

**MINUTES OF SPECIAL MEETING,  
BOARD OF EDUCATION, SCHOOL  
DISTRICT #225, COOK COUNTY,  
ILLINOIS, JUNE 30, 2014**

A special meeting of the Board of Education, School District No. 225 was held on Monday, June 30, 2014, at approximately 7:02 p.m. at Glenbrook South High School Student Center, pursuant to due notice of all members and the public.

The president called the meeting to order. Upon calling of the roll, the following members answered present:

Boron, Doughty, Hanley, Shein

Absent: Martin, Taub, Wilkas

Also present: Geallis, Geddeis, Riggle, Siena, Wegley, Williamson

**APPROVAL OF AGENDA FOR THIS MEETING**

Motion by Mr. Boron, seconded by Mr. Doughty to approve the agenda for this meeting.

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Shein

nay: none

Motion carried 4-0.

**RECOGNITION OF COMMUNITY VISITORS**

None.

**BOARD AND SUPERINTENDENT REPORTS**

Dr. Wegley stated that the GBS debate team brought back the National Championship.

Dr. Riggle noted that Glenbrook United girls' basketball team was honored as being named High School Team of the Year by the Chicago Sky.

**MOTION TO APPROVE CONSENT AGENDA**

Motion by Mr. Boron, seconded by Mr. Doughty to approve the following items on the consent agenda:

A board member questioned the revision date on consent item 5.15 Student Rights and Responsibilities.

Dr. Riggle stated that within the Student Rights and Responsibilities document there is a note that all board policies are subject to revision and the most current version of the board policies are found on the district website.

Dr. Wegley stated that he will verify that the most updated version is going to the printer.

A board member asked the administration to review the student handbook distribution; what needs to be distributed in hard copy and what can be done electronically.

1. Appointments

a) Certified

the appointment of the following certificated staff as recommended by the assistant superintendent for human resources

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>School</u>	<u>Salary</u>
Jou-Kim, Christina	English	08.25.14	GBN	BA, Step 4, .2 FTE
O'Dwyer Catherine	Mathematics	08.25.14	GBS	BA, Step 6, .4 FTE
Smith, Austin	English	08.25.14	GBS	BA, Step 1, .6 FTE
Solocheck, Andrea	Speech and Language Therapist	08.25.14	GBS/GBN	MA, Step 1, 1.0 FTE

b) Support Staff

the appointment of the following educational support staff contained in the assistant superintendent for human resources memorandum

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>School</u>	<u>Salary</u>
Catsaros, Anthony (repl. Brian Robinson)	Athletic Trainer	07.01.14	GBS	\$41.86
Ibarra, Angelica (repl. Janet Green)	Dist. Cataloger	07.01.14	GBN/GBS	\$20.38

Jou-Kim, Christina (repl. Jerry Kim)	English/ELL IA	08.25.14	GBN	\$18.41
Knight, Michelle (new position 1:1 aide)	SPED IA	08.25.14	GBN	\$18.41
Whittinghill, Gabrielle (new position 1:1 aide)	SPED IA	08.25.14	GBN	\$18.41

2. Resignations

- a) Certified - none
- b) Support Staff - none

3. FOIA

the Board of Education review of the FOIA request contained in consent agenda item #5.3.

4. Vendor Bills - none

5. Payroll - none

6. Imprest - none

7. Award of GBS Fieldhouse Bleacher Bid

8. Approval of Computer Lease

9. Minutes

- June 9, 2014 Regular Board Meeting
- June 9, 2014 Regular Closed Board Meeting

10. Retirements

- a) Certified
- b) Support Staff

11. Academic Attainment

12. FTE Adjustments

13. Rehires: Certified

14. GBN FCCLA National Competition

15. Student Rights & Responsibilities

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Shein

nay: none

Motion carried 4-0.

**DISCUSSION/ACTION: THREE-YEAR COMMUNICATION PLAN DRAFT**

Dr. Riggle stated that he has been working with Ms. Geddeis on the draft communication plan.

Ms. Geddeis reviewed the three-year communication plan goal to continue to build trust and support for the district.

- Focused on strategies and tactics.
- Noted that our community rates us very high.
- Shifted from launching new communication channels to maintaining and enhancing those channels.

Ms. Geddeis reviewed the following communication strategies:

- Increase awareness of district initiatives, challenges, and successes.
- Enhance the district brand.
- Increase stakeholder engagement
  - o Target social media communication.
- Provide professional development for staff.
- Continue to enhance collaboration with partner organizations (i.e. feeder schools, municipal partners).

Ms. Geddeis noted that all of the strategies will be completed within the current budget.

