

# **Administrative Personnel**

#### Section A - Positions Assignments

The Board of Education of District #225 directs the superintendent to prescribe positions assignments for all administrators subject to compliance with relevant legal requirements and the provisions of the contract between each administrator and the Board.

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# Section B - In-service¶

The Board of Education directs the superintendent to develop in-service programs for administrators.

## <u>Section B</u>**€** - Working Conditions

The Board of Education directs the superintendent to develop policies and procedures for administratorsive personnel, including but not limited to, health examinations, work load, travel expenses, non-school employment, professional leaves, emergency leaves, absences, and vacations, subject to compliance with relevant legal requirements and the provisions of the contract between each administrator and the Board.

#### Section C₱ - Fringe Benefits

The Board of Education directs the superintendent to recommend to the Board fringe benefit compensation provisions for administratorsive personnel.

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#### Section E - Vacations¶

All twelve-month administrators shall be granted vacation in accordance with the procedures attached hereto.

### Section DF - Professional Development Opportunities

The Board of Education recognizes that administrators should make every effort to stay abreast of current theories and methods consistent with their position and responsibilities in education. Administrators shall be expected to attend professional meetings and periodic in-service workshops to improve skills consistent with their position and in personnel management, supervision, instructional development, public relations and other aspects of school management as prescribed and approved by the superintendent or his/her designee.

Approved: March 5, 1973 (Item #4719) Revised: January 28, 1985 (Item #8654)

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