

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, July 13, 2009**

A regular meeting and retreat of the Board of Education, School District No. 225 was held on Monday, July 13, 2009, at approximately 5:10 p.m. at Glenbrook South High School, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson.
Absent: None.

Also present: Caliendo, Pryma, Ptak, Riggle, Siena, Tuttle, Wegley, Williamson.

APPROVAL OF AGENDA FOR THIS MEETING

Motion by Mr. Hammer seconded by Mr. Boron to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson.

nay: None

Motion carried. 7-0

RETREAT/WORKSHOP ACTIVITIES

The Board, district office administrators, and building principals participated in a workshop designed to build relationships among the group given that some new Board members and some new district office administrators are now in place. In addition, the Board preliminarily identified topics for further discussion. The development of Board goals will be discussed and prioritized at the retreat/workshop on July 27.

RECOGNITION OF COMMUNITY VISITORS

David Hakimian of Northbrook commented on the World Language Review:

Mr. Hakimian expressed disappointment with some of the conclusions reached in the world language study regarding the feasibility of offering Hebrew. Mr. Hakimian pointed out that there is a sizable Jewish population in the

district, so the Board should respond to the request from the public to offer Hebrew. He also stated that the report failed to mention some major universities that offer Hebrew such as Northwestern and Princeton. Mr. Hakimian thought the report was lacking in that it did not examine how other districts are able to offer Hebrew and how other districts find instructors to teach this language. In conclusion, he hopes the Board will recognize the demand for Hebrew and find it feasible to offer Hebrew in the schools starting in the 2010 academic year.

BOARD AND SUPERINTENDENT REPORTS

Dr. Riggle mentioned that the first semester of summer school went extremely well and that the start of second semester summer school was underway and running smoothly. He also stated that progress is being made on the new sod football field at Glenbrook North and this project is expected to be completed ahead of the original timeline.

Mr. Wegley reported that Glenbrook South Graduate Colin Hepburn (class of 2010) represented the US in track in the 2009 World Youth Championship in Italy. He competed in the 100 yard dash and did well. Colin ran the 100 meter leg of the medley relay in which the US team won the gold medal and set a new World Record in their age group.

Mr. Boron mentioned that he observed the minor construction at Glenbrook South and was impressed with the quality of the work and the degree of thought that was put into the project. This project is on target for completion before the start of school.

Mr. Taub attended a recent Northbrook Economic Development Council meeting. All of the school districts were represented. He reported that low interest rates have had an impact on school districts and that all construction should be done as soon as possible because of current discounting of costs. All districts are facing the same economic issues. Ms. Sienna stated that the village board will be taking a more active role in economic development, so next Economic Development Council meeting will not be until January. Mr. Taub mentioned the potential turf field plans for the high schools at the Economic Development Council meeting and stated that perhaps collaboration between the schools and village in pooling resources would be beneficial relative to this project. Mr. Taub emphasized the importance of enhancing communication efforts within the community.

Mr. Hammer provided an update from a recent meeting of NSSSED. He reported that enrollment is down, so NSSSED may have to tap into their reserves in the future, but do not have to take these steps at this time. Construction of the new NSSSED facility is underway.

Mrs. Regalbuto shared that she visited with Glenbrook teachers and students in Madrid, Spain where she happened to be traveling. She stated that the student trip was very well organized and under control. Mrs. Regalbuto appreciates the opportunity that this provides our students.

MOTION TO APPROVE CONSENT AGENDA with the addition of item 6.1a, the appointment of Kris Frandson, Associate Principal at Glenbrook North and 6.1b, the appointment of Kirby Falk, PE teacher at Glenbrook North

Motion by Mr. Hammer seconded by Mr. Wolfson to approve the consent agenda with the addition of item 6.1a (the appointment of Kris Frandson, Associate Principal at Glenbrook North) and 6.1b (the appointment of Kirby Falk, PE teacher at Glenbrook North).

