

**MINUTES OF REGULAR MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, July 15, 2013**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, July 15, 2013, at approximately 7:01 p.m. at Glenbrook South High School Student Center, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Doughty, Hanley, Shein, Taub, Wilkas

Absent: Martin

Also present:

Caliendo, Catalano, Cummings, Etherton, Geddeis, Pearson, Pryma, Ptak, Riggle, Siena, Wegley, Williamson

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mr. Boron, seconded by Mr. Doughty to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Shein, Taub, Wilkas

nay: none

Motion carried 6-0.

**STUDENTS AND STAFF WHO EXCEL**

None.

**RECOGNITION OF COMMUNITY VISITORS**

Mr. Paul Wolf of Glenview addressed the Board. He stated that he lives in the Glen and has two children one at Glen Grove School and one at Attea Middle School. Mr. Wolf stated that he spoke to District 34 Superintendent, Dr. Nicholson, about the mega-facility proposed for the corner of West Lake and Shermer. He referenced a letter sent by the Glenview village manager to all of the boards in the village. Mr. Wolf stated that the proposed facility will be 81,000 square feet, will have 714 parking

spaces, lights and a big sign. Mr. Wolf stated that he began a group that developed an online petition. Two hearings of the planning commission have been continued relative to this item. A few things have been suggested and the church is considering some of the suggestions. Mr. Wolf expressed a concern about emptying and filling the parking lot and estimated that this will take 70 minutes. He stated that this will cause major traffic on West Lake and Shermer. This church currently has locations in Lake Zurich and Barrington. Mr. Wolf stated that the village bought the land because they did not want residential housing. He expressed concern about the number of activities that would take place at the facility and provided some examples. The church is currently leasing at Christian Heritage. Mr. Wolf stated that he contacted the schools because the districts received a letter from the village which indicated that the schools did not have to worry about traffic or safety. He stated that other churches in the area are much smaller. GBS & GBN students will be driving and participating in after school activities. He expressed concern about traffic issues. Mr. Wolf suggested that the district is losing significant tax revenue given that the parcel is worth approximately \$880k per acre. Mr. Wolf urged the Board to talk to other Boards. He stated that this changes the character of the Glen and the neighborhood. West Lake is the number one artery from the Metra Station. Mr. Wolf shared a flyer that was distributed by his organization. He stated that the concern has nothing to do with religion, but is a concern about a giant facility that will affect the school with traffic and safety.

Ms. Diann Finley of Glenview addressed the Board. She stated that she moved to the Glen because of the schools. Ms. Finley expressed concern about traffic safety for students walking to school. She stated that she has nothing against the church, but stated that it will affect Westbrook and Glen Grove schools. Students will be coming quite often for practices. Ms. Finley stated that this will affect senior citizens who will not be able to get to the hospital. She stated that residents taxes will go up because the church does not pay property taxes.

Deanna Jacobson of Glenview addressed the Board. She stated that she lives in Glen Lake Estates. Ms. Jacobson stated that she has two new drivers in the home and a daughter to get to Attea. She stated that she knows that this is not one of the bodies that determine where the church goes, but that the school district is a stakeholder. West Lake is backed up from 3:00-3:15 every day.

Sharon Silver of Glenview addressed the Board. Ms. Silver stated that she has grandchildren in the school district. She indicated that she goes to Park Center in the morning and can't get to classes in 15 minutes anymore because with traffic it now takes 25-30 minutes. Ms. Silver stated that the secondary streets are

overloaded. She stated that the church will cause additional traffic and is concerned for children who are walking and driving.

Dr. Riggle gave a recommendation that item # 15 be moved ahead of item #6 so that guests could hear the Board's discussion of this item.

#### **BOARD AND SUPERINTENDENT REPORTS**

Dr. Riggle mentioned that a valued member of the Glenbrook community passed away on July 3. After retiring, Barb Pagano filled in for clerical positions for the past 9 years. Her family has gone through a lot with her passing. He asked that people keep Barb and her family in their thoughts.

