4

- 1.) b. the appointment of the following educational support staff contained in the assistant superintendent for human resources memorandum dated July 21, 2010.

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Demeas, Daisy (Repl. R. Hessler)	Custodian - 10 month	08/09/10	GBS
Devine, Shannon (C. Eike)	Instructional Asst.	08/23/10	GBS
Hanson, Courtney (Repl. J. Lialios)	Instructional Asst.	08/23/10	GBS
Thelander, Mallory (Repl. E. Budde)	Instructional Asst.	08/23/10	GBN
Palmer, Victoria (Repl. B. Santiago)	Clerical	08/30/10	ADM
Weiss, Steven (Repl. M. Schreiber Barnett)	Instructional Asst.	08/25/10	GBN

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8/30/10

White, Anne Instructional 08/23/10 GBS
(Repl. Z. Asst.
Appel)

Winter, Instructional 08/23/10 GBN
Ryan (Repl. Asst.
D. Dunn)

- 2.) a. no certified resignations
- b. the resignation of the following educational support staff contained in the memorandum dated August 25, 2010.

Personnel - Resignations

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Abrams, Amy	Instructional Assistant	08/19/10	GBN
Budde, Eileen	Instructional Assistant	08/06/10	GBN
Bury, Erica	Instructional Assistant	08/20/10	GBOC
Heraty, Kenneth	Maintenance	08/28/10	GBN
Schreiber, Maxi	Instructional Assistant	08/23/10	GBN
Szaflarski, Jennifer	Instructional Assistant	08/23/10	GBS

- 3. no FOIA requests

4. the issuance of Vendor Checks Nos. 43539 through 43650 in the amount of \$802,344.35 as listed on the attached checks register dated August 9 & 12, 2010.

the issuance of Vendor Checks Nos. 43651 through 43849 in the amount of \$516,248.29 as listed on the attached checks register dated August 24, 2010.

5. the reimbursement of the Revolving Fund for Employees for the month of July in the amount of \$34,571.96 represented by checks No. 4399 through 4420, 4432 through 4443, and 4717 through 4721. the reimbursement of the Revolving Fund for Vendors for the month of July in the amount of \$103,086.65 represented by checks No. 4421 through 4431, 4444 through 4461, 4472 through 4713, 4716

& 4726 through 4735. Checks issued in July voided in July: No. 4451. Check issued in previous months, voided in July: No. 3049.

6. the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 60154 through 60311, 60317 thru 60432 totaling \$225,879.16. Vendor Payroll check numbers 60313 through 60316 and 60423 through 60427 totaled \$5,622.84. With employees' Federal, State, and FICA/Medicare withholding taxes of \$264,778.72 TRS contributions of \$72,928.25 other deductions of \$96,036.06 and direct deposit of \$836,329.98 the gross payroll for the month of July was \$1,495,952.17. TRS employer contribution was \$12,314.74 and employer matching FICA and MED was \$67,412.54.

7. a. the open minutes from the August 9th Regular Board Meeting.

b. the minutes from the August 10th Facility Committee Meeting.

8. the acceptance of the following gifts:

Gift From	Amount or Item	School	Department	Account
Exxon Mobil Corp	750.00	GBN	STUDENT ACTIVITIES	820990

9. the Board of Education approval of salary adjustments for academic attainment as contained in consent agenda item # 6.9.

10. the Board of Education approval of GBE contracts as contained in consent agenda item # 6.10.

11. the Board of Education approval of FTE adjustments as contained in consent agenda item # 6.11.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

nay: none

Motion carried. 7-0.

DISCUSSION/ACTION: 2010/2011 BUDGET HEARING

MOTION TO OPEN THE PUBLIC HEARING

Motion by Mr. Wolfson, seconded by Mr. Boron to open the public hearing on the 2010/2011 budget.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

nay: none

Motion carried. 7-0.

PUBLIC COMMENT

Andy Wells of Glenview addressed the Board. She raised a question regarding the Glenbrook Aquatics budget. She stated that for fiscal year 2010 the Glenbrook Aquatics Club was operating at negative revenue.

Dr. Riggle stated that the standard is not to operate at a deficit. Mrs. Siena explained that the program runs year-round and the timing of the budget is different than that of the school year budget. This is a community-based program that charges a fee and should support itself. Mrs. Siena stated that Glenbrook Aquatics is run by a separate set of bylaws and is its own entity. She indicated that the district pays the salaries of individuals overseeing the program. Mrs. Siena stated that the district will be looking at the swim club more closely this year.

Ms. Wells stated that the swim club was lumped into student fees. The district reinstated some fees, but there is still a negative balance in student fees. Ms. Wells indicated that she would like to see the district get to revenue neutral on the swim club.