In response to a board member's questions Ms. Geddeis stated that the community survey showed low interest in receiving district news via the schools' local cable T.V. channels. She stated that the department's efforts have been spent in media relations and the bi-annual mailing which both rated the highest on the community survey of how the community prefers to get their information.

Dr. Riggle stated that he will discuss the Board's suggestion to provide information on the local television station with the broadcasting teachers.

The Board discussed making sure that there is viewership before the administration makes a change to the current broadcasting structure.

Board members made suggestions to the draft communication plan which Ms. Geddeis will incorporate for the final communication plan.

**DISCUSSION/ACTION: DISTRICT INITIATIVES**

Dr. Riggle reviewed the district initiatives that are firmly grounded in the current district challenges including:

- Building Capacities
- Common Core Curriculum
- Fiscal Challenges
- Growing Student Population
- Maintaining Quality Staff
- Technology Integration

Dr. Riggle reviewed initiatives based on areas of responsibility:

Business

1. Student Enrollment Initiative
2. Succession Planning
  - Mrs. Siena reviewed the Northfield Township system
3. Purchasing Procedure Policy
4. Building and District Projects Policy

Curriculum and Instruction

1. Student Engagement
2. Academic Program Review

Human Resources

1. Department Restructuring
2. Skyward Expansion

PR and Communications

1. Year one of adopted three-year plan

Student Wellness

1. Implementation of Student Wellness Recommendations
2. Continue to Explore Data Warehousing

Technology

1. Restructuring of Department Positions and Responsibilities
2. Record Retention and Storage
3. Update District Vision for Technology
4. Expansion of Northfield Technology Consortium

Dr. Riggle stated that there will be a review of identified policies for possible revisions and possible development.

Dr. Riggle stated district initiatives will be brought back for further discussion at the July 14<sup>th</sup> meeting.

**DISCUSSION/ACTION: SUBSTITUTE TEACHER COMPENSATION**

Dr. Riggle reviewed substitute teacher compensation history. He noted that building principals expressed concern that the pool of substitutes might be diminishing due to a difference in compensation rates in comparison to other area high school districts.

In response to a board member's question Mrs. Siena stated that she would recommend reviewing the substitute teacher compensation every few years rather than doing a cost of living increase. She also noted that the new automated substitute program may help alleviate some of the challenges in hiring substitutes.

Board members discussed the pros and cons of different compensation models and structures.

Dr. Riggle stated that this item will go on the consent agenda at the next board meeting.

**DISCUSSION/ACTION: BOARD POLICIES & PROCEDURES**

- **POLICY & PROCEDURES 4070 - TAX SHELTERED ANNUITIES**
- **POLICY 5015 - VISITORS**
- **POLICY 6080 - TOBACCO USE PROHIBITED**
- **POLICY 6090 - DRUG, ALCOHOL AND TOBACCO**
- **POLICY 7060 - ADVANCED PLACEMENT PROGRAM AND EXAMINATIONS**

Dr. Riggle reviewed the changes to the policies and procedures.

Dr. Riggle stated that the changes the Board suggested will be added to the documents and brought to the July 14, 2014 Board of Education Meeting for approval on the consent agenda.

**MISCELLANEOUS TOPICS**

None.

**REVIEW AND SUMMARY OF BOARD MEETING**

Mr. Doughty stated that he heard from one district family that they were happy with the work the administration/Board/Quest

did on beverages and would like to include advertising of healthy food choices as well.

Dr. Riggle stated that he will follow-up with the administration and Quest.

**MOTION TO MOVE INTO CLOSED SESSION**

Motion by Mr. Boron, seconded by Mr. Doughty to move into closed session at approximately 8:43 p.m. to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. (Section 2(c) (1) of the Open Meeting Act).

Upon calling of the roll:

aye: Boron, Doughty, Hanley, Shein

Nay: none

Motion carried 4-0.

The Board returned to open session at 9:10 p.m.

**ADJOURNMENT**

Motion by Mr. Boron, seconded by Mrs. Hanley to adjourn the meeting at approximately 9:10 p.m.

Upon call for a vote on the motion, all present voted aye.\*

Motion carried 4-0.

\* Boron, Doughty, Hanley, Shein

CERTIFIED TO BE CORRECT:

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PRESIDENT - BOARD OF EDUCATION

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SECRETARY - BOARD OF EDUCATION

8  
6/30/14

**UPCOMING BOARD MEETINGS:**

Monday, July 14, 2014	7:00pm	Regular Board Meeting (GBS Student Center)
Tuesday, July 22, 2014	7:30 am	Finance Committee Meeting (GBS Room 128)
Monday, July 28, 2014	7:00pm	Regular Board Meeting (GBS Student Center)