Dr. Riggle stated that GBN and GBS met head-to-head in the National Debate Championship. He stated that it is rare to have two teams from the same district compete against each other.

Dr. Riggle mentioned that on July 3, Alexandra Chachkevitch, a reporter who covers our Board meetings became a U.S. citizen. Ms. Chachkevitch came from Russia at the age of 7 and had to leave her family behind.

Dr. Riggle reported that summer school will be over in the next two weeks.

Mrs. Hanley stated that she spoke to a parent of one of the debaters who conveyed that parents were impressed that Dr. Riggle greeted the team at O'Hare when they returned from the debate tournament as National Forensic League Champions.

#### **MOTION TO APPROVE CONSENT AGENDA**

Motion by Mr. Boron, seconded by Mrs. Hanley to approve the following items on the consent agenda

Mr. Doughty asked about the Systems Trainer position and whether that person was soon to be appointed.

Dr. Riggle explained the process for the development of the job description and that the position would be in place before the start of school.

- 1.) a. the appointment of the following certificated staff as recommended by the assistant superintendent for human resources

#### **APPOINTMENTS**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
Bretag, Ryan	Director of Instructional Technology	07.15.13	District	MA+60, Step 20 + 30% enhancement per Director position
Lazzaro, Tricia	Special Education Teacher	08.19.13	OCC	MA+30, Step 8
Maltese, Rose	School Psychologist	08.19.13	OCC	MA+45, Step 4, .4FTE
Pape, Jennifer	School Psychologist	08.19.13	GBS	MA+60, Step 6
Reisdorf, Sean	Automotives Teacher	08.19.13	GBS	BA + 15, Step 8
Ronkoske, Lindsay	Special Education Teacher	08.19.13	GBS	BA, Step 6
Stein, Sharon	Speech Therapist	08.19.13	GBN/GBS	MA, Step 1, .4FTE

- 1.) b. the appointment of the following educational support staff contained in the assistant superintendent for human resources memorandum

**APPOINTMENTS**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Meister, Amy	Clerical Asst. SPED	08.07.13	ADM
Nelson, Angela	MNT. LR Attendant	08.07.13	GBS
Matsunaga, Bridget	IA Dean's/PE	08.20.13	GBN
May, Lauren	IA Dean's/PE	08.20.013	GBN

O'Brien, Kathleen	Dept. Sec. WL	08.16.13	GBS
Slater, Cindy	Dept. Sec. SPED	08.07.13	GBS
Swanson, Jennifer	Dept. Sec. F.Arts/SAO	08.07.13	GBS
Torf, Jordan	IA Math/RC	08.20.13	GBN

**Transfers**

Albeker, Laura	Dept. Sec. Science	08.07.13	GBS
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- 2.) a. no certificated staff resignations/termination  
b. the resignation/termination of the following educational support staff

**Personnel - Resignations/Terminations**

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Gorecki, Daniel	IA SPED	06.07.13	GBOC

3. the Board of Education review of the FOIA request contained in consent agenda item #5.3.

4. the issuance of Vendor Checks Nos. 58607 through 58741 in the amount of \$1,263,325.79 as listed on the attached checks register dated July 9, 2013.

the issuance of Vendor Checks Nos. 58647 through 58606 in the amount of \$780,517.66 as listed on the attached checks register dated June 18, 2013.

5. the issuance of the electronic wire transfers for credit union, TRS, federal taxes, employee and employer portion of FICA and Medicare taxes and state taxes, and payroll check numbers 70012 through 70459, totaling \$370,982.44. Vendor Payroll check numbers totaled \$7,109.32. With employees' Federal, State, and FICA/Medicare withholding taxes of \$2,275,641.95 TRS contributions of \$1,158,420.30 other deductions of \$896,055.66 and direct deposit of \$7,952,248.46 the gross payroll for the month of June was \$12,646,239.49. TRS employer contribution was \$1,143,988.38 and employer matching FICA and MED was \$246,821.35.