Mrs. Siena stated that the district will be holding a meeting soon to address the swim club in more depth. She explained that there are timing differences that are causing some of the misalignment of revenues. When school stops in June the swim club conducts many activities over the summer.

Seeing no other community members wishing to comment on the budget, President Shein requested a motion to close the public hearing.

MOTION TO CLOSE THE PUBLIC HEARING

Motion by Mr. Boron, seconded by Mr. Hammer to close the public hearing on the 2010/2011 budget.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

nay: none

Motion carried. 7-0.

DISCUSSION/ACTION: APPROVAL OF \$10M LIFE SAFETY/INFRASTRUCTRE LIST

Dr. Riggle stated that Ms. Ptak prepared documents that were reviewed by the Facilities Committee. A three-year facility plan has been developed and known for a long time.

Ms. Ptak reviewed the Board packet documents. She stated that the majority of items will be bid for the summer of 2011. The GBN boilers and GBN track would be scheduled for the summer of 2013. Ms. Ptak stated that tonight the administration is asking the Board to approve projects slated for the summer of 2011. This would mean approving the list in concept so that bid specifications can be out in January. There will be another Facilities Committee meeting in late September prior to the September 27th Board meeting.

Dr. Regalbuto asked for clarification regarding the upcoming Facilities Committee meetings. Ms. Ptak indicated that there will be an October 12th facilities committee meeting, but Ms. Ptak would like to have a meeting in September, as well.

Dr. Riggle indicated that there is a need for the September Facilities Committee meeting as there are several items that are significant expenditures. Dr. Riggle stated, for example, an additional 3rd chiller may cost up to \$350,000. The Board needs to thoroughly understand what impact this will have. The administration wants to keep within the time frame so specs can be developed by February and we obtain the lowest bids. Dr. Riggle stated that at the Board meeting on September 27 the administration can go through the options and make a recommendation to the Board. Dr. Riggle indicated that there would never be a formal vote on various items until the final specifications are known.

Mike Sauer of ARCON stated that part of the process is that there is never one solution to a problem. ARCON will review various

options, compare the cost to payback to get a clear picture as to how a project is dissected.

Dr. Riggle stated that he wants the Board to feel comfortable with the final specifications in order to go to bid. The boilers for GBN are in year-three and projected to cost \$1M of the \$10M in projects. Dr. Riggle stated that the timing of bids will provide the district with the most significant cost savings.

Mr. Boron requested the useful life estimate of items such as the chillers.

Dr. Regalbuto suggested that the full Board be given the opportunity to review an attachment that shows the deferred list of projects. Ms. Ptak will provide the deferred list. The Board debated the value in reviewing the deferred list.

Mr. Taub asked when the testing of the boilers would occur. Ms. Ptak indicated that this was on the agenda as part of item #8. Mrs. Siena stated that testing must be done before winter. Ms. Ptak indicated that the administration was looking for consensus from the Board that the list of projects is reasonable. The Board would be asked for approval by vote not to exceed \$12,000 to test the boiler tubes at GBN. These cast iron tubes need to be x-rayed and examined.

Mr. Martin stated that the role of the committees is to act on behalf of the Board. The Board is dependent upon the expertise of the staff and engineers. He indicated that the Board can always change priorities if so determined at a later time. Mr. Martin stated that he had asked Dr. Riggle if there had been any controversy regarding the list of projects. There was not any controversy regarding the list of projects. Mr. Martin stated that everything was very well laid out and he recommended that the Board proceed.

(See Agenda Item # 8)

MOTION TO APPROVE (NOT TO EXCEED \$12,000) BOILER TESTING AT GBN.

Motion by Mr. Boron, seconded by Mr. Wolfson to approve (not to exceed \$12,000) for boiler testing at GBN.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

nay: none

Motion carried. 7-0.

DISCUSSION/ACTION:2011 ROOFING AND PAVING WORK

Dr. Riggle stated that it is the best time in a long time to do roofing and paving work. Ms. Ptak indicated that every summer work is rotated between the two schools because of summer school. She reviewed the master roofing and paving list from ARCON.

She stated that if the Board approves the list, then specifications will be developed and bids will be obtained.

Mr. Shein asked about masonry work scheduled this summer and whether it came in less expensive than anticipated. Ms. Ptak indicated that masonry was one of the trades that came in under bid. Bids came in 13% under overall. Mike Sauer of ARCON indicated that we are still seeing slight declines in cost.

Dr. Riggle asked if there was consensus on roofing and paving from the Board. There was consensus of the Board to move forward on the roofing and paving projects.

Dr. Riggle stated that the votes will come later on the individual projects.

Mr. Shein asked if the roof gap at GBS was sealed. Mr. Wegley stated that this was taken care of a few years ago.

The Board asked about seeing the specifications for bids. Dr. Riggle indicated that bids would be opened in February. Dr. Riggle stated that there would be plenty of time to look at any concerns before going to bid.

