

**MINUTES OF REGULAR MEETING,
BOARD OF EDUCATION, SCHOOL
DISTRICT #225, COOK COUNTY,
ILLINOIS, NOVEMBER 12, 2019**

A regular meeting of the Board of Education, School District No. 225 was held on Monday, November 12, 2019, at approximately 7:00 p.m. at Glenbrook District Office Public Meeting Room 100A, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Doughty, Glowacki, Hanley, Kim, Sztainberg, Taub

Absent: Shein

Also present: Fagel, Geallis, Geddeis, Gravel, Johns, Ptak, Tarver, Swanson, Williamson

Approval of Agenda for this Meeting

Dr. Johns asked that Consent Agenda Item #6.J., Miscellaneous Stipends, be removed from consent to be discussed in closed session.

Motion by Mr. Glowacki, seconded by Dr. Kim to approve the agenda for this meeting.

Upon calling of the roll:

aye: Doughty, Glowacki, Hanley, Kim, Sztainberg, Taub

nay: none

Motion carried 6-0.

Glenbrook Stories

Ms. Geddeis shared a video clip of GBN junior Dean Kousionelos, a contemporary artist, who works in multiple mediums. Members of the community have been impressed with his collection with offers to purchase his work.

In response to board members' questions, Dean stated:

- His recommendation for budding artists is to work on their technique
- He would like to pursue a career in design and business
- Discussed his process in creating his art

Board members thanked him for being a role model and wished him luck in the future.

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Dr. Tarjan and Mr. Koo arrived at 7:08 p.m.

Mr. Shein arrived at 7:10 p.m.

Recognition of Community Visitors

A community member spoke regarding two resolutions being brought for a vote at the Annual Meeting of the IASB Delegate Assembly on November 23. She asked the Board delegate to vote no on two specific resolutions; #1 Student Safety and #3 School Safety Grant Program and explained her reasons.

Board and Superintendent Reports

The superintendent recognized Board Member Mrs. Karen Hanley for achieving Master Board Member by the Illinois Association of School Boards.

The administration shared highlights of meetings, events and celebrations at the schools and in the community.

A board member commended the Glenbrooks on their Fine Arts program and the wonderful program they put on over the weekend.

Motion to Approve the Consent Agenda Items

Noted again, Consent Agenda Item #6.J., Miscellaneous Stipends, be removed from consent to be discussed in closed session.

Motion by Mr. Glowacki, seconded by Mrs. Hanley to approve the following items on the consent agenda

- A. Appointments
 - a. Certified - None.
 - b. Support Staff

<u>Name</u>	<u>Bldg</u>	<u>Position</u>	<u>Calendar</u>	<u>FTE</u>	<u>Start Date</u>	<u>CAT</u>	<u>Step</u>	<u>Hourly</u>
Fry, Chris	GBN	Instructional Assistant - Student Services	186.5	.72	10/28/2019	II	3	\$19.83
Schulze, Patrick	GBN	Assistant Diving Coach	N/A	PT	10/20/2019	I	3	\$16.94
Swanson, Mary	GBS	Instructional Assistant - Special Ed.	186.5	.67	11/04/2019	II	11	\$23.24

- B. Resignations/Terminations
 - a. Certified - None.
 - b. Support Staff

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>School</u>
Benvenuti, Joy	Instructional Assistant Special Ed.	11/01/19	GBO
Rothenbaum, Nathan	Assistant Coach (Debate)	10/25/2019	GBS

- C. FOIA
- D. Approval of Accounts Payable Bills - \$1,467,667.99
- E. Approval of Payroll Disbursements - \$3,985,166.33
- F. Approval of Revolving Fund Reimbursement - \$3,309.13
- G. Minutes
 - a. October 21, 2019, Regular Board Meeting
 - b. October 21, 2019, Closed Board Meeting
 - c. October 30, 2019, Facility Committee Meeting
 - d. November 5, 2019, Finance Committee Meeting
- H. Gifts

<u>Donor</u>	<u>Type of Donation</u>	<u>Description of Donation</u>	<u>Purpose of Donation</u>	<u>School and Department</u>	<u>Account Number *</u>
Anonymous	Monetary	\$110.00	Titans Helping Titans	GBS - Principal's Office	830060
Eursiriwan Family	Property	2 violins, 3 bows, 2 cases	Loaner instruments for Glenbrook Symphony Orchestra program	GBN/GBS Fine Arts	n/a
J. C. Penney	Monetary	\$200.00 gift card	Titans Helping Titans-Winter Clothing Drive	GBS - Student Activities	830060
Home Depot	Property	Home repair supplies	Assist with Interact community home repair service projects	GBS - Student Activities	n/a
Kiwanis	Monetary	\$150.00	Key Club- service projects	GBS - Student Activities	830600
Ben and Jerry's Scoop Shop - The Glen	Monetary	\$50.00	Titans Helping Titans	GBS - Student Activities	8306600
Misericordia	Monetary	\$22.75	Titans Helping Titans	GBS - Student Activities	830600
EverEve	Monetary	\$95.25	Titans Helping Titans	GBS - Student Activities	830600
Apricot Lane	Monetary	\$16.97	Titans Helping Titans	GBS - Student Activities	830600
YourCause AT&T	Monetary	\$50.00	Titans Helping Titans	GBS - Principal's Office	830060

- I. Revision to the 2020-2021 School Year Calendar
- J. Miscellaneous Stipends
- K. Academic Attainment
- L. GBS Band Trip to Waikiki, HI
- M. GBS Civil Rights Trip to Montgomery, AL
- N. Acceptance of the Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended June 30, 2019

aye: Doughty, Glowacki, Hanley, Kim, Shein, Sztainberg, Taub

nay: none

Motion carried 7-0.