6. the reimbursement of the Revolving Fund for Employees for the month of June in the amount of \$37,463.78 represented by checks No. 13730 through 13761, 13778 through 13803, 13821 through 13858, and 13877 through 13897.

the reimbursement of the Revolving Fund for Vendors for the month of June in the amount of \$116,706.02 represented by checks No. 13762 through 13777, 13804 through 13820, 13859 through 13876, and 13898 through 13911. Checks issued in June voided in June: No.13827. Check issued in previous months, voided in June: No. 13443 and 13427.

7. the Open and Closed Session Minutes from the Regular Board Meeting on June 10, 2013 and the open minutes from July 1, 2013 Facility Committee Meeting.

8. Special Leave Request as contained in consent agenda item # 5.8

9. Academic Attainment as contained in consent agenda item # 5.9

10. Students Rights & Responsibilities as contained in consent agenda item # 5.10

11. GBN Boys Lacrosse Trip as contained in consent agenda item # 5.11

12. GBS - Band Trip as contained in consent agenda item # 5.12

13 the acceptance of the following gifts:

<b>Gift From</b>	<b>Amount of Item</b>	<b>School</b>	<b>Department</b>	<b>Account</b>
Glenview Women of Today - Scholarship Donation 2013	\$1500	GBE	Scholarship	810382
Dr. Mary Ha 1439 Coral Pkwy, Northbrook, IL. 60062	\$1000	GBN	Medical Club Scholarship	820935
New Trier Boys Water Polo	\$400	GBS	Scholarship	830848
Janet & John Adams	\$140	GBS	Scholarship	830852
Jane Pope Memorial Fund	\$1000	GBS	Scholarship	830851
Glenbrook High School Foundation	\$1000	GBS	Scholarship	830851
Glenview Women of Today	\$1000	GBS	Scholarship	830851
Glenbrook Education Assn	\$1500	GBS	Scholarship	830851
Glenbrook South	\$1000	GBS	Scholarship	830851

Instrumental League				
Howard J. Romanek	\$1000	GBS	Scholarship	830851
Caring Hearts Unite NFP	\$1000	GBS	Scholarship	830851
Hofmockel Investments LLC	\$1000	GBS	Scholarship	830715
Jacquelyn & Michael DiLorenzo	\$15	GBS	Will Hicks Scholarship	830854
Seong Ha	\$624.19	GBS	Will Hicks Scholarship	830854
Michael & Sandra Brennan	\$100	GBS	Will Hicks Scholarship	830854
Katie Hoover	\$25	GBS	Will Hicks Scholarship	830854
Salvatore & Marybeth Manso	\$500	GBS	Glenbrook United	810900

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Shein, Taub, Wilkas

nay: none

Motion carried 6-0.

**DISCUSSION/ACTION: PROPOSED GLEN DEVELOPMENT**

Mr. Shein stated that this is not in the school district's purview, but does impact the school and the students.

Dr. Riggle stated that there has always been good communication with the Village of Glenview. He provided a history of the property in question. Dr. Riggle explained why military housing was not developed on the land which led to the Village of Glenview purchasing the land to protect the Village. In 2007 there was a meeting with the Village, the school district, park district and the library. The group looked at RFP's at the time and expressed concern about a large facility such as Willow Creek Church. He stated that this is not the best condition for the school. The church doesn't bring students but also does not bring revenue. At the time of the meeting there was a proposal as to what was to be done with the land. Dr. Riggle provided examples of potential uses for the land that were discussed. Dr. Riggle stated that single family housing has the greatest impact on the district. District 34 has been crowded. GBS enrollment is growing. The school district does not get involved in decision-making because this is outside of our jurisdiction.

Mr. Doughty asked if there are any plans to express the school district's concern to the Village of Glenview.

Mr. Shein stated that this was the purpose of the agenda item this evening - to determine what steps the Board would like to take.

Dr. Riggle described the new intersection related to the egress from GBS. He stated that this is the district's effort to improve safety. There is a potential for the expansion of West Lake road in the future.

Mr. Doughty asked if there were other potential uses for the land that would have been more beneficial to the district.

Dr. Riggle stated that he would have to spend some time detailing out the impact. He indicated that there were some other non-for-profits involved.