- 1.) the appointment of the following certificated staff as recommended by the assistant superintendent for human resources

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>	<u>SALARY</u>
Braude, Damian	Special Education Teacher	07.13.09	GBS	MA/Step 5
Falk, Kirby	Physical Education Teacher	07.13.09	GBN	BA/Step 1
Hamilton, Matthew	Special Education	07.13.09	GBS	MA, Step 3
Kaltman, Sharon	English	07.13.09	GBS	BA + 15/Step 1 - .4FTE
Kim, Jerry	English	07.13.09	GBN	BA + 15/Step 1, .2 FTE

Terretta, Megan	Special Education	07.13.09	GBS	BA + 15, Step 4, .8 FTE
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the appointment of the Associate Principal at Glenbrook North as recommended by Dr. Riggle in his memo dated 07.13.09.

the appointment of Kirby Falk, PE teacher at Glenbrook North as recommended by Dr. Riggle in his memo dated 07.13.09.

the appointment of the following educational support staff as recommended by the assistant superintendent for human resources

APPOINTMENTS

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Steele, Jessica (Repl. K. Falk)	Instructional Assistant	08.250.9	GBN
Adam, Kankha (Repl. M. Alcock)	Custodian	07.01.09	GBS
REHIRE:			
Kaltman, Sharon			
Kim, Jerry			
Lazar, Samantha			
Marushka, Lydia			
Oh, Cecilia			
Skaouris, Afrodite			
Szaflarskki, Jennifer			
Tarakanova, Luda			
Winston, Carol			
Zabin, Sara			

1.) the resignations of the following certificated staff:

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Tallungan, Christina	Director of Debate	07.02.09	GBN

the resignation of the following educational support staff

Personnel - Resignations

<u>NAME</u>	<u>POSITION</u>	<u>EFFECTIVE</u>	<u>SCHOOL</u>
Hutchins, Ryan	Instructional Assistant	06.12.09	GBS
Moore, Linnea	Instructional Assistant	06.12.09	GBS
Ronan, Katherine	Instructional Assistant	06.12.09	GBS

- 2.) the salary adjustments for academic attainment as indicated in Mrs. Helander-Heiser's attached consent agenda item #6.3
- 3.) the issuance of Vendor Checks Nos. 38017 through 38353 in the amount of \$3,134,415.43 as listed on the attached checks register dated June 25, July 1 and July 8, 2009 ACH transactions in the amount of \$219,917.64 for a total approved amount of \$3,354,333.07.
- 4.) the reimbursement of the Revolving Fund for Employees the month of June in the amount of \$39,038.87 represented by checks No. 1017 through 1039, 1082 through 1110, 1133 through 1145, 1173 through 1195 and 1198 through 1202. the reimbursement of the Revolving Fund for Vendors for the month of June in the amount of \$331,272.52 represented by checks No. 981 through 1016, 1040 through 1081, 1111 through 1132, 1146 through 1172 and 1196 through 1197. Checks issued in June voided in June: 844 & 1181. Check issued in previous months, voided in June: N/A.
- 5.) the Board of Education Approval of Board Policies/Procedures:
 - 4070 - Tax-Sheltered Annuities
 - 6410 - Educational Support Personnel Vacations
 - 6420 - Educational Support Personnel's Legal & Granted Holidays
 - 8300 - Wireless Communication Devices
- 6.) the Board of Education Approval of Emergency Notification System

- 7.) the Board of Education Approval of GBN - Theater Tour - NYC,NY - 10/23/09-10/25/09
- 8.) the Open and Closed Session Minutes from the June 8, 2009 Board Meeting.
- 9.) the Board of Education Approval of Award of Bid GBS Furniture
- 10.) the acceptance of the following gifts:

Gift From	Item	Amount or Item	School	Department	Account/Silent Auction
Starbucks Northbrook,IL	2 Coffee Gift Boxes	Valued at \$50.00	GBE	PROM	SILENT AUCTION
Salerno's Glenview, IL	Gift Card	\$30.00	GBE	PROM	SILENT AUCTION
Mrs. A's Cupcakes Glenview, IL	Gift Card	\$25.00	GBE	PROM	SILENT AUCTION
Aria Grill Glenview, IL	Gift Card	\$20.00	GBE	PROM	SILENT AUCTION
Johnny's Kitchen and Tap Glenview, IL	Gift Card	\$25.00	GBE	PROM	SILENT AUCTION
Studiano's Glenview, IL	Gift Card	\$45.00	GBE	PROM	SILENT AUCTION
Blue Grass Restaurant Highland, IL	Gift Card	\$50.00	GBE	Prom	Silent Auction
Domino's Glenview, IL	Gift Card	Valued at \$100.00	GBE	PROM	SILENT AUCTION
Kathe's Glenview, IL	Gift Card	Valued at \$30.00 One Full Service Car Wash	GBE	PROM	SILENT AUCTION
Mugavero's Pizza DesPlaines, IL	Gift Card	Valued at \$15.00 One Large Cheese Pizza	GBE	PROM	SILENT AUCTION
RA Sushi Bar Glenview, IL	Gift Card	\$25.00	GBE	PROM	SILENT AUCTION