Discussion/Action: IASB Resolutions

The Board president stated the proposed resolutions will be acted upon at the Annual Meeting of the IASB Delegate Assembly and he will be the District's Delegate. He explained that the resolution process gives member districts ownership and the opportunity to establish the direction of the Association and its major policies.

In response to the president's request for Board feedback, members discussed their opinions specifically on Resolution 1 - Student Safety and Resolution 3 - School Safety Grant Program. It was agreed upon unanimously, to direct our delegate to vote against Resolution 1. The district's delegate was made aware of the board members overall support of Resolution 3, but shared their concerns. The Board instructed their delegate to vote based on what is discussed at the conference.

The administration provided some clarification on the board member's role and the role of the Resolutions Committee.

Discussion/Action: Resolution Regarding Estimated Amounts Necessary to be Levied for the Year 2019

The administration:

- Explained the reasoning, timeline and process for the tax levy
- Noted the estimated amount necessary for the levy was presented to the finance committee on November 5
- Requested approval of the amounts and to schedule a public hearing for December 9, 2019
- Asked for a vote at tonight's meeting

In response to board members' questions, the administration:

- Provided clarification on the Make Whole Glen Payments
- Stated once the TIF is done we believe we will probably receive the same amount of money from Glen taxes
- Shared updated information on the Northbrook Court TIF

Motion to Approve the Resolution Regarding Estimated Amounts Necessary to be Levied for the Year 2019

Motion by Mr. Glowacki, seconded by Mr. Taub to approve the resolution regarding estimated amounts necessary to be levied for the year 2019 and the Board directed the administration to publish the estimated levy amounts, and to schedule a public hearing on the estimated tax levy as part of the regular board meeting scheduled

for December 9, 2019.

Upon calling of the roll:

aye: Doughty, Glowacki, Hanley, Kim, Shein, Sztainberg, Taub

nay: none

Motion carried 7-0.

Discussion/Action: 2019 Summer School Report and Approve 2020 Program Recommendations: Calendar and Fees

The administration:

- Reviewed current summer school schedule
- Shared this past year's budget and noted summer school is intended to be financially self-sufficient
- Discussed enrollment and staffing
- Stated the additional Special Education staffing was immensely beneficial this past summer
- Outlined proposed changes including;
 - Moving to a four-day per week model which will allow three day weekends for students and staff
 - Standardized hours of meeting time so that each class will have 60 hours of instructional time per semester

In response to board members' questions, the administration:

- Explained the amount of regular school day hours compared to summer school day hours
- Stated the proposed meeting hours are within legal limits
- Noted the "Glenbrook quality" is the same in the summer even though meeting length is slightly truncated
- Shared their hope that by determining a calendar earlier and having a four day work schedule will entice more qualified Glenbrook teachers for summer school
- Provided clarification on the differences between regular school year courses and summer school courses
- Reviewed some of the most common reasons students attend summer school
- Noted some students take both summer school sessions
- Stated all summer school teachers are paid the same rate (not based on the salary schedule)
- Commented that only students who qualify for free services get free summer school courses, those who qualify for reduced charges must pay the full cost
- Explained online course are available on a case by case basis

The administration requests a vote to approve the changes during this meeting which will allow for hiring.

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Motion to Approve 2020 Summer School Program Recommendations: Calendar and Fees

Motion by Mr. Glowacki, seconded by Mrs. Hanley to approve the calendar and fees for the 2020 summer school session, to be held at Glenbrook North High School, as presented.

Upon calling of the roll:

aye: Doughty, Glowacki, Hanley, Kim, Shein, Sztainberg, Taub

nay: none

Motion carried 7-0.

Discussion/Action: Approval of Fitness Center Bids

The administration

- Stated our fitness centers see an incredible amounts of usage
- Noted we are in need of the renewal of fitness center equipment which is twelve years old
- Shared the design process, including a comprehensive needs assessment based on designing an active learning space
- Reviewed the bids and the process
- Explained given the different space and curriculums at both schools, the equipment was chosen that would assist in supporting the learning of each program

In response to board members' questions, the administration:

- Discussed the different equipment being purchased
- Noted there is always a staff member manning the fitness centers
- Confirmed there will be different curricular approaches in the two schools
- Reviewed the differences in curriculum
- Explained the inclusive decision-making process that was used to drive innovation and performance
- Stated they anticipate equipment will be flexible in different spaces