Mr. Doughty stated that with non-for-profits there is loss of property tax revenue, but asked about the opportunity costs.

Dr. Riggle stated that he did not recall all of the items relative to the proposal from 2007.

Mrs. Wilkas asked if the principals have heard complaints of students not being able to get to school on time because of traffic.

Dr. Pryma stated that the Techny construction was a challenge, but this is better now.

Dr. Wegley stated that there are some difficult avenues to get to school with the turn on Pfingston.

Dr. Riggle stated that there has been difficulty because of the Shermer bridge collapse. There have been traffic problems because of construction on Lake Cook Road and Willow. He stated that we won't know the true nature of traffic until that settles down. Dr. Riggle stated that there are traffic studies being conducted at this time.

Mr. Taub stated that the Willow project will end in October.

Mr. Boron stated that in this district the schools run 24/7 - there is always something going on. The school is like a community center. He stated that he is concerned about the main traffic influx during off-hours with regard to concerts, plays and sporting events. Mr. Boron stated that he was not aware of what the church has considered in terms of the off-hour programming in conjunction with traffic control. He stated that conceivably there could be a huge traffic influx. Kids who walk have to walk through the traffic at night and may not be visible.

Mr. Boron suggested that the Board look at the traffic study to see if something has to be considered.

Mr. Doughty asked if the Board would have access to the traffic study.

Mr. Shein raised the question of the impact of the train, but indicated that the train was not considered in the traffic study. He stated that 100% of the traffic would exit on to West Lake from the church. Mr. Shein suggested a recommendation that the Village give additional thought to the traffic study being conducted and consider another independent study. He stated that it is up to the Board as a whole as to the communication with the Village.

Mrs. Wilkas suggested that the Board ask the Village what has been done and considered such as the GBS traffic and the train.

It was suggested that Dr. Riggle author a letter on behalf of the Board.

Mr. Taub asked about West Lake being widened before the construction of the church.

Dr. Riggle provided documents that were on the Village website.

Mr. Shein suggested that the Board express concern to the Village.

Mr. Boron asked about the Board requesting a copy of the traffic study.

Mr. Doughty expressed concern about forming an opinion before looking at all of the information.

Mr. Boron stated that the loss of revenue concerned him less because there are other not-for-profits in the district. He suggested adding this topic to the agenda in two weeks.

Mrs. Siena stated that residential pieces will be built into the make-whole payments. The Village has always tried to balance the type of property in the Glen.

Dr. Riggle stated that he will gather information from the Village of Glenview's website. He recommended that more information be gathered for discussion on the 29<sup>th</sup>. He commended the Village for their work in the Glen. The make-whole payments have been good for the school district. Dr. Riggle stated that the school district has always had a good relationship with the villages.

**DISCUSSION/ACTION: GBN MAIN GYM FLOOR**

Dr. Riggle referenced a memo from ARCON and provided flooring options to the Board. He stated that the GBN gym floor could no longer be re-sanded. The project was bid and the winning bid was \$24k. The district will get a credit of \$20k because the work could not be finished. Dr. Riggle explained that the first decision to be made is regarding replacing the top surface of the floor or installing a complete new floor at an estimated cost of \$90k. This would have to be bid because of the dollar amount. Dr. Riggle explained the difference between the new floor and the current sixty year old floor.

Dr. Ptak stated that the new floor is similar to the floor put in at GBS in the new gym. Demolition is less expensive to remove the floor. The substrate and cushion system would be \$140k. There are 10-12 doors that need to be replaced because of the new floor at a cost of \$12k. This is a \$79k difference from the original project to simply refinish the gym floor.

Mr. Boron asked about the useful life of the floor.

Dr. Ptak stated that with either option the life of the floor is expected to be 50 years.

Mr. Boron asked if there would be a different level of floor in terms of the door threshold problem.

Mr. Cozzi, of ARCON, stated that there would be make-up in the threshold and the back court floor would also need to be adjusted.

Mr. Doughty asked about the expense of the cushion system.

Mr. Cozzi stated that the technology was developed to improve safety for the players.