Hilton Northbrook, IL	Gift Card	Valued at \$ 150.00 Overnight Stay and Brunch for two	GBE	PROM	SILENT AUCTION
Sunset Foods Northbrook, IL	Cash	\$100.00	GBE	PROM	SILENT AUCTION
Glenview Dairy Bar Glenview, IL	Gift Card	\$10.00 Gift Card	GBE	PROM	SILENT AUCTION
Cookies in Bloom Glenview, IL	Cookie Basket	\$25.00	GBE	PROM	SILENT AUCTION
Italian Kitchen Deerfield, IL	Gift Card	Dinner for 2 valued at \$50.00	GBE	PROM	SILENT AUCTION
Studiano's Hair Design Mount Prospect, IL	Gift Card	\$45.00	GBE	Prom	Silent Auction
Crowne Plaza Northbrook, IL	Gift Card	Overnight stay Valued at \$100.00	GBE	PROM	SILENT AUCTION
On Stage Salon and Day Spa Glenview, IL	Gift Card	\$50.00	GBE	PROM	SILENT AUCTION
Mario Tricoci Salon Glenview, IL	Gift Card	\$50.00	GBE	PROM	SILENT AUCTION
Wheels of Northbrook Northbrook, IL	Nike shirt And Hat	Valued at \$20.00	GBE	PROM	SILENT AUCTION
H. Marion Framing Studio Northbrook, IL	Gift Card	\$50.00	GBE	PROM	SILENT AUCTION
Merry Richards Jewelers Northbrook, IL	Gift Card	\$50.00	GBE	PROM	SILENT AUCTION
Jewel Osco Glenview, IL	Gift Card	\$20.00	GBE	PROM	SILENT AUCTION
Craig Nelson	Cash donation	\$317.00	GBE	PROM	810380
50/50 Raffle	Cash donations	\$387.00	GBE	PROM	810380
Dr. Riggle	Cash Donation	\$100	GBE	PROM	810380
Suzanne Webb	Cash Donation	\$50	GBE	PROM	810380

Jean Simmons	Cash Donation	\$50	GBE	PROM	810380
Ray Malone	Cash Donation	\$400	GBE	PROM	810380
GBS Auto Shop	4 Oil changes	Valued at \$40	GBE	PROM	810380
Koenig, Mr. & Mrs. Edward		90.00	GBS	Etruscan Yearbook Aid	830381
The Brian Kennedy Foundation		2500.00	GBS	Scholarship	830851
Koenig, Mr. & Mrs. Edward		90.00	GBS	Etruscan Yearbook Aid	830381
GBSIL Sue McGee Scholarship		1000.00	GBS	Scholarship/SAO	830851

The Board engaged in a brief discussion regarding the appointment of the new Associate Principal at Glenbrook North. Mr. Pryma, GBN principal, explained that the hiring process was similar to that used in the past for this type of position. In the future, the Board would like advanced notice regarding appointments at this level and requests that this type of appointment be placed as a separate agenda item in the future.

Upon calling of the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson.

nay: None

Motion carried. 7-0

MOTION TO APPROVE CONSENT AGENDA with consent agenda item # 6.8 tabled until the July 27 Board meeting.

Motion by Mr. Boron, seconded by Mrs. Regalbuto to table item 6.8 (GBN -Theater Tour - NYC, NY) until the July 27 Board meeting.

The Board discussed the process for determining the travel company selected in arranging trips involving student travel where there is a significant expense to parents, especially given the current economic times. The Board weighed parents' right to choose whether or not to support their student's participation in these types of trips compared to

the school district's responsibility to contain costs. Superintendent Riggle stated that Board policy does not dictate that these types of trips are open to bid and mentioned that we must be mindful of insurance requirements. He suggested that the business office could determine legitimate companies that should be considered when pursuing these types of trips. Ultimately, concerns were expressed regarding hindering this trip given that current protocol was followed by the faculty sponsor.