(See Agenda Item #9)

DISCUSSION/ACTION: GBN/GBS DEBATE CALENDAR 2010/11

Dr. Riggle stated it is typical at this time that the debate calendars are brought to the Board. The principals have prepared the calendar for the Board. Often dates are not fully known until we return to school. This year the debate coaches have scheduled scrimmages that will be available between the schools. The debate calendar may seem lengthy, but these scrimmages have been added to the calendar. Mr. Wegley stated that the schedules are similar to last year. Both programs have been very strong and are looking forward to another good year.

Dr. Riggle stated that the administration would like approval from the Board tonight. This allows the coaches to get an early start on air fares.

(See Agenda Item # 10)

MOTION TO APPROVE THE GBN/GBS 2010/11 DEBATE CALENDAR

Motion by Dr. Regalbuto, seconded by Mr. Wolfson to approve the GBN/GBS 2010/11 debate calendar.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

nay: none

Motion carried. 7-0.

Mr. Hammer raised a question regarding centralizing travel arrangements. Dr. Riggle indicated that a lot is done individually by coaches. Mr. Wegley stated that the coaches do extensive work to get the best prices. Mr. Hammer asked if there was any benefit for using a centralized travel agency. Mr. Shein mentioned that last year the Board discussed not handing trips to the same travel vendors. Mr. Boron suggested with no trips on the books there is time to come up with a list of approved travel agencies. Mr. Boron stated it may be time to revisit this issue, compare travel agencies or possibly bid.

MISCELLANEOUS TOPICS

Dr. Regalbuto stated that she had been reading some of the committee minutes and suggested a template for meeting minutes so that it could be more clear what items would be considered for action. A template will be developed for use in committee minutes.

Mr. Shein stated that he read a news story in one of the local papers regarding a proposal for a new concrete and asphalt plant in the Glen that would require re-zoning. Mr. Shein suggested the Board do their due diligence and weigh in on this. He expressed concern regarding traffic on Willow Road. Mr. Boron suggested obtaining more information before weighing in on this proposal. Dr. Riggle stated that he will contact the village to see what information he can obtain.

The next regular Board meeting is Monday, September 13.

The Board will add a Facilities Committee meeting on September 21 at GBS in the principal's conference room.

On Friday, September 3 there will be a Communications Committee meeting at GBN in the Spartan Conference Room at 7:30 a.m.

REVIEW AND SUMMARY OF BOARD MEETING

President Shein reviewed the following:

The business office was recognized for two awards, one from the Government Finance Officers Association and another from the Association of School Business Officials.

We had a member of our community raise a concern about the wind farm. Dr. Riggle will follow-up.

A GBS alumnus won an Emmy last night for his work as a writer for the TV show, *Modern Family*.

A community member raised a concern regarding Glenview Aquatics not being revenue neutral.

The Board is considering bringing in a third-party mechanical firm to get another set of eyes on projects.

The Board approved (not to exceed \$12,000) to test boiler tubes at GBN.

Roofing and paving was approved by consensus and will be brought back for approval in the March/April time frame.

The Board will examine our model for pricing for travel.

A committee meeting minute template will be developed for consistency.

The Board approved the debate calendars.

Dr. Regalbuto suggested that information regarding legislative action that changed the filing petition time frame for government elections be made available to community members on the website. Dr. Riggle stated that we are now assembling more information for the next Board meeting.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mr. Boron, seconded by Mr. Wolfson to move into closed session at approximately 8:12 p.m. to consider the appointment, employment, compensation, discipline performance, or dismissal of specific employees, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, student disciplinary cases and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a

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court or administrative tribunal, or when the public body finds that an action is probable or imminent, other matters relating to an individual student, namely a determination of a student's residency within the district. The purchase or lease of real property for the use of the public body. (Section 2(c) (1), (2), (5), (9), (10) and (11) of the Open Meeting Act).

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

Nay: none

Motion carried. 7-0.

The Board returned to open session at 9:12 p.m.

ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION

Motion by Mr. Boron, seconded by Mr. Wolfson to accept the recommendation of the administration, as modified in closed session, regarding student # 08-30-10-01.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

nay: none

Motion carried. 7-0.

Motion by Mr. Boron, seconded by Mr. Wolfson to terminate employee # 08-30-10-01.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

nay: none

Motion carried. 7-0.

ADJOURNMENT

Motion by Mr. Boron, seconded by Mr. Taub to adjourn the meeting at approximately 9:13 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried. 7-0.

* Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

UPCOMING BOARD MEETINGS:

Upcoming meetings will be held at Glenbrook South High School
Student Activity Center
4000 West Lake Ave.
Glenview, IL 60026

Monday, September 13, 2010 7:00 p.m. Regular Board Meeting