Dr. Pryma stated that with the cushion system there will be fewer stress related back and joint issues.

Mrs. Wilkas stated that since it will be another 50-60 years until the floor needs replacement, if it can be afforded the technology will improve conditions for our students.

Mr. Doughty asked if there is solid evidence showing that the substrate is better.

Mr. Catalano, GBN Athletic Director, spoke to the benefits of the new substrate.

Mr. Shein stated that we have to be careful in comparing injuries at such a young age.

Mr. Catalano stated that he has tried to find information on this, but studies have been done by the maple flooring industry.

Dr. Riggle reviewed the timeline for completion of the project and asked the Board how comfortable they were with the options presented. He stated that bids will be back on July 29. Demolition has to take place and the grouting has to cure. If demolition can get underway, two weeks can be taken off of the calendar. If this doesn't get done, GBN will lose their entire volleyball season. He stated that he wants to take time to do this right, but if the Board takes action there can be a quicker start on the project.

Dr. Riggle stated that tonight the Board should not feel pressured into a decision, but if the Board is confident with the numbers, he suggested that the Board take action.

Dr. Riggle stated that bids should drive the numbers down.

Mr. Shein asked about the bond for one of the bidders.

Dr. Riggle stated if there is consensus on the system, he asked that the Board approve the quote on the demolition of the gym floor and the quote for the substrate and grouting. He stated that this was an emergency change.

Mr. Shein thanked the administration for pulling this project together.

**MOTION TO APPROVE THE DEMOLITION OF THE GBN MAIN GYM FLOOR**

Motion by Mr. Boron, seconded by Mr. Taub to approve the quote for demolition of the GBN main gym floor by Breakthrough Demo.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Shein, Taub, Wilkas

nay: none

Motion carried 6-0.

**MOTION TO APPROVE THE GROUTING OF THE GBN MAIN GYM FLOOR**

Motion by Mr. Boron, seconded by Mrs. Hanley to approve the quote from Leinweber to complete the grouting of the GBN main gym floor.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Shein, Taub, Wilkas

nay: none

Motion carried 6-0.

**DISCUSSION/ACTION: APPROVAL OF CHROMEBOOK INSURANCE POLICY**

Dr. Ptak stated that the competition has settled down on insurance for the Chromebooks and the price came down \$2 with a \$0 deductible. The district will still charge a deductible for families that would be put toward Beck's Bookstore management fee.

Mr. Boron asked when the Chromebooks would be distributed.

Dr. Ptak stated that Chromebooks would be distributed at booksale.

Mr. Taub asked if this proposal is for one year of insurance.

Dr. Ptak stated that this would be insurance for two years.

Mr. Boron asked about the third year of coverage.

Dr. Riggle stated that this is yet to be determined. The district may self-insure at that point.

Mr. Taub suggested that the district could self-insure now.

Mr. Thimm stated that because we don't know how well the Chromebooks will fare this insurance provides security.

Mr. Doughty asked about the cost of replacement of a unit.

Dr. Ptak stated that the cost of a unit would be \$232. She clarified that the district cost for the lease of \$98k is embedded in the district subsidy.

Mr. Shein commended the administration for their work.

Dr. Riggle suggested a Technology Committee meeting the week of 7/29 to review summer work and to look at a new product to allow filtering of devices whether students are at school or at home. This is a new type of technology service. Dr. Riggle stated that there have been a few calls of concern relative to the Chromebooks being filtered when the students are away from

school. Dr. Riggle asked the Technology Committee members to check their schedules. August 1 or 2 will work for Mr. Doughty and Mrs. Hanley.

**MOTION TO APPROVE THE CHROMEBOOK INSURANCE POLICY**

Motion by Mr. Boron, seconded by Mrs. Hanley to approve the Safeware insurance plan for the two-year contract.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Shein, Taub, Wilkas

nay: none

Motion carried 6-0.

**DISCUSSION/ACTION: APPROVAL OF WIRELESS ACCESS POINT LEASE**

Mr. Thimm and Dr. Ptak explained the new wireless access points that are part of a five-year \$1 per unit buy-out lease.