Upon calling the role:

aye: Boron, Hammer

nay: Martin, Regalbuto, Shein, Taub, Wolfson

Motion did not carry. 2-5.

MOTION TO APPROVE CONSENT AGENDA ITEM #6.8 (GBN Theater Tour)

Motion by Mr. Wolfson seconded by Dr. Regalbuto, to approve consent agenda item # 6.7 (GBN Theater Tour).

Upon calling the role:

aye: Martin, Regalbuto, Shein, Taub, Wolfson

nay: Boron, Hammer

Motion carried. 5-2.

MOTION TO APPROVE CONSENT AGENDA with the revision of consent agenda item # 6.6b (6410 Educational Support Personnel Vacations).

Mr. Boron stated that policy 6410 does not conform with the form in procedures relative to this policy. A slight revision was made to the policy so that the policy and vacation request form are now consistent.

Motion by Mr. Boron seconded by Mr. Taub, to approve consent agenda item # 6.6b (6410 Educational Support Personnel Vacations, as revised).

Upon calling the role:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

nay: None.

Motion carried. 7-0.

DISCUSSION/ACTION: SUMMER ADOPTION OF NEW TEXTBOOK PROPOSAL

Dr. Williamson stated that Glenbrook North is proposing four new textbooks for the 2009-10 school year. In the case of the three levels of Avancemos, a newer copyright (2010) is now available. These newer editions of Avancemos take the place of those just approved by the Board in April 2009, but the cost to parents remains the same. A new edition (3rd) of the textbook, Vistas, is needed in that we cannot obtain enough copies of the 2nd edition. The new text is \$4 less than the older edition. The bookstore will buy-back the 2nd edition of Vistas through next school year. In most cases, publishers release new editions of textbooks in January & February in a time frame consistent with April new textbook adoptions.

MOTION TO APPROVE Summer Adoption of New Textbooks.

Motion by Mr. Hammer seconded by Mr. Taub, to approve summer adoption of new textbooks.

Upon calling the role:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

nay: None.

Motion carried. 7-0.

DISCUSSION/ACTION: OFF CAMPUS FACILITY

Superintendent Riggle mentioned that this past spring there was an analysis of facilities and that the newly purchased Passport Plaza, 3801 West Lake Avenue, Glenview, was considered for the new location of the Off Campus program.

Dr. Riggle continued to explain, due to the recent issue with the district office's leaky roof in which the entire roof unexpectedly needs to be replaced, there was a comparison made of the square footage of the current district office, 1835 Landwehr, relative to the square footage of 3801 West Lake. There is only a small difference in the square footage of the current district office and that of the available 2nd and 3rd floors of Passport Plaza. Given that the district office personnel will need to be relocated during the roof replacement the idea to move the district office to Passport Plaza emerged along with the relocation of the Off Campus program to the current district office facility. This would allow time for roof repairs and

transition of personnel to the respective facilities. Besides this, there are additional benefits to this new configuration.

Because the district office is all on one level, it would be easier to provide security and can be customized to better meet Off Campus' needs. The size of the district office limits the size of Off Campus to a reasonable number of students so as not to create too restrictive of a setting for our students. Ms. Ptak mentioned that input from Off Campus staff was obtained and they are supportive of the district office space as it is on one floor compared to two-floors at Passport Plaza as well as the advantage of being further from GBS.

In the future, with the district office occupying the 2nd and 3rd floors of Passport Plaza, the first floor could help absorb an anticipated bubble of increased enrollment at GBS. Eight classrooms could be developed on the first floor of 3801 West Lake. The financial estimate for the renovation of either facility is a wash, regardless of where Off Campus is housed. Besides this, there would be space for the transition program (which cannot share space with Off Campus) to be housed at Passport Plaza.

Dr. Tuttle, Director of Special Education, stated that Passport Plaza was a welcome option for housing Off Campus, but the district office option is even better.

Dr. Riggle stated that there is no reason to resolve this issue immediately and more time can be taken to provide additional details relative to the proposal to move the district office to Passport Plaza and locate Off Campus at the current district office. The operational cost comparison of each facility relative to housing Off Campus is needed. Questions were also raised regarding the repairs needed to the parking lot of Passport Plaza and potential drainage issues that may result.