Discussion/Action: Summer 2020 Capital Projects and 3-Year Master Facility Plan

- a. **Summer 2020 Capital Projects**
- b. **3-Year Master Facility Plan**

The administration:

- Explained that as part of the identified facility needs review process, a three-year master facility plan was created
- Noted the final life safety projects were completed this past summer

- Shared they will be reviewing the funding for the capital projects, in detail, with the finance committee
- Reviewed both the capital projects and timeline
- Reminded the Board that they are not asking for approval of the projects, but asking for authorization to work with the architect to develop bid specifications

In response to board members' questions, the administration:

- Provided clarification on layout as discussed at the facility meeting
- Noted they have "shopped" architect fees and are very satisfied with Arcon Associates and explained why
- Reviewed both the bid specification and billing processes

A board member provided context from the discussion at the facility committee meeting concerning keeping an eye on costs and "shopping" prices or fees.

Discussion/Action: Reports

- a. **Dashboard Reports**
- b. **Illinois School Report Cards**

The administration:

- Updated the board on key data points for the district and noted that student achievement continues to be very high
- Stated an increasing percentage of students identified as needing special services based on evolving legal mandates that govern 504 and IEPs

In response to board members' questions, the administration:

- Noted state reporting will allow us to track growth trends in the future
- Explained the difference in ethnicity distribution and stated district demographics have not changed

The administration:

- Reported the School Report Card designates the Glenbrooks as exemplary and explained what that designation stands for
- Discussed some new items on the school report card

In response to board members' questions, the administration:

- Noted the dashboard reports provide more information on teacher retention than the School Report Card
- Will update ethnicity groupings on dashboard reports in the future for consistency

Discussion/Action: Policy and Procedures

- a. **Policy 3020 Administrative Personnel**
- b. **Procedure 3020 Administrative Personnel**
- c. **Policy 6430 ESP Managers**
- d. **Procedure 6430 ESP Managers**
- e. **Policy 8480 Hazing, Bullying or Aggressive Behavior**

The administration:

- Noted they updated the format of policies
- Stated the changes on a, b, c and d were basically clean up of language
- Reviewed changes
- Noted the objective of changes to e is to become compliant with the law
- Will add who reporting officer is at Off Campus for bullying

In response to board members' questions, the administration:

- Stated the finalized policies and procedures will go on consent at December 9 board meeting
- Discussed changes in 6430 regarding life insurance
- Provided clarification on wording

Review and Summary

The board president summarized what happened at the meeting and the future meeting date.

Possible Topics

In response to a board member's question the administration stated a discussion on the performing arts reports will take place at the next facility committee meeting.

Motion to Move into Closed Session

Motion by Mr. Glowacki, seconded by Dr. Sztainberg to move into closed session at approximately 9:15 p.m. to consider:

- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity;
- student disciplinary cases
(Section 2(c) (1) of the Open Meeting Act).

Upon calling of the roll:

aye: Doughty, Glowacki, Hanley, Kim, Shein, Sztainberg Taub

nay: none

Motion carried 7-0.

The Board returned to open session at 11:00 p.m.

Motion Regarding Resolution Authorizing a Notice of Remediation Regarding a Certificated Staff Member

Motion by Mr. Glowacki, seconded by Dr. Sztainberg to approve the resolution authorizing a notice of remediation regarding Aaron Kaplan.

Upon calling of the roll:

aye: Doughty, Glowacki, Hanley, Shein, Sztainberg, Taub

nay: none

abstain: Kim

Motion carried 6-0-1.

Motion Regarding Termination of a Non-certificated Staff Member

Motion by Mr. Glowacki, seconded by Mrs. Hanley to reject the resignation agreement and terminate Zia Ahmed as discussed in closed session.

Upon calling of the roll:

aye: Doughty, Glowacki, Hanley, Kim, Shein, Sztainberg, Taub

nay: none

Motion carried 7-0.

Motion Regarding GESSA Memorandum of Understanding Entry Salaries

Motion by Mr. Glowacki, seconded by Dr. Sztainberg to approve the GESSA memorandum of understanding regarding entry salaries.

Upon calling of the roll:

aye: Doughty, Glowacki, Hanley, Kim, Shein, Sztainberg, Taub

nay: none

Motion carried 7-0.

Motion Regarding GESSA Memorandum of Understanding Department of Human Resources Positions

Motion by Mr. Glowacki, seconded by Mrs. Hanley to approve the GESSA

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memorandum of understanding regarding the Department of Human Resources Positions.

Upon calling of the roll:

aye: Doughty, Glowacki, Hanley, Kim, Shein, Sztainberg, Taub

nay: none

Motion carried 7-0.

Adjournment

Motion by Mr. Glowacki, seconded by Mr. Taub to adjourn the meeting at approximately 11:00 p.m.

Upon call for a vote on the motion, all present voted aye.*

Motion carried 7-0.

* Doughty, Glowacki, Hanley, Kim, Shein, Sztainberg, Taub

CERTIFIED TO BE CORRECT:

PRESIDENT - BOARD OF EDUCATION

SECRETARY - BOARD OF EDUCATION