Mr. Taub asked about the difference between old and new access points.

Mr. Thimm explained that each point handles more connections on the network. There is increased volume and energy efficiency, increased capacity, speed and a greater number of users that each access point services.

Mr. Taub asked if the current wiring system is sufficient.

Mr. Thimm explained that running additional cables in areas is underway.

Mr. Doughty asked about the incremental cost of the swap-out.

Dr. Ptak stated that the district had planned on \$30k per year but the price came in at over \$40k.

Mr. Shein asked if this project was for GBN only.

Mr. Thimm stated that this is for every access point at both schools.

**MOTION TO APPROVE WIRELESS ACCESS POINT LEASE**

Motion by Mrs. Wilkas, seconded by Mr. Taub to approve the wireless access point lease.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Shein, Taub, Wilkas

nay: none

Motion carried 6-0.

**DISCUSSION/ACTION: COMPUTER HARDWARE PURCHASE**

Dr. Riggle indicated that specialty labs need to be replaced to meet curricular needs. In the future the district will reduce the number of labs.

Mr. Shein asked if this was already in the budget.

Dr. Riggle confirmed that this was the case and the administration is just asking for approval for specific items.

Mr. Thimm stated that in the future there will be greatly reduced lab refreshes.

Mr. Shein asked if there will be another overlapping lease in the next year.

Dr. Riggle confirmed that this was the case, but conveyed that the number of labs will be reduced with the elimination of general labs.

**MOTION TO APPROVE COMPUTER HARDWARE PURCHASE**

Motion by Mr. Taub, seconded by Mr. Doughty to approve the wireless access point lease.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Shein, Taub, Wilkas

nay: none

Motion carried 6-0.

**DISCUSSION/ACTION: COMMUNICATION UPDATE**

Ms. Geddeis introduced the communications survey and gave an overview of the third year of the three-year plan. She stated that goals are aligned with where the district is heading. The plan has focused on increasing awareness of the district and a focus on improved internal communication. Another goal has been to increase taxpayer exposure to the district's official message.

Ms. Geddeis explained that part of the plan has been to develop greater reliance on promoting messages by our own means besides using the press to tell our story.

Ms. Geddeis stated that the mid-year goal was to establish a key communicators network by inviting VIP's to the spring musical, but she explained how this evolved differently.

Mr. Doughty asked for clarification regarding key communicators.

Ms. Geddeis explained that these are key people in the community. She stated that Dr. Riggle has established great relationships with community leaders and those in other school districts. However, she indicated that social media is filling the void, so the mid-year plan was altered.

Dr. Riggle gave examples of key communicators who have assisted in a crisis such as village managers and elementary district superintendents.

Ms. Geddeis explained how internal communication has been improved with the revised crisis communication procedures. She shared that there has been staff training and media training for the administrative team and a subgroup of those dealing with stickier situations.

Ms. Geddeis reviewed the year-three plan and things that have changed in the last couple of years. She highlighted the survey results.

Mr. Shein asked why some are not accessing the website.

Ms. Geddeis stated that the district will launch a mobile presence for the start of school which will make it easy to access the website from a mobile device.

Mr. Doughty asked if the website is a big source of information.

Ms. Geddeis stated that the website is one of the top three sources along with media and community newsletters.

Mr. Taub asked if people are updating the website.

Ms. Geddeis stated that she will look at analytics to be sure we are meeting peoples' needs. She stated that she is constantly assessing how people are using the website. There is a challenge in people updating information.

Mrs. Hanley stated that some programs created their own websites and asked if this was still the case.

Ms. Geddeis stated that the website is still linking to a couple of Google pages and some outside sites.

Mr. Taub asked about the sports calendar.

Ms. Geddeis stated that these are in the process right now with our technology team. She stated that her understanding is that these will be ready by the start of school.

Mr. Doughty asked how Ms. Geddeis focuses towards any certain type of device.

Ms. Geddeis stated that she tries to find out how people want their information. People want information in different ways and because of this she uses a variety of strategies.