Superintendent Riggle also mentioned that the purchase of 3801 West Lake will help with egress from GBS, now that the district has rights to the road, regardless of what is done with the facility.

No action was taken on this item, but this will be revisited at a future Board meeting.

DISCUSSION/ACTION: AWARD OF BID FIELD HOUSE LIGHTS

Superintendent Riggle stated that bids had been obtained for replacement of the field house lights at GBS and GBN. Ms.

Ptak commented that due to the inadequacy of the lighting at both schools, the facility committee decided to pursue bids on this project.

Ms. Ptak mentioned that a comparison of 50' and 30' candle lighting was done along with the ability to switch the lighting to different levels of intensity. The recommendation is for 50' candles, and these can be adjusted to meet other needs such as using the field houses for testing.

A question was raised about the savings obtained in completing this project for both schools at the same time. Ms. Ptak stated there is no savings in completing this project at both schools concurrently. However, the engineer estimated \$1/hour per school savings for a total of \$5,000-\$7,000/year savings in energy and maintenance of the lamps. Dr. Riggle stated that the operational savings are nearly triple that compared to the previous estimates for this project relative to the cost of the lighting.

A question was also raised regarding where this project fit within the budget process for the 2009-10 budget year. Ms. Ptak stated that this project was not discussed in last fall's budget process. Ms. Ptak mentioned that the projects done in addition to those in the referendum were roofing and paving. This project was not part of the referendum. The lighting project is one that both buildings brought up. Mr. Wegley stated that this project has been discussed previously and is a significant issue for both schools. Older estimates were more costly than those presented today.

Ms. Siena stated in the fall there was a comprehensive facility plan. This project falls within the cycle between the referendum and the fall normal budget process. She stated that the current lighting option is much better than earlier proposals. Ms. Siena also mentioned that this project falls within the plan for spending 2 million per year per building on these types of projects. The Board raised the question of where this item fit within budget priorities. Ms. Siena and Ms. Ptak stated that this is the top priority at this time.

Board members mentioned that this project has been on the list in the past and have seen previous quotes for this project. Advances in technology have reduced the current cost of this project.

A question regarding the budget process was raised and the timing of this proposal coming to the Board.

Dr. Riggle stated that in September we move back to the normal identification of projects that fall into the budget, but if something comes up, we can make decisions within the context of the budget.

Motion to approve the award of bid for field house lights.

Motion by Mr. Boron seconded by Mr. Shein to approve the award of bid for field house lights.

Upon calling the role:

aye: Boron, Hammer, Regalbuto, Shein, Taub, Wolfson.

nay: Martin.

Motion carried. 6-1.

DISCUSSION/ACTION: BOOKSTORE AND FOOD SERVICE REPORT

Superintendent Riggle stated that Mr. Taub requested an overview of how outsourcing of the bookstore and changing vendors for food service had progressed.

Ms. Ptak stated that the bookstores at both schools were outsourced two years ago. The district paid a management fee to Follett of \$160,000 compared to the cost of operating the bookstores in-house of \$300,000.

She also mentioned that there has been only a slight increase in the cost of textbooks. There is a 12% mark-up on textbooks which is identical to the mark-up the district had charged previously. Students may still return new books for 60% of cost and used textbooks for 50% of cost.

Other schools that have gone with Follett have not paid the management fee; however, the mark-up on books in that case is 18-20% and as high as 28% in a nearby district. Given that the district did not want to pass the cost of this change on to our parents, we opted to pay the management fee and keep the price of textbooks within the range it had been when operating the bookstores in-house. Ms. Ptak also mentioned that Follett has more access to used books which is an additional savings for our parents.

Ms. Ptak stated that prior to 1992 our food service always operated with a deficit. In 1992 with the outsourcing to Sodexo there was a profit of \$35,000/year, which went towards the large deficit that existed. However, given the size of the deficit, as of 2007, a deficit still existed.

Ms. Ptak further explained that in 2007 there was a request for proposals relative to food service vendors. A new food service vendor, Quest, was selected to replace Sodexo. In the first year, Quest realized a profit of \$85,000, which again went towards reducing the old deficit. Ms. Ptak stated the deficit would be at zero in a few years. The current deficit is \$203,000.