Ms. Geddeis reviewed information showing a comparison of information from the 2011 survey. She stated that more people are rating communication good to excellent. She stated that the right amount of information is important. Data shows we are finding the right balance. Ms. Geddeis reviewed social media information and explained how data is used to make changes in how information is displayed.

Mr. Boron commented on information showing that only 45-55% of staff look at information that is directed towards them.

Ms. Geddeis stated that staff wants one stop shopping for information and referenced information that the staff does access outside of items specifically targeting them such as the 2:25 update. Ms. Geddeis reviewed steps for next year. She stated that she will be gearing up for a community survey that will drive the next three years.

Ms. Geddeis reviewed a handout of screenshots related to design of the mobile website.

Mr. Boron commended Ms. Geddeis for the amount of work she has done in improving communication regarding the district.

Dr. Pryma commented on the quality of writing that has been sustained by the P.R. department without missing a beat.

#### **DISCUSSION/ACTION: DISTRICT INITIATIVES**

Dr. Riggle reviewed district initiatives. He stated that last year these were adopted in August. Dr. Riggle stated that he likes to introduce the staff to where the district is going at the start of the school year.

Dr. Riggle outlined challenges facing the district related to district initiatives.

He asked the Board to share their thoughts regarding district initiatives in order to narrow the focus.

The Board discussed and provided input regarding district initiatives related to homework, academic program review and growing student enrollment. The discussion centered on facility capacity related to decisions that would need to be made in response to increasing enrollment at GBS. The impact of the Chromebook initiative on the homework study and program review were discussed.

Mr. Shein asked Dr. Riggle to indicate which of the district initiatives absolutely have to be done.

District initiatives will be discussed again at the next meeting.

**DISCUSSION/ACTION: STUDENT WELLNESS INITIATIVE**

Dr. Williamson summarized the findings of the student wellness initiative and described the process and data reviewed that led to the findings.

Students returning from homebound/hospitalization for a variety of reasons can struggle with the transition back to school. More students are in these situations because of concussions, mental health issues and substance abuse. Some schools have more robust programs that address students transitioning back to school from homebound/hospitalization. During the 2013-14 school year we will review programs available at other schools and as a result potentially propose programming for the 2014-15 school year.

Mr. Doughty asked if the schools currently have any resources available for these students.

Dr. Williamson indicated that the Guided Study program provides support for some of these students, but also serves students generally struggling with school work. Often returning students are connected with a school social worker or psychologist who meets with them to provide support.

Mr. Etherton described how the problem-solving team which includes the student's counselor, school psychologist and/or social worker and hospital staff meets with the family for a re-entry meeting so that school staff is aware of the student's needs and concerns. Individualized support is planned for the

student and a process for monitoring the student's progress upon return is put into place.

Mr. Doughty asked if the findings indicate that these programs are not as effective as they could be.

Mr. Etherton stated that often students are returning from hospitalization earlier than in the past because of reduced insurance coverage and require more support than is currently in place, thus the need to explore additional programming during the next school year. Because students are not psychologically ready to return to school this can exacerbate the original problem and cause the student to end up being re-hospitalized.

Dr. Cummings explained that the Guided Study program is only one period per day and some schools have more extended programs to support students in their transition back to regular classes.

Dr. Williamson described the finding that there are students presenting more severe issues relative to mental health issues. This, coupled with reduced insurance coverage has led the clinical staff to have greater need to consult with other professionals outside of the school district. Dr. Williamson stated that given the school does not serve as a mental health facility, the need for further consultation with professionals outside of the school has grown. School personnel do put families in touch with other mental health professionals and agencies in the community that can provide more intensive support.

Dr. Williamson spoke of the need to find a data warehousing system where school faculty, whether student services personnel or teachers can have one place where information can be found regarding a student so as to better meet the student's needs. There would be levels of access where guidance counselors, social workers and psychologists would have greater access to information than teachers. This is consistent with a need that Dr. Riggle identified in the district initiatives.