Ms. Siena stated that the purpose is not to make a profit on food service, but to break even. A self-sustaining account has been established specifically for money from food service and the plan is to develop a replacement cycle for food service equipment.

Mr. Boron stated that Quest sales doubled relative to Sodexo because Quest was more responsive to student and staff requests.

Ms. Ptak mentioned that Quest picked up this cost of food for free and reduced student meals.

It was also suggested that because of new requirements under Alliance for a Healthier Generation that Quest may see a decrease in profits. A question was also raised regarding how this might impact the contract with Pepsi relative to sales. Ms. Ptak stated that 75% of Pepsi sales are bottled water.

Dr. Riggle mentioned that changes in menu items as a result of Alliance for a Healthier Generation would be a good topic to communicate to the community.

DISCUSSION/ACTION: TECHNOLOGY LEASE FOLLOW-UP

Superintendent Riggle mentioned that the Board had approved a three-year fair market lease that would save the district money in computer costs.

Ms. Ptak provided a brief overview of the primary locations of the computers within each high school. These computers will mainly serve departments and labs. She stated that we would pilot n-computing and thin client services where a single cpu unit is shared by several workstations and monitors. These types of set-ups will be in the IMC and college resource centers. This arrangement will save the district \$7,000.

Dr. Riggle also noted that netbooks would be incorporated for next year. Mr. Wegley stated netbooks would be used in

labs at GBS and Dr. Riggle mentioned that they would be used in English classrooms at GBN.

Questions regarding security of netbooks and support for teachers were raised. The netbooks will have the same tracking device as the Macbooks. Mr. Wegley stated that next year the new image will allow teachers' better use on the Mac side. Log-in times have greatly improved. Dr. Riggle mentioned that professional development for teachers on Moodle and Google Apps. is scheduled for the week of July 27 at Glenbrook North and the first week of August at Glenbrook South.

DISCUSSION/ACTION: WORLD LANGUAGES REPORT DISCUSSION

Superintendent Riggle introduced this topic asking the Board for their thoughts regarding the report, and if there were areas in need of additional follow-up.

Dr. Riggle reminded the Board of the time-frame in which new course proposals are identified within the buildings - proposals are due to the principals by November, to the district office by December and are recommended to the Board in January.

Dr. Riggle emphasized that he was not looking for any action by the Board on this topic at this Board meeting given that this needs to be done at a time in which the school community can better follow the discussion. Given that it is summer, many families are away.

Dr. Riggle stated that most curriculum changes come internally, but the request for Hebrew came from the community. Dr. Riggle mentioned the building and district administrators who compiled the world language report. When asked his opinion regarding offering Hebrew, Dr. Riggle stated that the administration has received requests from community members for Italian, Polish, and Korean with a similar need expressed for these languages. Dr. Riggle stated that he is not ready to give a definitive response as to his opinion regarding Hebrew at this time. He referenced the fiscal concerns and ability to support a new language. Dr. Riggle stated that we have some languages now that are expensive to offer. Spanish is carrying higher class sizes in order to support lower enrollment languages. Japanese, German, and Russian, have not always had enough enrollment to offer a class in a particular year. Dr. Riggle asked the Board for their thoughts relative to where they might go on a course proposal.

Board discussion centered around the perception that there would be a critical mass of students to potentially consider offering Hebrew at GBN and Korean at GBS. Financial, political and logistical considerations surrounding the offering of another low enrollment language were mentioned. The logistics of finding a "Glenbrook quality" Hebrew teacher is also a concern. Consideration was also expressed regarding individuals in the community who feel equally passionate about the district offering other potentially low-enrollment languages. It was noted that the demographics of the community would likely support Korean and Hebrew. It was also acknowledged that in any comprehensive high school lower enrollment courses are supported by higher enrollment programs and courses. The concern that offering any new low-enrollment language may affect the ability to sustain current low-enrollment languages was mentioned. It was noted that the scope of programs offered make the Glenbrooks what they are. Incorporating consistent criteria to make decisions relative to offering new courses was raised.

Dr. Riggle stated that cost foreign language is the most expensive of the core curricula relative to cost per department.