Dr. Williamson mentioned the role that social media continues to play in the social-emotional lives of students and how this has caused some issues. Improving mechanisms to educate students and parents about the impact of social media was identified as a gap.

Dr. Williamson stated that there will be an increased effort to educate parents and students about resources available in the schools and the community.

Dr. Williamson indicated that there is an extensive list of community resources posted on the district's webpage.

Ms. Pearson described a new school-community based group designed to take a pro-active response to substance abuse issues. Hospitals and mental health agencies are also part of this group. She described how sometimes substance abuse and mental health issues go hand in hand. She explained an initiative taken this summer to publicize the efforts of this group in the Glenview and Northbrook communities.

Dr. Williamson commented that this coalition is also comprised of representatives from the sender school districts, the park districts and the local police departments.

Mr. Boron stated that it seems that there are two issues that were identified, one being general student stress that leads to issues and the other is students who were hospitalized for injuries returning to school.

Dr. Williamson confirmed that this was the case, but the latter often leads to student stress to the extent that students end up facing similar issues.

Mr. Taub raised the issue of football-related concussions and the impact on students' lives and the accumulation of football-related concussions.

Dr. Riggle cited pro-football concussion outcomes and the potential liability issues facing the NFL and leading down to high school and college. He stated that doctors are finding better ways to treat concussions.

Dr. Cummings stated that the majority of concussions were not from football and many were not sports-related.

Dr. Wegley described impact tests given to students suffering from sports-related concussions.

Mr. Taub suggested using summer school to help students transitioning reduce their academic load and eliminate the pressure of returning to a full schedule.

Ms. Pearson described the role of homebound tutoring that helps students keep pace with their classes for students who have been out for more than ten days of school.

Dr. Williamson stated that some of what Mr. Taub suggested is already occurring to reduce students' stress levels. She described an online program available to students.

Mr. Doughty asked if concussions have been the primary driver of increased hospitalizations.

Dr. Cummings indicated that other reasons for hospitalizations have been related to mental health issues such as depression, anxiety and substance abuse. These have evolved from changes in the economy where families are not living at the same standard they were used to. Dr. Cummings also commented that the adolescent years are typically when the onset of mental illness emerges.

Mr. Etherton stated in talking with colleagues from other school districts similar trends are occurring.

**DISCUSSION/ACTION: MEETING MINUTES STANDARDS & PROCESS**

Dr. Riggle referenced the Board policy that needs to be revised related to Board meetings. This topic will be picked up at the next meeting.

**DISCUSSION/ACTION: Talented PERFORM EVALUTAION TOOL**

Dr. Riggle indicated that the district is working with Talented on the agreement and is trying to reach a point where the agreement is reasonable enough.

Dr. Riggle stated that this is a good tool and does a lot of nice things to insure that timeline requirements are met. This will reduce a laborious process. This topic will be tabled until July 29.

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Boron, seconded by Mr. Doughty to move into closed session at approximately 10:20 p.m. to consider student disciplinary cases; and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting (Section 2(c) (9) and (11) of the Open Meeting Act).

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Shein, Taub, Wilkas

Nay: none

Motion carried 6-0.

The Board returned to open session at 10:52 p.m.

**ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION**

Motion by Mr. Boron, seconded by Mr. Doughty to accept the recommendation of the MDRC as amended by the Board regarding student 07-15-13-01.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Shein, Taub, Wilkas

nay: none

Motion carried 6-0.

**ADJOURNMENT**

Motion by Mr. Boron, seconded by Mrs. Hanley to adjourn the meeting at approximately 10:53 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried 6-0.

\*Boron, Doughty, Hanley, Shein, Taub, Wilkas

CERTIFIED TO BE CORRECT:

\_\_\_\_\_  
PRESIDENT - BOARD OF EDUCATION

\_\_\_\_\_  
SECRETARY - BOARD OF EDUCATION

**UPCOMING BOARD MEETINGS:**

Upcoming meetings will be held at  
Glenbrook South High School  
Student Center  
4000 W. Lake Avenue  
Glenview, IL 60026

Monday, July 29, 2013 7:00 p.m. Regular Board Meeting