Dr. Riggle mentioned that 20 students is the average enrollment and there would need to be least 15 students to continue for 2 years of any new language. He mentioned that we don't abandon a new language program in the 2nd year. Sometimes different levels of a language are combined in the same section as has been done with German, Latin, Japanese, and Russian.

Further discussion focused on partnering with Oakton in offering Hebrew. Tapping into resources in contiguous communities that may be helpful in finding a teacher for the course was suggested. A noted weakness in the report was that it was not solution-based in moving forward on a new language.

Dr. Riggle asked the Board again about any weaknesses they perceived in the report. He also stated that if we move forward there will be questions regarding what levels of the language we would offer. Human Resources would be in a position to help recruit a Hebrew teacher. He asked the Board if there was merit in pursuing a new course proposal.

Dr. Riggle spoke from practical experience in scheduling that single section courses can result in conflicts in students' schedules where they choose a higher priority

course. He emphasized the importance of setting a standard that we would use to determine whether enrollment was sufficient to offer a particular course. It would be important to have at least 20 students to start a course because typically there is a lesser number at the start of the school year compared to those who originally register. Students must commit to be enrolled for two years of a language. This is a different issue relative to whether or not a course is offered in the curriculum.

No action was taken on this item. This will be brought back at a Board meeting in August.

DISCUSSION/ACTION: FOIA REQUESTS

Dr. Riggle mentioned that in past practice FOIA requests were made available to the Board, but we recently learned that these must be brought forward in a regular Board meeting. Consensus of the Board was to bring FOIA requests on the consent agenda in the future.

Dr. Williamson shared a recent FOIA request that Ms. Dill-Varga had responded to prior to leaving. This request related to policies that determine the awarding of credit from non-Glenbrook accredited institutions.

DISCUSSION/ACTION: BOARD POLICIES

Dr. Riggle outlined a new approach relative to how policies are brought to the Board. He suggested the formation of a Policy Review Committee and invited two members of the Board to serve on this committee along with district office administrators and building principals. Mr. Boron and Mr. Wolfson agreed to serve in this capacity.

Several Board policies were presented for first reading before the Board as follows:

Dr. Riggle presented:

- BP 7290 - Tutoring of Students
- BP 9060 - District World Wide Web Site

The Board asked several questions and language was reworked on policy 9060, bringing back policies for their second reading at the July 27 board meeting.

MISCELLANEOUS TOPICS

No miscellaneous topics were brought up.

REVIEW AND SUMMARY OF BOARD MEETING

Board President Shein summarized the Board meeting:

Item 8, Off Campus Facility, will be brought back for further discussion.

The summer adoption of new textbooks was approved.

The bid for the field house lights was approved.

The Board heard favorable reports regarding outsourcing the bookstore and the new food service vendor.

The technology leased reduced the number of computers and footprint.

Foreign Language discussion will be brought back in August

FOIA requests will now be included on the consent agenda and will be part of Board packets

Policies that had a first run-through will be brought back next time on the consent agenda.

MOTION TO MOVE INTO CLOSED SESSION

Motion by Mr. Boron, seconded by Mr. Hammer, to move into closed session at approximately 11:15 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, student disciplinary cases and litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, other matters relating to an individual student, namely a determination of a student's residency within the district (Section 2 (c) (1), (2), (9), (10) and (11) of the Open Meetings Act).

Upon calling the role:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

nay: None.

Motion carried. 7-0.

The Board returned to open session at 11:55 p.m.

ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION

Motion by Mr. Boron, seconded by Mr. Wolfson to approve the administrative contracts and duration as recommended by the superintendent in closed session.

Upon calling the roll:

aye: Boron, Hammer, Martin, Regalbuto, Shein, Taub, Wolfson

nay: None.

Motion carried. 7-0.

ADJOURNMENT

Motion by Mr. Taub, seconded by Mrs. Regalbuto, to adjourn the meeting at approximately 12:05 a.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried 7-0.

*

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION

UPCOMING BOARD MEETINGS:

Meetings will be held in the
Board Room (unless otherwise noted) of the
Northfield Township High School District #225
Administration Building,
1835 Landwehr Road,
Glenview, Illinois.

Monday, July 27, 2009	5:00 p.m.	Regular Board Meeting/Board Retreat
Monday, August 10, 2009	7:30 p.m.	Regular Board Meeting